



SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

KONDININ SHIRE COUNCIL

Will be held on Wednesday 21st August 2024 at
Hyden CRC

2:00PM Informal Agenda Discussion
3:00PM Ordinary Council Meeting

David Burton
16th August 2024
CHIEF EXECUTIVE OFFICER

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006
All communications are to be addressed to the CHIEF EXECUTIVE OFFICER
ceo@kondinin.wa.gov.au

STATEMENT OF COMMITMENT TO INDIGENOUS AUSTRALIANS

“The Shire of Kondinin acknowledges that, as we proceed with the development & management of facilities & services within the Shire we give recognition of the distinctive relationship that indigenous people have within the community and encourage a broader understanding & appreciation of indigenous heritage & culture.

The Shire of Kondinin is committed to consultation across all communities in our Shire & we aim for mutual respect to achieve recognition of all Cultures.”

SHIRE OF KONDININ QUESTIONS FROM THE PUBLIC

The Shire of Kondinin welcomes community participation during public question time at Council Meetings. Any member of the public is welcome to do so. The following is a summary of Section 5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996, the Shire's procedure and a guide to the completion of registering attendance and question/s.

- Members of the public should ideally register their attendance and question with the Council before the meeting before the closing of business the day before the scheduled meeting. This can be done;
 - a. In person at the Shire of Kondinin Office (11 Graham St, Kondinin).
 - b. By emailing the Executive Support Officer at eso@kondinin.wa.gov.au
 - c. By phoning the Executive Support Officer on 08 9889 1006
- When registering the following information will need to be supplied for record keeping and future correspondence (if required);
 - a. Name, Address, contact number and Name of Organisation representing (if applicable)
 - b. A written copy of the question to be asked at Public Question Time.
- It is recommended to arrive at the location of the Council Meeting 5 minutes before the commencement of the meeting. If you have not registered in advance it can be completed at this time. However, public members will still be able to attend the meeting and provide the required details meeting if they have not been able to register in advance.
- The Presiding Member will open Public Question Time and, if necessary, provide a summary of the rules, regulations and procedures of Public Question Time:
 - a. The person asking the question must state their name before asking it.
 - b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
 - c. To provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating on the issue between the Gallery, Councillors or Officers is permissible.
 - d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
 - e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order and will not be recorded in the minutes.

- f. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order and the question will not be recorded in the minutes.
 - g. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being comprehensive.
 - h. The priority for asking questions shall be 'first 'questions on which written notice has been given before the meeting' (that is, before noon on the day immediately preceding the meeting) and secondly, 'questions from the floor.
- Public Question Time is set for a maximum period of 15 minutes and will terminate earlier should no questions be forthcoming.
- There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events, the Presiding Member will apply the most appropriate limit for the circumstance. Generally, each member of the public shall be provided with a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (by the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
- Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
- Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

**SHIRE OF KONDININ
DISCLOSURE OF FINANCIAL/IMPARTIALITY & PROXIMITY INTEREST**

To: *Chief Executive Officer*

As required by Section 5.65(1) (a) of the Local Government Act 1995, I hereby declare my interest in the following matters included on the Agenda paper for the Council/Committee meeting to be held on _____ (Date).

The type of interest I wish to declare is a: Financial Proximity Impartiality

Item No	Details of Interest

The extent of interest only has to be declared if the Councillor also requests to remain present at a meeting or participate in discussions or the decision-making process (see item 6 below).

Councillor's Signature _____ Councillor's Name _____ Date _____

NB:

- 1 This notice must be given to the Chief Executive Officer before the meeting or at the meeting immediately before the matter in which you have an interest is discussed, Section 5.65(1) (a) & (b).
- 2 It remains the Councillor's responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
- 3 It is a Councillor's responsibility to ensure that the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
- 4 It remains the Councillor's responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. This responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are being confirmed.
- 5 It is recommended that when previewing the Agenda, Councillors mark Agendas with items on which interest is to be declared and complete the declaration form at the same time.
- 6 Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision-making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of Council. Where Councillors request consideration of such approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decided upon the Councillors application.

Remember The responsibility to declare an interest rests with individual Councillors. If Councillors are in any doubt seeking legal opinion, or, to be sure, simply declare in any case.
Penalties for not disclosing an interest apply.

Office Use Only:	Date/Initial
1. Particulars of the declaration given to the meeting	_____
2. Particulars recorded in the minutes	_____
Signed by Chief Executive Officer Or President (when the declaration belongs to the CEO)	_____

SHIRE OF KONDININ DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Kondinin for any act, omission or statement or intimation occurring during Council/Committee meetings or formal/informal conversations with Staff. Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of Shire of Kondinin during the course of any meeting is not intended to be and is not taken as notice of approval from Shire of Kondinin. The Shire of Kondinin warns that anyone who has an application lodged with the Shire of Kondinin must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Kondinin in respect of the application.*

Signed on behalf of Council



David Burton

Chief Executive Officer

Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz read the Statement of Commitment to Indigenous Australians, welcomed those present and declared the meeting open at _____pm.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors:	Cr Kent Mouritz (President) Cr Darren Pool Cr Kerrie Green	Cr Bruce Browning Cr Paul Green	Cr Beverley Gangell Cr Murray James
Staff:	David Burton (CEO) Mark Burgess (MoW)	Vince Bugna (MCS) Desiree Waters (ESO)	Tory Young (MPA)
Apologies:	Cr Brett Smith		

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/ INFORMATION REPORT

7.1 MINUTES OF COUNCIL MEETING – 19th July 2024

RECOMMENDATION:

That the minutes of the Council Meeting held on the 15th of July 2024, be confirmed.

7.2 INFORMATION REPORT-August 2024

RECOMMENDATION:

That Council receives and accepts the Information Report before this meeting.

