



SHIRE OF KONDININ WORKS COMMITTEE

MINUTES OF MEETING

WORKS COMMITTEE

held at 9:00am on Wednesday 18th May, 2022 at the
HYDEN COMMUNITY RESOURCE CENTRE

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006 Fax (08) 98891197
All communications to be addressed to the CHIEF EXECUTIVE OFFICER
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Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The CEO, David Burton, welcomed those present and declared the meeting open at 9:14am.

Moved: Cr Tom Mulcahy

Seconded: Cr Brett Smith

Cr Murray James was nominated for Chairperson of the Committee Meeting. Cr Murray James accepted this nomination.

Being that there were no further nominations, Cr Murray James was accepted as the Chairperson and assumed the chair.

2. RECORD OF ATTENDANCE/APOLOGIES

Councillors: Cr Murray James (Chairperson)
Cr Kent Mouritz (President)
Cr Kerrie Green
Cr Brett Smith
Cr Thomas Mulcahy

Staff: David Burton (CEO)
Mark Burgess (MoW)
Tory Young (MPA)
Leandré Genis (Minute Taker)

Apologies: Cr Paul Green

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

This committee has not met for numerous years, so there currently are no minutes to confirm.

4. REPORTS OF MEMBERS AND OFFICERS

4.1.1 ADOPTED WORKS PROGRAM 2021/2022

Applicant: Shire of Kondinin
Author: Chief Executive Officer – David Burton
Manager of Works – Mark Burgess
Disclosure of Interest: Nil
Date: 9 May 2022
Attachment(s): Works Listing for 2021/2022

RESOLUTION:

Moved: Cr Tom Mulcahy

Seconded: Cr Brett Smith

That the current works program update for the period to April 2022 be noted.

Carried: 5/0

Mrs Tory Young left the meeting at 9:20am.

SUMMARY

To provide an update on the current Works Program for 2021/2022.

BACKGROUND

The Road works Program for 2021/2022 considered the following tasks, with their current status.

STATUTORY ENVIRONMENT

Local Government Act 1995

Adopted works program – budgetary constraints and potential cost increase implications.

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

The proposed works are as listed in Council's budget allocation for road works. The works are a mixture of 'Roads to Recovery', 'Regional Road Group' and financial assistance grants as well as Council funded works.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2016 – 2026

4. Provide good strategic decision making, governance, leadership and professional management

4.2 Manage the organisation in a responsible and accountable manner

4.3 Deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance.

REPORTING OFFICER'S COMMENT

The focus on the current financial year has been the major project of the Wheatbelt Secondary Freight Network being the widening and reseal of the Kondinin-Naremben Road.

This is a large scale project that will span more than a single financial year as works will be completed in the 2022/2023 financial year. More funding has been requested for this project and indications are that the funding should be received.

Works listed in the adjusted schedules should be completed by 30th June providing weather events remain acceptable.

VOTING REQUIREMENTS

Simple Majority

Unconfirmed

4.1.2 WORKS PROGRAM 2022/2023

Applicant: Shire of Kondinin
Author: Chief Executive Officer – David Burton
 Manager of Works – Mark Burgess
Disclosure of Interest: Nil
Date: 9 May 2022
Attachment(s): Works Listing for 2022/2023

RESOLUTION:

Moved: Cr Brett Smith

Seconded: Cr Kerrie Green

That the recommendations of the Works Program for the 2022/2023 financial year be included in the draft 2022/2023 budget considerations.

Carried: 5/0

SUMMARY

To provide information on the current budget considerations for the Works Program for 2022/2023.

BACKGROUND

The Road works Program for 2022/2023 considered the following tasks, with their current status.

Construction

Regional Road Group

Loving Road - various \$556,520

Roads to Recovery

Nth Lake Grace Road – 2.58kms \$286,904

Wheatbelt Secondary Freight Group

Kondinin – Naremben Road – 23.54kms \$1,769,580

Remote Road Upgrade

Hyden Norseman Road – Grant Funded \$2,500,000

Gravel Sheetting

Shire funded

Notting – Karlgarin Rd – 1.56kms \$49,755

Sloan Road – 1.64kms \$65,820

Kulin Rock Road – 1.5kms \$37,505

Billericay Road – 2.5kms \$102,495

Reservoir East Road – 1.3kms \$48,275

Roads to Recovery

Hyden Norseman Road – 20kms \$219,513 (2023/2024)

Footpaths

Shared footpaths – 50% funded \$200,000

Mrs Tory Young returned to the meeting at 10:04am.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management Regulations) 1996

Duty of Care – Australian Standards – Road design and Environmental Code of Practice – Road Construction and Maintenance works.

