



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

CDO Report

Medical Centre Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

August 2024

MPA REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2024-2025

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>COMPLETED – SUBJECT TO FINAL ACQUITTAL</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The Shire's Work Schedule was approved as endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p> <p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational with an additional camera being installed at Wave Rock; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023 and completed October 2023; Hyden Swimming Pool Car Park upgrade completed.</p> <p>Council resolved at its Ordinary meeting on the 14th February 2024 to not accept the tenders received for the Tennis Club Roof and reallocate the \$150,000 towards a footpath behind the Hyden Swimming Pool to the Youth Base; fencing at the</p>

				<p>Hyden Tennis Courts and Hockey Field and replacement shade sails at the Hyden and Kondinin Swimming Pool.</p> <p>Amended Works Schedule to remove tennis club roof and replace with shade sails, fencing and footpaths listed above has been approved from Department of Infrastructure, Transport, Regional Development and Communities on the request for variation.</p> <p>Footpaths completed May 2024, shade sails installed 11th (Hyden Pool) & 12th (Kondinin Pool) June 2024 and old fences at Hyden hockey field and Hyden tennis courts removed and new fences completed 28th June 2024.</p> <p><i>All projects have now been completed for this phase of funding and final acquittal information currently being prepared in order to receive final payment and close off grant.</i></p>
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234 (Part A – Community) \$313,349 (Part B – Roads)	\$0	<p>APPROVED & IN PROGRESS</p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>At the Ordinary Meeting of Council held on the 21st June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion.</p> <p>The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion</p>

				<p>and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been accepted.</p> <p>The Works Schedule has been approved and the Shire has received \$513,950.00 of its allocation.</p> <p>Works allocated to Phase 4 roads component have been completed.</p> <p>Works allocated to Phase 4 Community Projects are in progress now that grant received from the DLGSC for the upgrades to the Kondinin Pavilion. Detailed design drawings currently being prepared by architects and consultants engaged for engineering and certification documentation being prepared for works tender package.</p> <p><i>Works progressing in finalising drawings and engineering reports for Community Project component. Annual Report to be audited and submitted to Department of Infrastructure Transport, Regional Development and Communications by 31st October 2024.</i></p>
Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus, In-Kind Project Management	<p>APPROVED & IN PROGRESS</p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three</p>

				<p>quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to an Ordinary Meeting of Council to advertise the draft document shortly.</p> <p><i>Officers submitted draft document to consultant and still awaiting feedback so as to present to Council for advertising.</i></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p>Final approval and tender exemption approval received.</p> <p>Project is progressing well with approximately 75 per cent of the project completed, with 15km of the 20km road completed and remaining 5km to be completed in 2024.</p>

				<p>Shire have submitted Reports and received funding for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000) and new split Milestone 3 (Construction of 75 % of works completed - \$1,000,000).</p> <p>Spilt Milestone 3 - \$200,000 to be claimed in December 2024 on completion of works and remaining \$800,000 for final milestone payment scheduled to be received in January 2025 when final acquittal report submitted.</p> <p><i>Remaining works commenced May 2024 to be completed within prescribed timeframe.</i></p>
Community Sports & Recreation Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$384,860	\$45,022 (\$534,234 LRCI)	<p>APPROVED</p> <p>Concept plans and costs prepared and endorsed by Council at its Ordinary Meeting on the 21st June 2023. Total cost of project has been estimated at \$1,264,116. Council supported the allocation of the Phase 4 Local Roads and Community Infrastructure (LRCI) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be supplemented with contribution from the Shire of Kondinin (including the LRCI allocation) and the Kondinin Community Recreation Council. Outcome of grant anticipated by January 2024 with works scheduled to commence by June 2024 and completed by July 2025.</p> <p><i>Full funding requested was approved. Administration now working on detailed drawings and engineering reports for tender package with architects, engineering consultants and Kondinin Community Recreation Council.</i></p>

Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants	Wheatbelt Development Commission	\$60,000	\$In-kind	<p>Following a stakeholders meeting held on the 21st May 2024, the Wheatbelt Development Commission (WDC) Board have now provided written confirmation that the \$300,000 implementation funds available through the Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants Program will be split evenly between the 5 Local Government Authorities (\$60,000 each) that participated in the South -West Regional Drought Resilience Plan process. The participating Shires include the Shires of Kondinin, Kulin, Lake Grace, Dumbleyung and Wagin.</p> <p>WDC will enter into small grants agreements with LGAs to enable distribution of the funds. The Shire Officers are currently finalising the project plan for approval.</p> <p>The Shire's project proposes the purchase and installation of two (2) x 270KL tanks at the Bending Community Water Supply site and the removal of the old fibro tank (keeping the existing 110KL tank) similar to what was done at Lovering Road Community Water Supply site. This will improve the storage capacity at this site. The cost for the supply and installation of tanks has been estimated at \$58,479 (incl. GST). To cover costs of site works and plumbing the Shire will be required to make a nominal contribution from the Shire's Rural Water Supply 2024/2025 budget allocation.</p>
TOTAL		\$6,332,601.25	\$1,049,652.25	