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

9. ITEMS

9.1 MANAGER OF PLANNING & ASSETS

- 9.1.1 Vacant Crown Land – South West Native Title Settlement
- 9.1.2 Proposed Sealing Of Kondinin Airstrip
- 9.1.3 Application For Funding For Sealing Section Of Hyden-Norseman
- 9.1.4 Proposed New Building For Karlgarin Bowling Club
- 9.1.5 Deed Of Easement Over Lots 15 And 16 Lynch Street, Hyden – Common Seal And Name Change
- 9.1.6 Hyden Tennis Club / Multi Use Building
- 9.1.7 Western Australia Bicycle Network Grant

9.2 MANAGER OF CORPORATE SERVICES

- 9.2.1 List Of Accounts

9.3 MANAGER OF WORKS

- 9.3.1 General

9.4 CHIEF EXECUTIVE OFFICER

- 9.4.1 Discovery Centre Update
- 9.4.2 Review Of Shire Housing Policy # Fac004
- 9.4.3 Wave Rock Entrance Fees Waiver Request

9.5 COMMUNITY DEVELOPMENT OFFICER

9.6 ENVIRONMENTAL HEALTH OFFICER

9.7 COMMITTEE MEETINGS

- 9.7.1 Housing and Building Committee Meeting

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 VACANT CROWN LAND – SOUTH WEST NATIVE TITLE SETTLEMENT

Author: Tory Young, Manager Planning and Assets

Authorising Officer: David Burton, Chief Executive Officer

Date: 5th August 2024

Disclosure of Interest: Nil

Attachments: Maps, Property Details

OFFICER RECOMMENDATION

That Council:

1. **AUTHORISES** the Chief Executive Officer to prepare a submission to the Department of Planning, Lands and Heritage regarding the Shire of Kondinin interest and consent for the parcel of land in question.

Summary

The Shire been requested to provide comment to the Department of Planning, Lands and Heritage with regards to land within the Shire of Kondinin and potential transfer as part of the South West Native Title Settlement.

Background

The State of Western Australia has committed to allocating 320,000 hectares of Crown land to the Noongar People to create the Noongar Land Estate, in accordance with the six registered Indigenous Land Use Agreements (ILUA) for the South West Native Title Settlement (the Settlement) as shown on the attached map.

This referral comprises just the one (1) parcel of land being considered for inclusion into the Ballardong People Agreement Area. The parcel of land is located on the corner of the Fence Road and the Carstairs Road just within the Shire of Kondinin. The parcel comprises 14.9734 ha on Lot 350 on DP 038009 within Reserve 8391 vested with the Water Corporation for the purpose of waterway.

Maps and a listing of the parcel of land are shown as attachments to this Report.

The Shire of Kondinin has been requested to provide comment on the parcel of land in relation to any interest or Shire infrastructure on the land or any future use as follows:

- Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
- Does the Shire have any interest in the land?
- Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
- Is the land parcel subject to any mandatory connection to services?

- Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
- Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
- Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
- Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
- Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

Comment

The one (1) parcel of land proposed for transfer as part of the South West Native Title Settlement is located in the south-eastern portion of the Shire well outside the Shire's farming and urban development areas. The site is vested in the Water Corporation and comprises native vegetation, some access tracks and rocky outcrops. The Shire have no licence or management order to access this Reserve, and therefore have no formal interest in the parcel of land.

Summary

In light of the above, there appears no reason to object to the transfer of this parcel under the South West Native Title Settlement.

Statutory Environment

Land Administration (South West Native Title Settlement) Act 2016

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Strategic Community Plan 2022-2023

*"1.3 Celebrate our pioneers, community members and protect our heritage
Shire owned heritage buildings and places of interest are maintained and
manager appropriately*

4.2 We are a compliant and resourced Local Government"

Voting Requirement

Simple Majority

9.1.2 PROPOSED SEALING OF KONDININ AIRSTRIP

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 6th August 2024
Disclosure of Interest: Nil
Attachments: Letter of Support St John Ambulance

OFFICER RECOMMENDATION

That Council:

1. **AUTHORISES** the Chief Executive Officer to apply for funding through the Department of Transport's 2025 – 2027 Regional Airports Development Scheme (RADS) for the sealing of the Kondinin Airstrip; and
2. **SUPPORTS** the allocation of \$225,000 towards the project in the 2025/2026 financial year budget:

SUMMARY

The purpose of this report is to seek Council's approval to apply for grant funding towards the sealing of the Kondinin Airstrip, including approval for a 50 percent budget allocation towards the total project cost as required under the Regional Airports Development Scheme Grant Guidelines.

BACKGROUND

The Department of Transport's Regional Airports Development Scheme (RADS) provides a funding source to assist in ensuring regional aviation infrastructure is developed to a standard that facilitates safe, affordable and fit for purpose aviation services in Western Australia.

The project addresses the RADS grant funding criteria by being located at a regional based airport, open to the public and owned by the Shire of Kondinin and bringing public benefit.

Costings have been prepared for a 200mm gravel pavement upgrade and a 1200m length x 15m width seal of the existing gravel airstrip and associated taxi area and apron to accommodate helicopter landings at the airstrip.

The works proposed and costed best address the category 'Aircraft Movement Area Development', which involves construction, extension, sealing or marking of runways, taxiways and aircraft parking areas. The category also includes meeting the requirements of the Royal Flying Doctor Service (RFDS) and the Civil Aviation Authority (CASA) aerodrome regulations.

Feedback and statistics have been sourced from the Kondinin Hospital and the Hyden/Kondinin St John Ambulance subcentre substantiating the need of the project and outlining the benefits the sealing of the airstrip would bring to the district, patients and pilots using the airstrip. A letter of support has been received from the President of the St John

Ambulance Hyden/Kondinin Subcentre which will be included in the grant application and also attached to this Agenda Report.