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

The proposed program is reliant on funding being made available and any reduction in grants would impact on the proposed programs and the final actual program(s) scheduled.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2016 – 2026

4. Provide good strategic decision making, governance, leadership and professional management

4.2 Manage the organisation in a responsible and accountable manner

4.3 Deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance.

REPORTING OFFICER'S COMMENT

The current program for 2022/2023 is a very ambitious program due to the additional works required to complete the Wheatbelt Secondary Freight works for Kondinin – Narembeen Road and also the start of the Hyden – Norseman Road through the Remote Road Upgrade Pilot Program.

The Wheatbelt Secondary Freight Roads will also be considered as part of the Agricultural Freight Group. It should be noted that the Hyden Norseman Road was listed as a priority 2 road for the Wheatbelt Secondary Freight Group, so it may be considered as part of the Agricultural Freight Group, however it is likely to be a few years before any funding will be available through this program.

The Remote Roads Upgrades Pilot Project funding will allow for 20 kilometres of the Hyden Norseman Road to be sealed over the next 2 years. It may also be worthwhile approaching the mine to see if they are willing to extend the road network a little further to give them all weather access to the mine site. Funding may not be guaranteed, but may assist in the long run.

If the Shire is going to look at sealing the entire length of the Hyden-Norseman Road, we will also need to consider the financial impacts of this. It will increase our depreciations and impact our financial ratios as listed by the Department to gauge the financial sustainability of the Shire.

VOTING REQUIREMENTS

Simple Majority

Cr Darren Pool arrived at the meeting at 10:11am.

Cr Darren Pool sat in for information only, not as a committee member and did not vote.

4.1.3 WORKS PROGRAM BEYOND 2023

Applicant: Shire of Kondinin
Author: Chief Executive Officer – David Burton
Manager of Works – Mark Burgess
Disclosure of Interest: Nil
Date: 9 May 2022
Attachment(s): Road works 10 Year Program

RESOLUTION:

Moved: Cr Kerrie Green

Seconded: Cr Brett Smith

That the 10 year program be noted with an update to be provided at the next Meeting.

Carried: 5/0

SUMMARY

To provide information on the forward budget considerations for the Road Works Program beyond 2023.

BACKGROUND

The attached 10 Year Road Works Program shows the works listed since the original program was drafted to consider the 2017/2018 financial year. This is to show Members how the program has been followed to consider works each year as part of the Budget Considerations.

The current 10 year program goes through until 2026/2027 and will need updating to bring in line with the current planning for a 10 year program leading into the future and for considerations in the Long Term Financial Plans for the Shire.

It should be noted that Regional Road Group (RRG) funded projects must comply with the standards as required, this is usually based around movements on the roads and the formula for prioritising roads. This can limit the use of the funding.

Roads To Recovery (R2R) funding is a Federal Government Project that has been operating for many years. This does require the Shire to ensure that maintenance of roads is kept at a certain level for the funding to be approved. It does not limit the road that it can be used on, as long as it has not used R2R funding previously. This does allow the funding to be used on various roads. The current program is to expire on the 30th June 2024. It is not known if the program will be expended beyond this date, but has been renewed on several occasions.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management Regulations) 1996

Duty of Care – Australian Standards – Road design and Environmental Code of Practice – Road Construction and Maintenance works.

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

The proposed program is reliant on funding being made available and any reduction in grants would impact on the proposed programs and the final actual program(s) scheduled.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2016 – 2026

4. Provide good strategic decision making, governance, leadership and professional management

4.2 Manage the organisation in a responsible and accountable manner

4.3 Deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance.

REPORTING OFFICER'S COMMENT

The current 10 year program will be updated further to represent the next 10 years of road works for consideration. This will feed into the Long Term Financial Plans for the Shire and assist in the long term planning of works and asset preservation.

It should be noted that at time, funding opportunities do come along which can add to this program or allow works to be completed earlier. This can be seen with the Local Roads and community Infrastructure Program (LRCI) funding and also the recent major increase in funding with the Remote Roads Upgrades Pilot Project. By having a planned long term program, changes can be easily made when surplus funds are available or projects restricted when funds or resources are limited, but ensure that the jobs are not simply forgotten about.

An Update 10 year program will be presented to the next (Committee) meeting.