Town Planning Matters Update

Project/Matters	Status
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	<p>Council at its Ordinary Meeting of Council held on the 15th February 2023 approved to initiate scheme amendment process.</p> <p>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. Consultant engaged to undertake surveys in Spring has been undertaken and reports have been received. Administration worked with the EPA to finalise suitable provisions to be included in the Scheme Amendment to progress matter.</p> <p><i>Matter was re-presented back to Council at its Ordinary Meeting held on the 19th June 2024 with amendments and documentation referred back to EPA for consideration. The Environmental Protection Authority (EPA) carried out some investigations and inquiries before deciding not to assess this scheme. In deciding not to formally assess schemes, the EPA has determined that no further assessment is required by the EPA. The proposal has now been referred to the Department of Planning, Lands and Heritage to consent to advertise the amendment.</i></p>
Proposed Wind Farm, King Rocks, Hyden	<p>The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i></p> <p>https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/region%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</p>

	<p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p> <p>Synergy provided an update to the Council prior to the Ordinary Meeting on the 20th September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</p> <p>Requirements of Development Application (i.e. Management Plans) have been submitted in stages and are being considered by Shire Administration for endorsement. Shire administration have been in liaison with Synergy in relation to workforce housing options, town planning considerations and water allocations. Shire Administration in contact with the representatives from Synergy to progress project and meeting most recently held on the 12th June 2024.</p> <p><i>Manager Planning and Assets providing clarification via email to Synergy in relation to conditions of development approval. Synergy visiting Hyden on the 21st to 23rd August 2024 for 'soft-sell' of project, independent of statutory planning process.</i></p>
Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the</p>

	<p>conditions of planning approval. With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023. Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p> <p>The Shire’s Administration most recently met with the Wind Farm Investor Representatives on the 24th October 2023 to discuss the update on the project. Preferred Contractors anticipated to be awarded by January 2024. Construction still looking to commence in August 2024.</p> <p>The Community Consultative Committee has been appointed and meet on a quarterly basis. Last meeting was held on the 30th July 2024 where an update was provided on the project.</p> <p>Requirements of Development Application (i.e. Management Plans) have been submitted and are being considered by Shire Administration under a staged process.</p>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	<p>Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 & 21 Federal Street, Karlgarin. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent.</p> <p>Lost Title Application has been approved and new titles have been issued. Settlement took effect on the 23rd July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club.</p> <p><i>Department of Planning, Lands and Heritage have approved the amalgamation and the Shire’s Administration have submitted documentation to finalise matter. Awaiting final outcome.</i></p>

<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last two to three years, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration, the Hyden Progress Association and the lease property managers, Burgess and Rawson.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The Shire’s Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.</p> <p>Item presented to the 15th May 2024 Ordinary Meeting of Council to seek approval for further expansion of the leased area L3553 with the PTA to enable the installation of additional historic displays to complement the relocated barracks and goods shed. Council recommendation and associated documentation has been submitted to lease manager, Burgess Rawson who are currently waiting instruction from the PTA. <i>Shire Administration in regular contact with Burgess Rawson to progress amendment to lease area and for approval and other associated works that have been requested by the Hyden Progress Association. An exact date on the outcome of this process has not yet been provided.</i></p> <p>The Shire submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.</p> <p>Meeting on site held on the 4th April 2024 to discuss details of scope. Rear loading dock has been removed by HPA. Shire’s Building Contractor has been in touch with timber provider to source timber for the job.</p>
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	<p><i>Timber has been received and front landing on the Goods Shed has been completed. Stairs and ramp materials have been ordered and scheduled to be installed by August 2024. HPA following up on donated sleepers to upgrade loading dock area.</i></p> <p>RAILWAY BARRACKS; The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7th February 2023.</p> <p>Building and Demolition Permits were issued on the 9th March 2023.</p> <p><i>Works have now been completed. Notice of Completion Forms have been completed. Options for CCTV cameras were provided to HPA by the Shire's contract CCTV provider and quotes have been included for consideration in 2024/2025 Shire budget. Community Development Officer following up access ramp.</i></p> <p>SITE PLAN & DRAINAGE WORKS Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden.</p> <p><i>Costings included in the 2023/2024 budget and formal quotes and scope of works to be finalised. Concrete crossovers have been installed. Works proposed to be carried over to the 2024/2025 financial year.</i></p>
Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden	Matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the

	<p>Department of Lands, Planning and Heritage recommending easiest approach being an easement. Separate item tabled presented to the August 2023 Ordinary Meeting of Council, following which Shire's Administration and Council Members met on site to discuss the proposal.</p> <p><i>Amended plans finalized, surveyor engaged and proposal has been lodged with Landgate to create the easement. Matter reported to August 2024 Ordinary Meeting of Council to seek Common Seal by Order of Council to sign the deed of easement.</i></p>
Amalgamation of Lot 187 and Lot 151 on Reserve 33998	Matter was presented to Council at its Ordinary Meeting held on the 17 th July 2024. Crown Inquiry Form and supporting documentation has been forwarded to Department of Planning, Lands and Heritage for consideration.