As an indication, in 2021/2022 the RFDS undertook 34 transfers from the Kondinin airstrip, 35 transfers were undertaken in 2022/2023 and 24 in 2024/2025. Whilst not formally recorded, the Kondinin Hospital and St John Ambulance have confirmed that on several occasions each year patients have been transferred by road to either Narrogin or to Bruce Rock, (the latter being the closest public sealed airport to Kondinin), due to wet weather conditions preventing pilots to land aircraft safely.

Applications for the 2025 – 2027 funding round close on the 23rd August 2024.

REPORTING OFFICER'S COMMENT

The Kondinin Airstrip and Kondinin Hospital provide an invaluable health service to the district. It is considered that this grant presents a good opportunity for the Shire of Kondinin to source and match funding to upgrade this important Shire asset, in turn enhancing the services it provides to the community.

STATUTORY ENVIRONMENT

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996

POLICY IMPLICATIONS

Shire of Kondinin Policy # Fin 002 – Purchasing

PUBLIC CONSULTATION

- Feedback and discussions held with the Kondinin Hospital and the Hyden/Kondinin St John Ambulance Sub Centre.

FINANCIAL IMPLICATIONS

The total cost of the project is estimated at \$450,000. As per the grant guidelines, the Applicant is required to contribute towards 50 percent of the total project cost. It is proposed that the works would be undertaken in the 2025/2026 financial year, requiring a \$225,000 allocation included in the 2025/2026 budget.

STRATEGIC IMPLICATIONS

The proposal aligns with the following sections of the Shire's Strategic Community Plan 2022-2032

Our Mission

- *Providing and facilitating appropriate facilities and services,*

Our Vision

- *To have a thriving and sustainable future*

Community

1.2 *Facilitate and advocate for quality health services, health facilities and programs in the Shire*

1.5 *Support local volunteer organisations*

1.6 *Support emergency services planning, risk mitigation, response and recovery*

Economy

2.2 *Safe and efficient transport network enables economic growth*

VOTING REQUIREMENT

Simple Majority

9.1.3 APPLICATION FOR FUNDING FOR SEALING SECTION OF HYDEN-NORSEMAN

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 6th August 2024
Disclosure of Interest: Nil
Attachments: Nil

OFFICER RECOMMENDATION

That Council:

1. **AUTHORISES** the Chief Executive Officer to apply for funding through the Australian Government's Safer Local Roads and Infrastructure Program (SLRIP) for the sealing of a 17km section of the Hyden-Norseman Road; and
2. **SUPPORTS** the allocation of \$1,000,0000 towards the sealing of 17km section of the Hyden Norseman Road in the 2025/2026 and 2026/2027 financial years as the Shire's 20 percent contribution towards the project.

SUMMARY

The purpose of this report is to seek Council's approval to apply for grant funding towards the sealing of a 17km section of the Hyden Norseman Road from the existing seal to the Marvel Loch-Forrestania Road crossroads, including approval for a 20 percent budget allocation towards the total project cost as required under the Safer Local Roads and Infrastructure Program Grant Guidelines.

BACKGROUND

The Safer Local Roads and Infrastructure Program (SLRIP) is administered by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts as a funding source to strengthen investment to support the delivery of safer and more productive roads across Australia.

The Program is an application-based merit-assessed funding program open to all state and territory governments and Local Government Authorities. Applications are required to address at least one of the Program's focus areas which are linked to priorities in road infrastructure needs. The focus areas include road safety, productivity, bridge renewal, road resilience, road sustainability and heavy vehicle rest areas. The proposed sealing and associated works to the Hyden Norseman Road addresses several of the key focus areas listed above, ensuring eligibility of this project.

Costings have been prepared for a 7.4m width bitumen seal over a 17km section of the Hyden Norseman Road and associated drainage, delineation, reflective poles and shoulder work to a total project cost of \$5,000,000. The Australia Government under the provisions of the SLRIP Grant Guidelines will contribute up to 80 percent of the total cost of the project, with the remaining 20 percent being contributed from the Applicant, meaning the Shire will need to commit to \$1,000,000 towards the project over a two (2) year period.

Outcomes on the grant are expected to be received by January 2025, with construction needing to commence by January 2026 and project completed by January 2027.

Applications for this funding round close on the 30th September 2024.

REPORTING OFFICER'S COMMENT

It is considered that the SLRIP Program presents the Council with a good opportunity to seek funding for the sealing of a portion of the Hyden-Norseman Road to reach the Forrestania – Marvel Loch Road crossroads. The proposal closely aligns with the intent of this SLRIP Program by addressing the key core areas relating to road safety, productivity, road resilience and road sustainability. The scope of the project requires a minimum 17km road length, which is anticipated as a manageable length undertaken by Council when requiring a 20 per cent fund contribution over two (2) financial years.

STATUTORY ENVIRONMENT

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996
- National Land Transport Act 2014

POLICY IMPLICATIONS

Shire of Kondinin Policy # Fin 002 – Purchasing

PUBLIC CONSULTATION

Feedback and discussions are being held with key users and businesses.

FINANCIAL IMPLICATIONS

The total cost of the project is estimated at \$5,000,000. As per the grant guidelines, the Applicant is required to contribute towards 20 percent of the project cost. It is proposed that the works would be undertaken in the 2025/2026 and 2026/2027 financial years, with a \$500,000 allocation in each respective financial year.