VOTING REQUIREMENTS

Simple Majority

4.1.4 PLANT REPLACEMENT PROGRAM 2022/2023

Applicant: Shire of Kondinin
Author: Chief Executive Officer – David Burton
Manager of Works – Mark Burgess
Disclosure of Interest: Financial – Vehicles for CEO and MOW part of Salary package (as staff are not voting, they are not required to leave the meeting)
Date: 9 May 2022
Attachment(s): Plant Replacement Program

RESOLUTION:

Moved: Cr Tom Mulcahy

Seconded: Cr Kent Mouritz

That the Plant Replacement Program for 2022/2023 be included as part of the Budget considerations.

Carried: 5/0

SUMMARY

To provide information on the Plant Replacement Program for 2022/2023.

BACKGROUND

The current threshold for Tender requirements is \$250,000. The Shire does also use WALGA services for larger purchases which ensures a competitive price is obtained. The amounts listed are the changeover amounts and therefore not the cost of each individual vehicle. Therefore the Prime Movers will be tender provisions or similar to be followed.

Listed in the 2022/2023 Plant Replacement Program is the following:

Major Plant Items

Prime Mover (KN58)	\$240,000
Prime Mover (KN62)	\$240,000
Prime Mover (KN77)	\$240,000

Minor Plant Items

Toyota Prado (0KN) CEO	\$10,000
Toyota Prado (KN0) MOW	\$10,000
Subaru Outlander (KN04) MCS	\$10,000
Subaru Outlander (KN54) MPA	\$10,000
Toro Ride on Mover (KN3031)	\$32,000

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management Regulations) 1996

Duty of Care – Australian Standards – Road design and Environmental Code of Practice – Road Construction and Maintenance works.

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

The proposed program is reliant on funding being made available and any reduction in grants would impact on the proposed programs and the final actual program(s) scheduled.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2016 – 2026

4. Provide good strategic decision making, governance, leadership and professional management

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4.3 Deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance.

REPORTING OFFICER'S COMMENT

This year the Shire will be looking at the changeover of 3 prime movers, which will be a significant cost to the Shire, but the Prime Movers are essential with road works and ensuring the supplies and machines can be transported around the Shire.

The smaller vehicles are usually traded each year. The quick turnover of the vehicles reduces the cost to Council. As an example, the changeover of the Prado vehicles last year was done for each one under \$5,000.

The main concern with vehicle changeover will be the availability of new vehicles. Recently, we have seen issues with the supply and demand of vehicles and some purchases have taken several months to be completed and for the new vehicles to arrive.

VOTING REQUIREMENTS

Simple Majority

4.1.5 PLANT REPLACEMENT 10 YEAR PROGRAM

Applicant: Shire of Kondinin
Author: Chief Executive Officer – David Burton
Manager of Works – Mark Burgess
Disclosure of Interest: Financial – Vehicles for CEO and MOW part of Salary package (as staff are not voting, they are not required to leave the meeting)
Date: 9 May 2022
Attachment(s): Plant Replacement Program

RESOLUTION:

Moved: Cr Brett Smith

Seconded: Cr Kent Mouritz

That the 10 year program be noted for consideration in the Long Term Financial Plans of the Shire of Kondinin.

Carried: 5/0

SUMMARY

To provide information on the Plant Replacement Program beyond 2023.

BACKGROUND

The Plant Replacing Program is taken over a 10 year period to fit in with the Long Term Financial Plans for the Shire and to ensure that machines are replaced at regular intervals so that the Shire always has machines capable of performing the tasks as required.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management Regulations) 1996

Duty of Care – Australian Standards – Road design and Environmental Code of Practice – Road Construction and Maintenance works.

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

The proposed program is reliant on funding being made available and any reduction in grants would impact on the proposed programs and the final actual program(s) scheduled.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2016 – 2026

4. Provide good strategic decision making, governance, leadership and professional management

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REPORTING OFFICER'S COMMENT

The 10 year program does ensure that staff and members are aware of when larger machines will need to be replaced as this can create a large impost on Council and the financial sustainability of the Shire.

Machines are replaced at regular intervals when it is considered the 'optimal' time to replace them, or when the Council has received best value and to keep the vehicles longer, may increase maintenance and running costs beyond the cost of replacing the machines.

The shire does currently have a Plant Replacement Reserve, but this is currently used as a supplementary fund if the Shire cannot find enough funds in the current budget to cover the replacement costs of the machines. Consideration may be given to increasing this Reserve so that it can cover the replacement of the machines when they are due and that funds are always kept aside for plant replacement. This may assist in the longer term financial planning for the Shire and ensure that we are not 'caught short' on funds when replacing machines.

VOTING REQUIREMENTS

Simple Majority

5. CLOSURE OF MEETING

Being no further business the meeting was closed at 10:49am.