Statutory Planning Matters	Status
Rural Home Business No. 371 (Lot 7) East Hyden Bin Road, Hyden	Proposal for Rural Home Business advertised for public closing on the 16 th August 2024. Matter to be determined by delegated authority from Council by the Chief Executive Officer.

Asset Management Update

Project/Matters	Status
McCann's Rock Water Supplies	<p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The pad and the new 275KL tank have been installed by the Shire and funded by DWER. Connections to the new swipe car controller and the new tank and the former Water Corporation pipeline has been completed and a new community water supply site 'McCann's Tank' has been created. Water can now be obtained from this site via the Shire's swipe card system.</p> <p><i>Shire working with DWER to amend easement, which was endorsed by Council at its Ordinary Meeting on the 14th February 2024.</i></p>

Housing and Accommodation	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meetings are being worked through by Shire Administration.</p> <p>Key matters include:</p> <ul style="list-style-type: none"> - Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – COMPLETED - Replacement and upgrades to existing Shire housing stock – IN PROGRESS. - Potential housing development locations – IN PROGRESS - Management of social / aged care housing stock – IN PROGRESS - Review of rents charged to Shire employees – UNDER REVIEW - 10 year Housing Capital Works and Maintenance Program - 10 year Building Capital Works and Maintenance Program - 10 year Housing Replacement Plan - 10 year Building Forward Plan <p><i>The above matters are being considered and investigated by the Shire's Administration in discussion with the Housing and Building Committee for consideration in the 2024 / 2025 Budget and beyond.</i></p>
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Projects Update

Item	Status
Upgrade / Replacement Karlgarin Bowling Club House	<p>Correspondence received from the Karlgarin Bowling Club and the Karlgarin Progress Association via email on the 8th November 2023 to seek Council's support and financial contribution to a new modular club room. Correspondence has been circulated to Councillors for consideration. Meeting held with stakeholders (Karlgin Bowling Club, Karlgin Progress Association and Karlgin Country Club) held during the Sports Committee Meeting on the 13th December 2023. Shire Administration, Cr's James and Mouritz and members of the Karlgarin Bowling Club met with representative from the Department of Local Government, Sport and Cultural Industries to discuss the suitability of the project for the CSRFF grant. General consensus that building be positioned on the north of the bowling green to replace existing structure. Quotes have been sought for retaining wall, demolition of existing structure and reconfigure proposed design.</p>

	<p>Matter presented as a separate item to the 14th February 2024 Ordinary Meeting of Council endorsing part funding of the project in the 2024/2025 financial year. CSRFF grant application completed and submitted on the 28th March 2024. <i>Grant funding unsuccessful. Matter presented back to August 2024 Council Meeting for re-consideration.</i></p>
Extension of Hyden Recreation Centre	<p>Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.</p> <p><i>Meeting was held on the 25th July 2024 in which matter was discussed in lieu of proposal for new multi-use tennis club with members of the Hyden Sports Council and representatives from all sporting groups and Council members. Minutes of meeting were circulated on the 26th July 2024 (and re-sent 13th August 2024 with corrected date) to all attendees and Council Members.</i></p>
Hyden Golf Club Change Rooms Upgrade	<p>Shire Administration working with Hyden Golf Club Members to undertake upgrades to change rooms. Draftsperson has been engaged to prepare plans for upgrade with site visit scheduled for 14th June 2024. On completion of plans, works to be quoted and proposed for inclusion in 2024/2025 budget. <i>Draft plans have been prepared and currently working with the Hyden Golf Club to finalise.</i></p>
Hyden Tennis Club New Build	<p>Matter presented as a separate item to the 14th February 2024 Ordinary Meeting of Council resolving not to go ahead with the re-roofing of the tennis club building. Maintenance works being arranged for leaking sections of roof.</p> <p><i>Matter presented to 19th June 2024 Ordinary Meeting of Council whereby Council supported seeking RFQ for a design for a new build. RFQ prepared and distributed, and closed on the 26th July 2024. RFQ has been awarded and consultant working on plans and costings to be completed by September 2024. Shire Administration working in close collaboration with the Hyden Tennis Club. Separate item being presented to the 21st August 2024 Ordinary Meeting of Council.</i></p>
Review of Shire's Heritage List / Inventory	<p>With the grant funding now approved, Shire's Manager of Planning and Assets managing this project. A consultant was engaged and inception Council and Community Meetings were held on the 20th and 21st of July 2022 and well supported by community members from all three town sites. Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting</p>

	<p>of Council with final Draft presented to an Ordinary Meeting of Council scheduled for February 2024. <i>Shire's Administration have reviewed documentation and still waiting feedback from consultant to progress matter.</i></p>
Works to Bendering Hall	<p>Basic works to 'make good' have been completed, with exception to the doors. Contractor aware that works need to be completed. Interpretive signage has been completed and installed.</p>
Upgrades to Kondinin Pavilion	<p>Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8th February 2023. A community workshop was held with the architect on the 27th February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.</p> <p>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.</p> <p>Matter presented to the 21st June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated. Grant Application successful and currently working through plans for tender package. Site meeting held on the 30th April with architects, Shire Administration and Kondinin Community Recreation Council to progress detailed design drawings and engineering reports. <i>Shire Administration and Kondinin Community Recreation Council working with architects to finalise detailed design in preparation of tender documentation. Engineering and certification</i></p>