STRATEGIC IMPLICATIONS

The proposal aligns with the following sections of the Shire's Strategic Community Plan 2022-2032

Our Mission

- *Providing and facilitating appropriate facilities and services,*

Our Vision

- *To have a thriving and sustainable future*

Economy

a. *Safe and efficient transport network enables economic growth*

‘Collaboration and demonstrated progress towards the sealing of Hyden-Norseman Rd’

VOTING REQUIREMENT

Simple Majority

9.1.4 PROPOSED NEW BUILDING FOR KARLGARIN BOWLING CLUB

Author:	Tory Young, Manager Planning and Assets
Authorising Officer:	David Burton, Chief Executive Officer
Date:	6 th August 2024
Disclosure of Interest:	Nil
Attachments:	Letters, Plans

OFFICER RECOMMENDATION

That Council:

1. **ACKNOWLEDGES** that the Shire was unsuccessful with its application for grant funding through the Community Sporting Recreation Facilities Fund (CSRFF);
2. **RE-ACCEPTS** the plans to guide the scope and costings for the proposed Karlgarin Bowling Club building;
3. **SUPPORTS** the allocation of \$180,000 towards the project in the 2024/2025 financial year Shire budget;
4. **SUPPORTS** the reallocation of \$110,000 from the Shire's Recreation Facilities Reserve Fund towards the project in the 2024/2025 financial year;
5. **ACCEPTS** the offer from the Karlgarin Progress Association for a contribution of up to \$150,000 towards the project as outlined in the letter attached;
6. **ACCEPTS** the offer from the Karlgarin Bowling Club for a contribution of \$80,000 towards the project as outlined in the letter attached.

7. **AUTHORISES**
 - a) the Chief Executive Officer to appoint Modular WA as the preferred contractor as per the quotation received as a WALGA Preferred Supplier; OR
 - b) the Chief Executive Officer to seek Request for Quotes for the design and construct for a building on-site on the north side of the bowling green.

SUMMARY

The purpose of this report is to provide an update on this project and determine a way forward, without grant funding.

BACKGROUND

This matter was last presented to Council and its Ordinary Meeting held on the 14th February 2024, where Council resolved as follows:

- 1) **ACCEPTS** the plans and associated quotation attached to guide the scope and costings for the proposed Karlgarin Bowling Club building;
- 2) **AUTHORISES** the Chief Executive Officer to apply for the Community Sporting Recreation Facilities Fund (CSRFF) small grant that closes in March 2024 through the Department of Local Government Sports and Cultural Industries (DLGSC) to seek funding towards the project;

- 3) **SUPPORT** the allocation of up to \$270,000 towards the project in the 2024/2025 financial year dependent on grant funding:
- 4) **ACCEPTS** the offer from the Karlgarin Progress Association for a contribution of \$150,000 towards the project as outlined in the letter attached; and
- 5) **ACCEPTS** the offer from the Karlgarin Bowling Club for a contribution of \$80,000 towards the project as outlined in the letter attached.

The project was discussed at the Sports Council Committee Meeting on the 13th December 2023, where the Committee resolved as follows:

“OFFICER RECOMMENDATION:

Moved: Cr Murray James

Seconded: Cr Bruce Browning

RECEIVE the attached draft plans and associated indicative costings for proposed Karlgarin Bowling Club Building for discussion and determination on a way forward including the following:

1. Location;
2. Modular composition;
3. Services & Utilities;
4. Grant Application requirements; and
5. Compliance matters.

Carried: 4/0 “

These matters have since been explored further, as outlined below.

Location

The following four (4) locations for the bowling club building have been discussed and considered, as follows.

LOCATION	PROS	CONS
North of the bowling green	Replacement of existing structure/s Best aspect to avoid afternoon sunlight Alignment with bowling rink	Costs for retaining wall and site works Site constraints to achieve proposed design and accommodate proposed internal amenities and layout. I.e. building would be required to be long and narrow Building on boundary potentially requiring fire wall subject to building certification
South of the bowling green	Access to Federal Street Access to bowling rink	Site constraints to achieve proposed design and accommodate proposed internal amenities and layout. I.e.

	Suitable aspect to avoid afternoon sunlight	building would be required to be long and narrow to fit within lot boundary Building on boundary Adverse impact on streetscape amenity
East of the bowling green	Access from Federal Street Access to utilities Limited site works Space to build preferred design and layout	Facing afternoon westerly sun Proximity to Karlgarin Country Club
West of the bowling green	Access to bowling green Suitable aspect to avoid afternoon sunlight	Significant costs for site work and retaining wall Require acquisition of Unallocated Crown Land that is currently part of the South West Native Title Settlement which has no set date of determination.

Modular Composition

The proposed modular composition of the preferred design has three modules, comprising two modules (15.0m x 4.5m) and one module (9.0m x 4.5m). The total area of the proposed main building is 175.5m² (9m width x 19.5m length), plus the alfresco area 70.20m² (3.6m x 19.5m). Of the four (4) locations identified this could only be achieved in the area to the east of the bowling rink.

The Modular Company was asked if other compositions could be considered to fit along the northern portion of the bowling rink, advising that yes two (2) modules (15m x 4.8m) could be achieved, however would likely result in the internal layout and internal amenities being compromised.

Services and Utilities

Inquiries have been made into the existing services and utilities to the lot, as summarized as follows:

- Main water line runs along the middle of the laneway to the rear of the lot. Water Corporation owned and managed infrastructure so out of Shire's jurisdiction to relocate.
- Western Power access point from Federal Street.

- Plumbing and Septic infrastructure required. Provisional fee included in the overall quote of works.

Grant Application

Notification that grant agreement was unsuccessful was received on the 5th August 2024, citing the following key reasons on the outcome:

- Grant round was overly subscribed and this wasn't a priority project
- Concern that the project cost was only just under the \$500,000 and didn't allow for any variation/cost escalations, which would put the project over the prescribed \$500,000 threshold for a small grant round
- Limited use of the facility with only one main user group
- Single use facility, when multi-use facilities are the preferred projects
- Option to apply for large grant round for over \$500,000 projects presented however may be difficult to achieve success given competing higher priority grants for multi-use facilities

Compliance Matters

The following matters have been identified that will need to be finalized in the certification stage of the project.