	<i>consultants engaged in June 2024. Anticipate that tender documentation will be finalised by October 2024.</i>
Cemetery Upgrades	<p>KONDININ – Design and building material for entrance wall has been confirmed through consultation with Kondinin Lions Club and Kondinin Community Recreation Council. <i>Wall footings have been installed and wall completed. Contractor awarded for lettering to be installed in coming months.</i></p> <p>HYDEN – Two meetings have been held on site with Shire Administration, Department of Parks and Wildlife, Shire Councillors and Hyden Lions Club to discuss access, enlarging of site, additional niche wall. The community members advised that would confirm proposed area of site to be enlarged to which the Shire can then follow up with the Department of Parks and Wildlife, being adjacent to a Class A Reserve. Both Shire and Community Members were to look into options for niche walls for consideration and costings. The Lions Club have also formally written to the Shire’s Chief Executive Officer in which a site visit was arranged and a response letter sent in January 2024. <i>To date no formal feedback on the proposed area to be expanded has been received.</i></p> <p>TOILETS AT BOTH SITES – the Shire’s Administration have sought quotes on this ranging from \$20,000 to \$200,000. Matter to be presented to Council for budget considerations in due course.</p>
Signage, Bollards and Pathway to Hyden Youth Base	Currently seeking quotes for improved signage, bollards and access to Hyden Youth Base for Toilets and Showers. Proposed for 2024/2025 budget.
Hyden Hall Ladies Toilets	Plumber attended to site on 6 th June 2024 to assess sewer situation. Tree roots found to be penetrating drain between septic tanks and toilets causing blockages. Tree roots were cut back and removed. Plumber used camera to view septic tanks which were not overflowing and appeared to be working fine. Plumber could not get camera into leach drains. To completely assess situation will be a big job to remove pavers to access the tanks and the leach drains. As a way forward, the Shire Administration is investigating options to upgrade ladies toilets and include disability access. Scope and plans to be prepared first. Initial meeting with draftsperson has been held on site. Varying opinions from Council and Community Members ranging from upgrades to existing toilets to the construction of a new toilet block linked to the hall. Administration awaiting further direction from Council to pursue this further.

	<i>Matter was presented to Housing and Building Committee Meeting on the 24th July 2024.</i>
Stafford Park, Karlgarin	Shire Administration liaising with Karlgarin Progress Association to arrange upgrades to Stafford Park, including a dump site, signage, area for RV parking and a display shed for old farm machinery. Works currently being costed for consideration in 24/25 budget.
Gym Proposal	Surveys were distributed across the Shire seeking interest in the consideration of a gym/s. <i>Results have been collated indicating overwhelming support from the 124 respondents. Matter was discussed at the Housing and Building Committee Meeting on the 24th July 2024.</i>
Kondinin Caravan Park	New signage has been installed with now all bays for powered and non-powered sites numbered. Room Manager Booking System to be amended for all bookings to be made online or through the Shire office. Kondinin Roadhouse and Kondinin Hotel to be removed as places to book for Kondinin Caravan Park and respective business owners will be advised accordingly once new system is established.
WACHS Housing – No. 51 Rankin Street, Kondinin	15-year Rental Agreement with WACHS has been received and approved by signatory parties. WA Treasury Loan has been supported and received. Building contractor has been engaged. Anticipate works to be completed by March 2025. <i>Contract signed and pre-start meeting held on the 8th August 2024. Working through project with the building contractor.</i>

Building Maintenance Report

Status as of 13th August 2024
<ul style="list-style-type: none"> • Quotes organised to reinstate hot water in the Kondinin Shire Office Tea Room. • New Dyson hand dryers installed in Hyden Rec Centre, Wave Rock Public Toilets and Kondinin Recreation Centre • Upgrades to pavers at Kondinin Medical Centre to make safe • Various building maintenance matters attended to at Kondinin Caravan Park Ablution Block and Chalets • Works to upgrade filters and laterals at Hyden Swimming Pool completed • Engineering drawing for upgrades to 3m Diving Board at Hyden Pool to make compliant have been completed and awaiting on quotes to undertake work • Routine housing inspections undertaken in April 2024 with various maintenance issues currently being followed up by maintenance contractor.

Ranger Report

Status as 13th August 2024

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Non-displaying of tickets at Wave Rock Car Park ongoing issue. Matter being followed up to align with Shire's Public Places and Property Law.
- Letter sent to land owner of property on Kondinin-Hyden Road as a warning to keep stock contained and response received noting that is following up measures to improve fencing
- Vehicle reported at Hyden Recreation Precinct being lived in and moved on from Merredin

MCS REPORT

MOW REPORT

Construction

We are still presently working on the Hyden Norseman Road carting base course in readiness for wet-mixing and seal. We have booked in wet-mixing for the 24th of September starting on the Hyden Norseman with seal anticipated Mid October.

During that time we will be moving into Lovering Road and starting the shoulders and overlay on the section of end of new seal to approx. 400m past Raine Road.

Hoping to Wet mix straight after Hyden Norseman Road and seal as well.

We will then move into our R2R Gravel sheeting jobs then RCC works, however being mindful we will need to address the recent issue regarding Vanessa bus routes.

Whilst I agree that these roads are in desperate need of a re-sheet the damage was largely due to trucks using this road immediately after rain.

Given there are other areas in a similar situation, especially salt affected areas.

The question should be asked is it time we restrict vehicles to less than 4.5 ton whilst these conditions prevail. Surrounding shires have this in place.

Plant Hours

Please see attached

Maintenance Grading

See Attached

Parks and Gardens

After all upgrades have been completed as well as fertiliser and spraying programs undertaken, normal routine maintenance is now being undertaken.

We are receiving positive comments in the condition of the ovals both Hyden and Kondinin

Staff

Bob Lockyer has tendered his resignation, Bob has been a great asset to have and will be surly missed. We wish Bob all the best in his future endeavours

PLANT HOURS - July 2024

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
OKN	0	2023	Toyota - Prado	CEO	44023	47865
KN0	0	2023	Toyota - Prado	MOW	64055	69888
KN	4	2023	Subaru Outback Petrol	MOF	25784	28890
KN	49	2020	Toyota Hilux Petrol		44965	45306
KN	51	2021	Toyota Hilux	Kondinin	70102	72991
KN	52	2023	Subaru Outback Petrol	MPD	25784	28205
KN	54	2023	Subaru Outback Petrol	Doctor	19257	23042
KN	55	2022	Toyota Hilux	Brian Lucas	47135	50987
KN	56	2021	Toyota Hilux	P&G Kondinin	36944	38826
KN	57	2015	Isuzu - Tray Top - Mtce Truck		231405	233933
KN	58	2016	Prime Mover	Paul Chambers	22291	30379
KN	59	2016	Water Truck		177831	178025
KN	60	2016	Isuzu - Tray Top - Dual Cab		6210	12689
KN	61	2022	Toyota Hilux		36820	39232
KN	62	2023	Prime Mover	Bob Lockyer	89106	93538
KN	63	2017	Fuso Canter	David Symcox	90626	92336
KN	64	2016	John Deere 670G - Grader	Justin Bennell	8742	8785
KN	65	2019	John Deere 620G - Grader	Brian Lucas	4691	4821
KN	66	2020	John Deere 620G - Grader	Geoff Hann	3975	4115
KN	67	2021	John Deere Loader		2492	2602
KN	68	2019	SDLG - Loader		1378	1413
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4145	4146
KN	72	2015	Bomag - Road Roller - P126	Construction	4188	4256
KN	73	2011	Isuzu - Tray Top	Kondinin	212013	212353
KN	77	2023	Prime Mover	Eric Krakouer	82739	85497
KN	78	2021	Dynapac Steel Drum Roller		1982	2058
KN	3241	2008	Toyota - Community Bus		169894	170052
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	6990	7091
KN	89	2016	Isuzu - Tray Top - Dual Cab		231492	233859
KN	123	2014	JCB Backhoe	Kondinin	3684	3695
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	782	792
KN	801	2021	Toro - Groundmaster 3300 4WD		240	240
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	848	854
1HR R361		2022	Toro - 7210 Ride on Mower	Hyden	311	329
2017	HY	2017	Toyota – Community Bus	Hyden	64534	64850
KN	3237	2023	John Deere Skid Steer Loader		133	134