- Disability toilet at the Public Toilets behind the Karlgarin Hall does not meet with current disability requirements. Significant works to upgrade to modern requirements maybe difficult to achieve and would be challenging and cost prohibitive to build a ramp to the existing toilets if they were to be upgraded, meaning that the proposed new build would require a disability toilet. Notwithstanding this, it is likely that the existing toilets can be factored in for general public access reducing the requirement for standard toilets in the new build.
- Water main that runs along the length of the rear laneway cannot be moved or built over.
- Building on a boundary may require incorporation of a fire wall.

Request for Quotation

A Request for Quotation was undertaken via the WALGA Preferred Supplier Program with two (2) quotations received for a modular design on the east side of the bowling green. As outlined below an alternative option could be to obtain quotations for the design and construction of a building on the north side of the bowling rink to replace the existing shelter structure.

Modular v Design and Construct on Site

Prior to formal engagement of a preferred contractor for a modular building on the east side of the Karlgarin Bowling Rink, an option could be to seek quotations for the design of a building on the north side of the bowling rink to see what could be achieved on this site and associated costings.

SUMMARY

Based on the information provided above, and the documentation detailed in the minutes of the Ordinary Meeting of Council held on the 14th February 2024, direction is sought from Council how they wish to proceed with this project, without access to grant funding. Keeping to the status quo, would be to proceed with the proposed Modular design funded by the contributions confirmed from the Karlgarin Bowling Club and Karlgarin Progress Association being a total of \$230,000 with the remaining funds being covered by the Shire of Kondinin. Alternatively, options could be considered to seek quotations for the design and construct at the current site of the shelter on the north side of the bowling rink, or reduce the size of the proposed modular building.

STATUTORY ENVIRONMENT

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996

POLICY IMPLICATIONS

Shire of Kondinin Policy # Fin 002 – Purchasing

Shire of Kondinin Policy # FACS 003 – Sporting Club and Amenity

PUBLIC CONSULTATION

- Discussions held between the Shire’s Administration and Karlgarin Country Club (land tenure & liquor licence), Karlgarin Bowling Club (design and funding) and Karlgarin Progress Association (funding)
- Stakeholder meeting on the 13th December 2023 with representatives from the Karlgarin Country Club, the Karlgarin Bowling Club, the Karlgarin Progress Association, the Shire’s Administration and Council Members prior to the formal meeting of the Sports Committee Meeting.
- Community Engagement in preparation of Recreation Facilities Plan 2021 – 2031 undertaken in 2021.

FINANCIAL IMPLICATIONS

The CSRFF grant application submitted was based on the budget of:

Shire:	\$179,999
CSRFF Grant:	\$150,000
Community:	\$170,000
TOTAL	\$499,999

The total cost of the project for a modular build is now estimated at \$505,000 as of the 6th August 2024. If Council wish to proceed with the project without grant funding, Council will need to consider contributing greater funds towards to the project to leverage the funds confirmed from the Karlgarin Progress Association and the Karlgarin Bowling Club.

Additional costs will also include the removal of the existing shed on the south-west corner of the shed (Approx. \$6,000), contingency and internal fit out of the building.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022-2032

“COMMUNITY

1.4 Recreational and social spaces encourage active and healthy lifestyles

Achievement of the Sport and Recreation Facilities Plan

Parks, nature reserves and community spaces are green, tidy, accessible and activated”

Supports the following section of the Shire's Sport and Recreation Facilities Plan

Facility Planning

VOTING REQUIREMENT

Simple Majority

9.1.5 – DEED OF EASEMENT OVER LOTS 15 AND 16 LYNCH STREET, HYDEN – COMMON SEAL AND NAME CHANGE

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 13th August 2024
Disclosure of Interest: Nil
Attachments: Easement

OFFICER RECOMMENDATION

That Council:

1. **APPROVES** the deed of easement attached over Lot 15 on Plan 5661 and Lot 16 on Plan 5661 Lynch Street, Hyden to be adopted and signed with a Common Seal by Order of Council; and
2. **APPROVES** to sign by Common Seal by Order of Council to amend the name of the registered proprietor on titles listed below from Kondinin Road Board to Shire of Kondinin;
 - a) Lot 50 on Diagram 8230 (Title 1014-837)
 - b) Lot 19 on Deposited Plan 85523 (Title 1037-49)
 - c) Lot 53 on Diagram 10323 (Title 1053-20)
 - d) Lot 15 on Plan 5661 (Title 1055-255)
 - e) Lot 111 on Deposited Plan 300276 (Title 1071-301)
 - f) Lot 14 on Deposited Plan 205013 (Title 1114-366)
 - g) Lot 16 on Plan 5661 (112-258)

SUMMARY

The purpose of this report is for Council to approve by Common Seal the easement over Lots 15 and 16 Lynch Street, Hyden to be lodged with Landgate and for the name to be amended on the seven (7) properties listed in the Officer Recommendation above from 'Kondinin Road Board' to 'Shire of Kondinin.'

BACKGROUND

The Shire's Administration were asked by Council to investigate the possibility of creating a public laneway that extends through the freehold Lots 15 & 16 on DP 5661 from Lynch Street to Coronation Park. Both lots are freehold owned by the Shire of Kondinin. The easiest and most cost-effective approach to create the access way was to establish a public easement on the two (2) lots.

As this is an easement, the tenure will remain the same for Lots 15 & 16 Lynch Street, Hyden with the deed of easement placed on the title that the Shire of Kondinin are responsible for the management of the easement. This was viewed as a much more efficient and cost-effective process than a full subdivision creating a dedicated road reserve across the two lots.