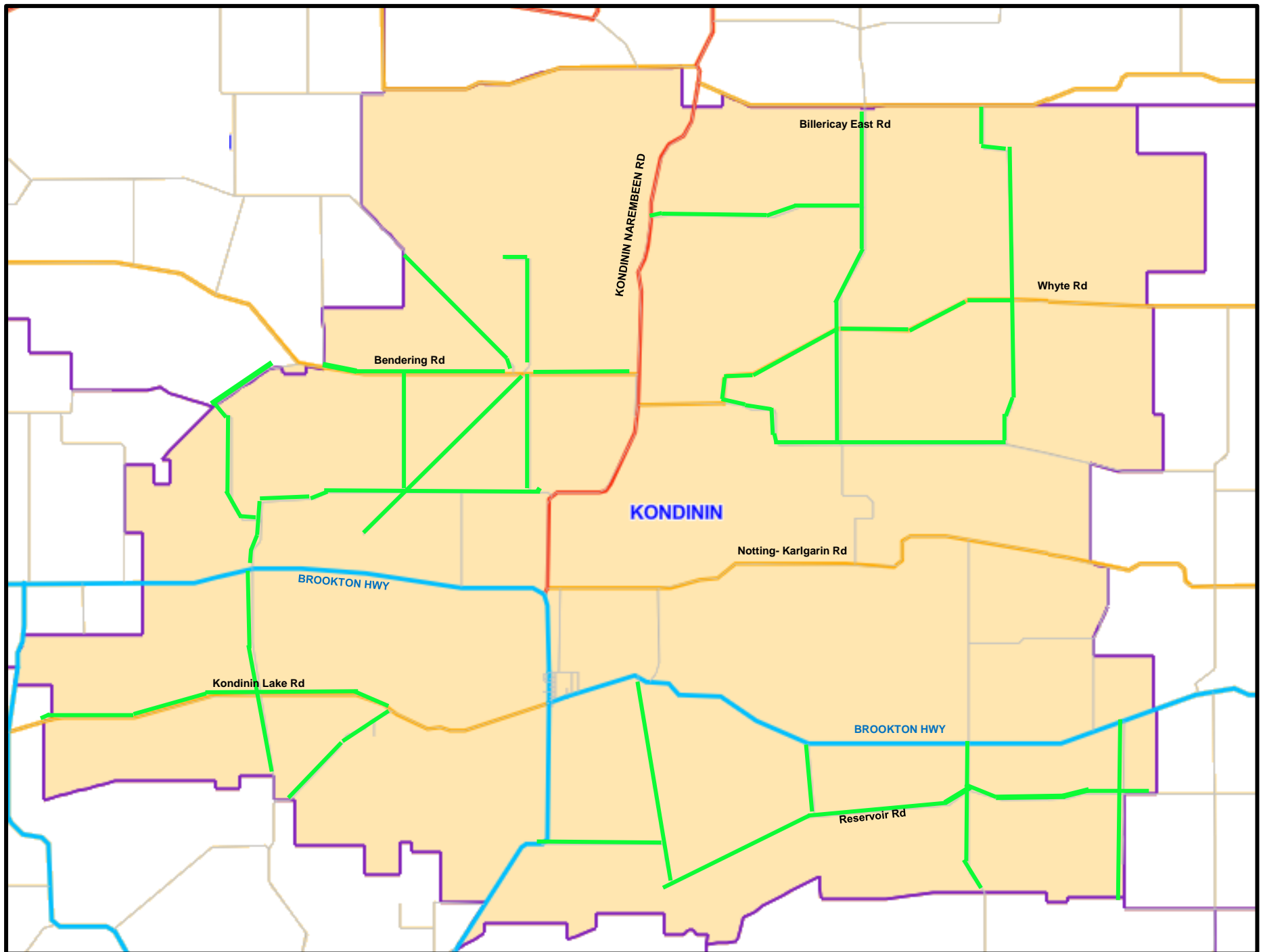
No	NAME	LENGTH (m)	OMC (0-5)	Other
129	ACACIA ROAD	4100		
51	AGGISS ROAD	8540	5	
8	AIRPORT ROAD	3380		
5	ALLEN ROCKS ROAD	6300	4	
7	AYLMORE ROAD	13400		
81	BALD ROCK ROAD	8270		
68	BATES ROAD	3900		
14	BENDERING EAST ROAD	24500	5	
33	BENDERING HALL NORTH ROAD	5630	5	
94	BENDERING HALL ROAD	9040	5	
35	BENDERING RESERVE ROAD (Whyte)	25920	5	
10	BENDERING ROAD	12600	5	
40	BENDERING SIDING ROAD	1770		
31	BENDERING WEST ROAD (Biglin)	4710	5	
20	BILLERICAY EAST ROAD	41690		
90	BONDS ROAD	5870	5	
158	BROOKTON HIGHWAY SERVICE ROAD HYDEN	270		
110	BROWNING STREET	160		
144	BRUNTON STREET	10		
59	BURMA ROAD	8640		
86	BUSHFIRE ROCK ROAD	9330	5	
60	CAMEL PEAKS EAST ROAD	1220		
67	CAMEL PEAKS WEST ROAD	7080		
46	CARLSON ROAD	2900	5	
141	CARSTAIRS ROAD	8700		
80	CASHMORE ROAD	10600		
99	CASUARINA ROAD	5000		
41	CEMETERY ROAD	3860		
23	CHALK HILL ROAD	11610	5	
64	CHALK HILL WEST ROAD	8750	5	
17	CHURCH ROAD	7400	5	
126	CLAYTON STREET	640		
115	CONNELL STREET	890		
116	COOK STREET	800		
159	CORONATION PARK ACCESS	420		
143	COTTLE WAY	220		
43	DAVEY ROAD	4990		
149	DE GRUCHY ROAD	4750	5	
75	DOUTHIE ROAD	1870		
96	DUCK ROCK ROAD	5850	3	
140	EAST HYDEN BIN ROAD	28560		
118	FEDERAL STREET	360		

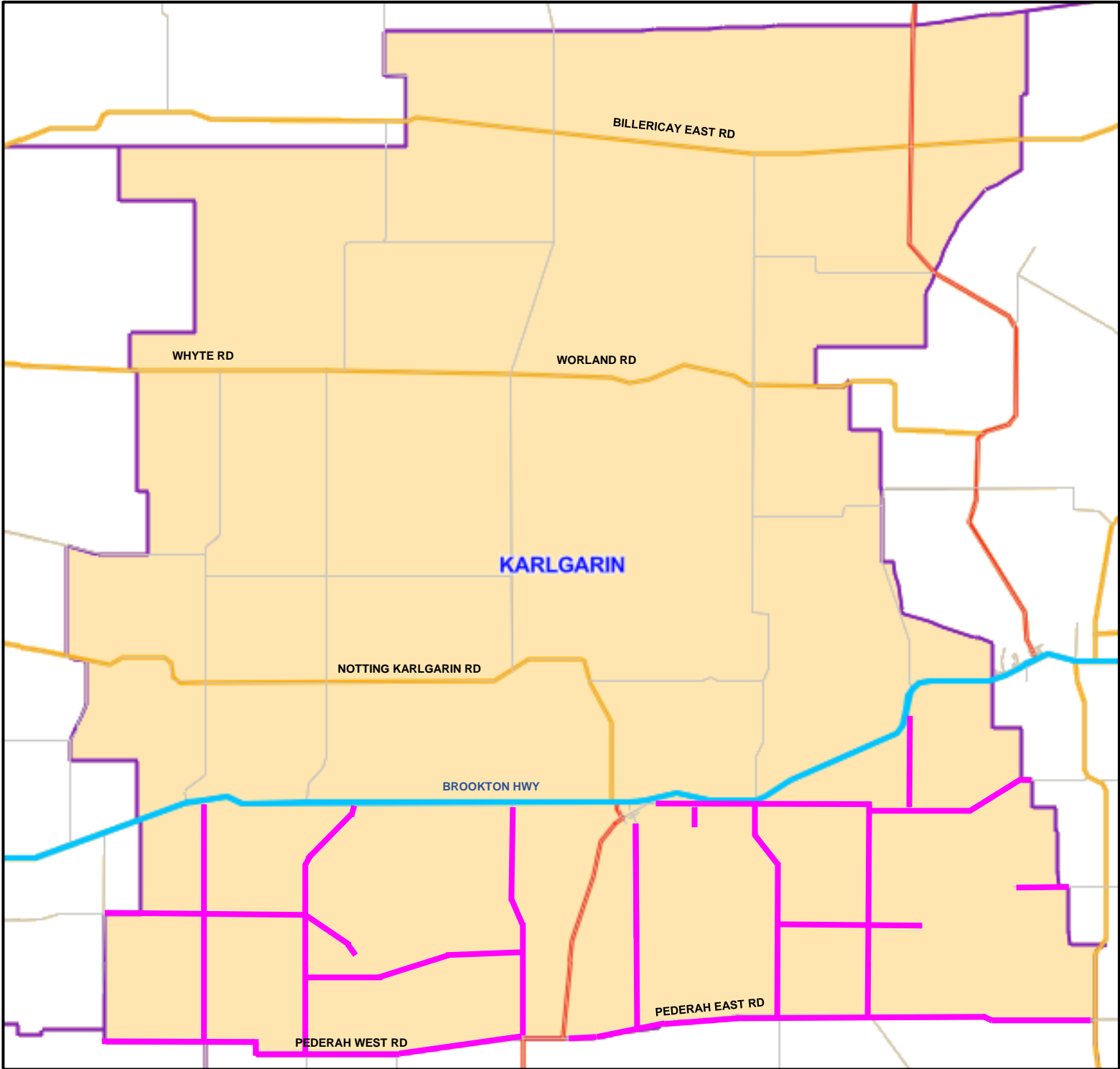
21	FORBES ROAD	7520		
127	FORREST ROAD	6210		
121	FORTUNE STREET	110		
19	FOTHERINGHAME ROAD	6120	5	
120	FOUNDATION STREET	400		
36	GIBSON ROAD	8650	5	
103	GORDON STREET	500		
39	GOVERNMENT DAM ROAD	3990		
70	GRAHAM ROCK ROAD	7890	5	
97	GRAVEL PIT NORTH ROAD	4100		
38	GREAY ROAD	14500	5	
157	GROWDEN ROAD	1850		
108	HEALEY STREET	290		
28	HENDERER ROAD	8610	5	
92	HIGGINS ROAD	11000		
113	HINCK STREET	100		
161	HIPPO'S YAWN ACCESS	190		
89	HOLLAND TRACK	18270	5	
128	HOLT ROCK NORTH ROAD	6550	5	
105	HOWLETT STREET	1150		
69	HUMPS SOUTH ROAD	3540		
2	HYDEN - MOUNT WALKER ROAD	25910		
32	HYDEN - NORSEMAN ROAD	48000	4	
160	HYDEN REFUSE ROAD	1450		
101	HYDEN SOUTH ROAD	640		
26	JAMES ROAD	5510	5	
104	JONES STREET	1130		
61	KARLGARIN EAST ROAD	16430	3	
52	KARLGARIN HILLS NORTH ROAD	16170		
56	KARLGARIN LAKE ROAD	23850		
55	KARLGARIN LAKE WEST ROAD	6370		
29	KARLGARIN SOUTH ROAD	8020	3	
65	KERRIGAN ROAD	10170	4	
74	KING ROCKS NORTH ROAD	8970		
18	KING ROCKS ROAD	13200		
100	KING ROCKS WEST ROAD	13600		
146	KONDININ - NAREMBEEN ROAD	23540		
34	KONDININ LAKE NORTH ROAD	3760		
3	KONDININ LAKE ROAD	20400	5	
91	KONDININ LAKE SOUTH ROAD	800		
13	KOORIKIN ROAD	14450	5	
16	KULIN ROCK ROAD	9240	5	
138	LAHOAR ROAD	3500		