The matter was presented to Council at its Ordinary Meeting held on the 16th August 2023, where Council resolved as follows:

That Council:

1. *SUPPORTS the engagement of a surveyor to prepare a formal easement to create a public laneway through freehold Lots 15 & 16 on DP 5661 Lynch Street, Hyden to connect to Coronation Park as per the plans attached;*
2. *SUPPORTS that the Shire of Kondinin benefit and will be fully responsible for the management of the proposed easement on Lots 15 & 16 on DP 5661 Lynch Street, Hyden;*
3. *AUTHORISES the Chief Executive Officer to follow the provisions pursuant to section 195 & 196 of the Land Administration Act 1997 to complete the process;*
4. *NOTES that information and costings relating to the construction of the proposed accessway, final design, drainage and associated car parking will be presented back to Council on finalization of the easement for budget considerations.*

The surveyor was engaged and completed the plans. To finalise the process the deed of easement needs to be approved by Common Seal by Order of Council to be lodged with Landgate.

During the above process, it was found that the two (2) subject lots 14 and 15 Lynch Street, Hyden and another five (5) lots in the Shire of Kondinin still had listed on their titles the registered proprietor being the Kondinin Road Board. This dates back to the 1st July 1961 following the enactment of the Local Government Act 1960 making the Kondinin Road Board the Shire of Kondinin. To facilitate this easement the names on the subject two titles need to be changed and it was considered prudent to include the other five (5) lots at the same time.

STATUTORY ENVIRONMENT

Local Government Act 1995

Transfer of Land Act 1893

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Fees associated in the preparation of the survey plans and the lodgement at Landgate, estimated around \$3,000 which can be covered in the Shire's 2023/2024 and 2024 / 2025 consultancy budget allocation.

STRATEGIC IMPLICATIONS

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

"1. COMMUNITY

1.4 Recreational and social spaces encourage active and healthy lifestyles

Parks, nature reserves and community spaces are green, tidy, accessible and activated

Supports the following section of the Hyden Town Site Revitalisation Plan 2017

“4.5 Coronation Park Upgrades and Hall Parking

- *To encourage visitors and locals to use the park in a variety of ways.*
- *To promote safety and surveillance of the park.*
- *Improve presentation and legibility of existing parking area. “*

VOTING REQUIREMENT

Simple majority

9.1.6 – HYDEN TENNIS CLUB / MULTI USE BUILDING

Author: Tory Young, Manager Planning and Assets

Authorising Officer: David Burton, Chief Executive Officer

Date: 14th August 2024

Disclosure of Interest: Nil

Attachments: Minutes of Sports Meeting 24th July 2024; Letter from Hyden Tennis Club

OFFICER RECOMMENDATION

That Council;

1. **NOTES** the Chief Executive Officer has carried out a Request for Quotation for the preparation of concept plans and associated cost estimates for a replacement Tennis Club / Multi Use Building on Lot 151 Marshall Street, Hyden and awarded the quotation to Cartledge Building Consulting;
2. **RECIEVES** the letter attached from the Hyden Tennis Club outlining their commitment and financial contribution to the project;
3. **RECIEVES** the minutes attached from the Hyden Sports Council and Sporting Club Meeting held on the 24th July 2024; and
4. **NOTES** the matter will be reported back to Council once the concept plans and associated cost estimates are completed.

Summary

This report is to update the Council on the progression towards a new Tennis Club / Multi-Use building at the Hyden Tennis Club.

Background

At the Ordinary Meeting of Council held on the 19th June 2024, Council considered an item on the Hyden Tennis Club Building and resolved as follows:

1. *APPROVES the allocation of suitable funds in the 2024/2025 budget for the preparation of concept plans and associated cost estimates for a replacement Tennis Club Building on Lot 151 Marshall Street, Hyden;*
2. *AUTHORISES the Chief Executive Officer to invite quotations for the preparation of concept plans and associated cost estimates for a replacement Tennis Club Building on Lot 151 Marshall Street, Hyden based on the draft design and associated documentation received from the Hyden Tennis Club;*
3. *AUTHORISES the Chief Executive Officer to seek consideration from the Department of Local Government Sports and Cultural Industries (DLGSC) for funding for this project through the Community Sporting Recreation Facilities Fund (CSRFF) forward planning grant that closes in September 2024;*

4. *REQUESTS the Hyden Tennis Club provide written confirmation to the Chief Executive Officer detailing a local community cash contribution towards the project by no later than mid-August 2024.*

In accordance with the Shire's Policy – Purchasing FIN-005, three (3) quotations were received via Request for Quotation for the preparation of concept plans and associated cost estimates for a replacement Tennis Club / Multi Use Building on Lot 151 Marshall Street, Hyden.

Following assessment undertaken against the criteria outlined in the Request for Quote, the Chief Executive Officer awarded the preparation of concept plans and associated cost estimates for a replacement Tennis Club / Multi Use Building on Lot 151 Marshall Street, Hyden to Cartledge Building Consulting.

Statutory Environment

- Local Government Act 1995
- Functions and General Regulations 1996

Policy Implications

Shire of Kondinin Policy – Purchasing FIN-005

Financial Implications

Costs involved in the engagement of the practitioner to undertake the preparation of the concept plans and associated costs estimates are covered in the Shire's Consultancy allocation in the 2024/25 budget.

In terms of the costs of the new build, this will first be informed by the cost estimate undertaken by the consultant. The actual cost to the Shire will be determined at a later stage once tenders are received and sources of funding and contributions are confirmed.

Strategic Implications

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032:

“COMMUNITY

- a. *Recreational and social spaces encourage active and healthy lifestyles*
 - *Achievement of the Sport and Recreation Facilities Plan*

Voting Requirement

Simple majority

9.1.7 WESTERN AUSTRALIA BICYCLE NETWORK GRANT

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 15th August 2024
Disclosure of Interest: Nil
Attachments: Nil

OFFICER RECOMMENDATION

That Council:

1. **AUTHORISES** the Chief Executive Officer to apply for funding through the Department of Transport's Western Australia Bicycle Network Grant for the Hyden Shared Pathway Project;
2. **AUTHORISES** the Chief Executive Officer to apply for funding through the Department of Transport's Western Australia Bicycle Network Grant for the Kondinin Shared Pathway Project;
3. **SUPPORTS** the allocation of \$97,500 towards the Hyden Shared Pathway Project; in the 2025/2026 financial year budget; and
4. **SUPPORTS** the allocation of \$110,000 towards the Kondinin Shared Pathway Project over the 2025/2026 and 2026/2027 financial years.

SUMMARY

The purpose of this report is to seek Council's approval to apply for grant funding towards the Hyden Shared Pathway Project and the Kondinin Shared Pathway Project, including approval for a 50 percent budget allocation towards the total project costs as required under the Western Australian Bicycle Network (WABN) Grant Guidelines.

BACKGROUND

The WABN Grants Program is administered by the Department of Transport and matches local government expenditure dollar-for-dollar (up to 50 per cent of the total project cost). For the 2024 intake, funding support will consider a four-year program period to help facilitate higher value projects, ensuring quality planning, design and construction to enhance safety and accessibility of critical active transport routes.

Regional local governments without a relevant regional 2050 cycling strategy are still encouraged to apply for funding for projects that connect town centres and schools, as well as those creating cycle tourism or recreational opportunities.

The Hyden Shared Pathway project proposes a 2.5m width concrete shared 400m pathway extending from the Hyden Community Resource Centre to Radbourne Drive and then extending another 140m along Radbourne Drive to Mouritz Street.

The Kondinin Shared Pathway project proposes a 2.5 width concrete shared 145m pathway along Gordon Street from Jones Street to Graham Street, connecting with a further 2.5 width

concrete shared 155m pathway along Graham Street to the former Kondinin Drive In. The pathway would then change to a 3m wide bitumen seal pathway that extends towards the Sports Precinct and onto the Kondinin Lake Road for a further 4km reaching the floodway at the 'Little Lake'.

Applications for the 2025 – 2027 funding round close on the 2nd September 2024.

REPORTING OFFICER'S COMMENT

It is considered that this grant presents a good opportunity for the Shire of Kondinin to source and match funding towards these two valued projects.

STATUTORY ENVIRONMENT

- Local Government Act 1995
- Local Government (Functions and General) Regulations 1996

POLICY IMPLICATIONS

Shire of Kondinin Policy # Fin 002 – Purchasing

PUBLIC CONSULTATION

- Nil

FINANCIAL IMPLICATIONS

The total cost of the two projects is estimated at \$415,000 with 50 percent share of the total cost equally between the Shire and the WABN grant funding. It is proposed that the works would be undertaken over the 2025/2026 and 2026/2027 financial year.

STRATEGIC IMPLICATIONS

The proposal aligns with the following sections of the Shire's Strategic Community Plan 2022-2032

Our Mission

- *Providing and facilitating appropriate facilities and services,*

Our Vision

- *To have a thriving and sustainable future*

Economy

2.2 Safe and efficient transport network enables economic growth

VOTING REQUIREMENT

Simple Majority

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 LIST OF ACCOUNTS

Applicant: Shire of Kondinin
Author: Vince Bugna, Manager Corporate Services
Disclosure of Interest: Nil
Date: 7th August, 2024
Attachment(s): List of Accounts 01/07/2024 to 31/07/2024

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of July 2024:

• Municipal Fund payment cheque numbers 19422 to 19429	= \$	36,595.61
• Municipal EFT18972–19048; 19050-19109	= \$	906,458.46
• Direct Debits – Transport – Hyden Office	= \$	46,912.95
• Direct Debits – Transport – Kondinin Office	= \$	17,344.75
• Direct Debits – Credit Cards DD21495.1	= \$	2,329.82
• Direct Debits – Other	= \$	44,814.73
• EFTPOS Merchant Fees & Tyro	= \$	789.84
• Bank Fees – NAB Connect	= \$	57.23
• Payroll	= \$	130,304.39
• Trust Fund EFT19049	= \$	5,000.00
TOTAL	= \$	<u>1,190,607.78</u>

Carried:

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

BACKGROUND

The Chief Executive of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;

(d) sufficient information to identify the transaction

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) recorded in the minutes of that meeting.*

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

All payments made to the Shire creditors have been in accordance with the 2023/24 Annual Budget.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022 – 2032

4. Civic Leadership

4.1 Skilled, capable and transparent team:

- We engage with the community on key projects and we provide regular, transparent communication*
- The capability of our organisation is continually improved*

4.2 We are a compliant and resourced Local Government:

- External audits and reviews confirm compliance with relevant Local Government legislation*
- Financial sustainability in achieving community aspirations*

VOTING REQUIREMENTS

Simple Majority

9.3 MANAGER OF WORKS

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 DISCOVERY CENTRE UPDATE

Author: CEO - David Burton
Authorised Officer: CEO - David Burton
Date: 12th August 2024
Disclosure of Interest: Nil
Attachments:

OFFICER RECOMMENDATION:

That Council **NOTES** the update information in relation to the Discovery Centre Project and the Chief Executive Officer establish a suitable land tenure agreement for the land with Hyden Progress Association.

Summary

This report is to provide information and updates in relation to the Discovery Centre Project

Background

Since 2018, the Shire of Kondinin has been working with the Hyden CRC and the Hyden Progress Association for the project of construction of a Centre in Hyden for the CRC and to promote tourism for the Shire and region.

An application was made for funding in 2020, but failed to gain financial support. The Working Group has been following through with improving the project and seeking funding.

This project is in the Shire of Kondinin Strategic Community Plan and Long-Term Financial Plan.

Funding through the Growing Regions Funding will be available later this year and will be the final round of funding for this project. It is likely that other funding may be available, but details and timeframes are not known and no indications of future funding have been made.

The Working Group are also trying to get funding from State Government to reduce the financial impact of the project on the residents and ratepayers of the Shire of Kondinin.

Comment

The Business plan has been finalized and is out for public comment. The consultation period will be open until 30th August 2024 with submissions brought back to Council for the September Meeting. The Business Plan is available on the Shires website. There has been a fair amount of interest in the Business Plan, but we have yet to receive feedback at the time of drafting this item.

The Working Group is seeking a further meeting with Minister Saffioti or her representatives

to present the business case and to secure funding from State Government for the project.

The Tourism Master Plan is in draft. This will go back to the working group before the Council Meeting for any edits and will then be released for public comment. The Master Plan will provide guidance for the Shire as we work towards maximizing our tourism income.

Information from the recent meeting with RDA Wheatbelt has provided information on the Regional Precincts Funding that we sought for the drafting of the Plans. Funding is generally considered twice a year in March and September. This information was not available on the website. Our request for funding for the plans has been taken into account for the funding as officers contacted the Shire to confirm the application attachments. WE are currently waiting the outcome of the application. If successful, we may be able to apply for Round 2 funding for this program, which would be for the facility itself (RDA Wheatbelt suggested this as well.)

Policy Implications

Nil

Financial Implications

The building will require substantial funding before it can go ahead and funding options are being sought through federal and state sources. Funding opportunities are being sought for this.

Consultation

Discovery Centre Working Group comprising of members from Hyden Progress Association, Hyden CRC, local Business and Council representatives.

Strategic Implications

Strategic Community Plan 2022-2023

- "1.3 *Celebrate our pioneers, community members and protect our heritage*
Shire owned heritage buildings and places of interest are maintained and manager appropriately

- 2.1 *Support the diverse industry across the Shire*
Townsite entrances, Shire verges and aesthetics are tidy, green and welcoming

- 4.1 *Skilled, capable and transparent team*
We are inclusive and our communities feel heard
We engage with the community on key projects and we provide regular, transparent communication"

Voting Requirement

Simple Majority

9.4.2 REVIEW OF SHIRE HOUSING POLICY # FAC004

Author: CEO - David Burton
Authorised Officer: CEO - David Burton
Date: 13th August 2024
Disclosure of Interest: CEO declared an impartiality interest as he is in a Shire house. As rent is considered part of the salary package, there is no financial interest.
Attachments: Shire Housing Policy FAC004 (with amendments)

*****CONFIDENTIAL ITEM*****

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;

9.4.3 WAVE ROCK ENTRANCE FEES WAIVER REQUEST

Author: CEO - David Burton
Authorised Officer: CEO - David Burton
Date: 13th August 2024
Disclosure of Interest: Nil
Attachments: Nil

OFFICER RECOMMENDATION:

That Council **APPROVES** the waiver of the Wave Rock Entrance Fee to the Kulin District High School Group for their event in September 2024.

Summary

This report is to consider the waiving of entrance fees for Wave rock for a High School in the district.

Background

The Kulin District High School will be visiting Wave Rock for an excursion for the Kindergarten / Pre Primary group of 13 children and 3 adults.

Comment

Entry for buses (Touring Companies) is charged out at \$5 per person as an entry fee. The normal entry fee for Wave Rock is \$12 per vehicle.

The CEO has delegated authority to waive fees for local schools, which is interpreted as schools within the Shire of Kondinin. While the Kulin District High School is not within the Shire boundary, students and residents from our Shire do attend the school in Kulin.

Entry for the group would normally be \$80. It is requested that Council consider waiving this entry fee due to the link with our community and the Kulin District High School

Policy Implications

Nil

Financial Implications

The waiver of the fee will reduce the Shires income by approximately \$80.

Consultation

Nil

Strategic Implications

Strategic Community Plan 2022-2023

2. Economy

2.3 Coordinated planning and promotion of the visitor and tourist experience

Voting Requirement

Simple Majority

9.5 COMMUNITY DEVELOPMENT OFFICER

9.6 ENVIRONMENTAL HEALTH OFFICER

9.7 HOUSING AND BUILDING COMMITTEE MEETINGS

Author: Tory Young, Manager Planning and Assets
Authorised Officer: CEO - David Burton
Date: 16th August 2024
Disclosure of Interest: Nil
Attachments: Minutes of July 24th 2024 Housing and Building Meeting

OFFICER RECOMMENDATION:

That Council **NOTES** the Minutes attached from the Housing and Building Committee Meeting held at the Kondinin Council Chambers on 24th July 2024.

SUMMARY

This report is for council to receive the Minutes from the Housing and Building Committee Meeting held at the Council Chambers on the 24th July 2024.

BACKGROUND

The Housing and Building Committee comprises (4) Elected Members and the Shire's Chief Executive Officer and the Shire's Manager Planning and Development. The committee meet quarterly to discuss matters relating to housing and building.

COMMENT

A detailed overview of the matters discussed at the Housing and Building Committee held on the 24th July 2024 is outlined in the minutes attached. Of the matters discussed, the review of the Shire's Housing Policy FAC004 is presented to this Ordinary Meeting of Council as a confidential item. Other matters discussed at the meeting will be presented back to Council in due course.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan 2022-2023

4.2 We are a compliant and resourced Local Government

VOTING REQUIREMENT

Simple Majority

10. BUSINESS OF AN URGENT NATURE

11. CLOSURE