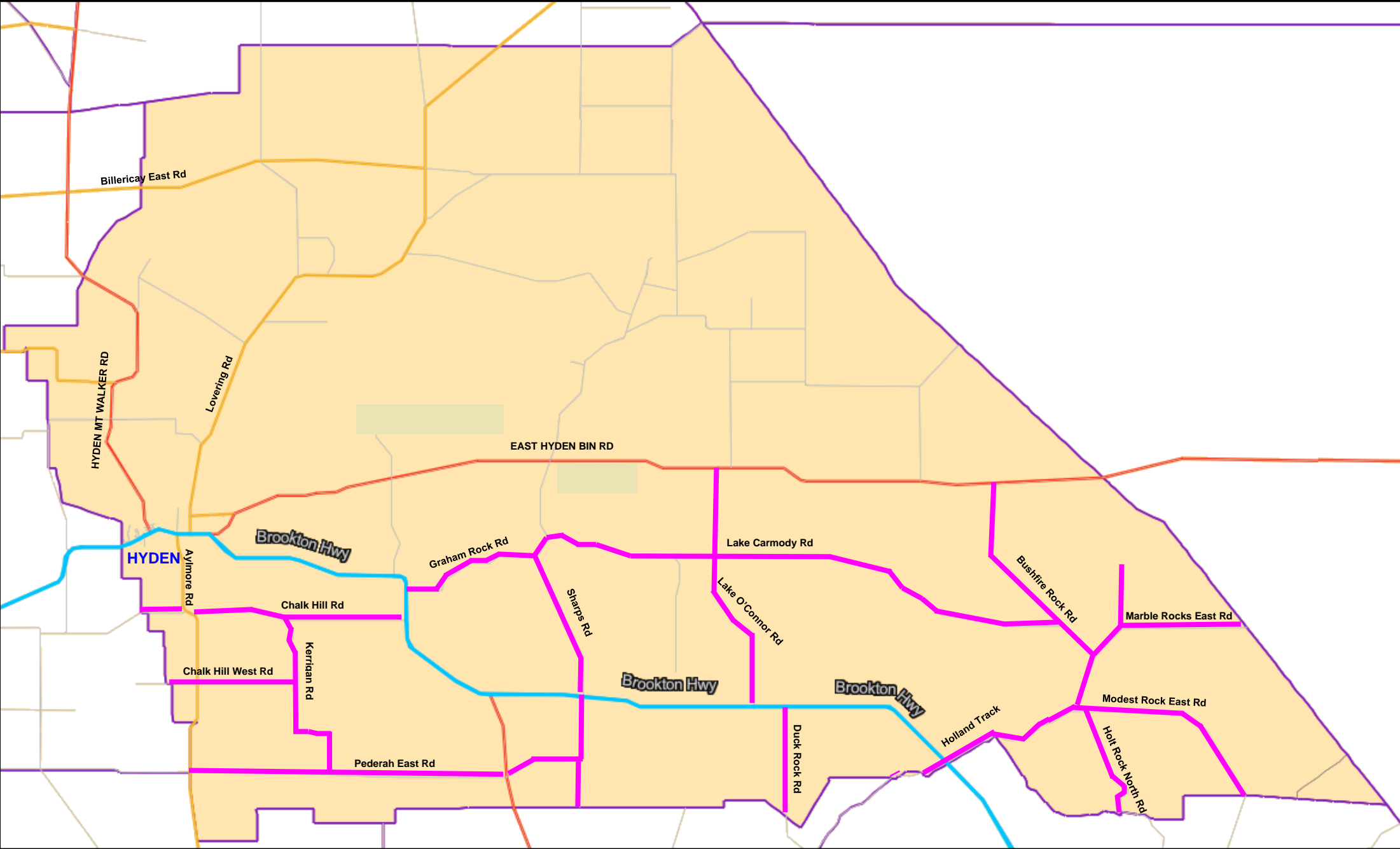
84	LAKE CARMODY ROAD	31740	4	Gravel Repairs
142	LAKE O'CONNOR ROAD	13800	2	
93	LINTO ROAD	3750	5	
42	LLEWELLYN ROAD	6780		
4	LOVERING ROAD	38430		
124	LYNCH STREET	350		
87	MARBLE ROCKS EAST ROAD	6730	4	
98	MARVEL LOCH - FORRESTANIA ROAD	65390		
48	MC CANN ROCK	2290	5	
150	MC DONALD ROAD	10270		
109	MCARDELL STREET	290		
57	MCLENNAN ROAD	16630		
123	MCPHERSON STREET	360		
62	MEDCALF ROCK ROAD	7320	3	
132	MEEKING CRESCENT	1050		
117	MELBA STREET	1210		
79	MILLAR ROAD	1670		
88	MODESTY ROCK EAST ROAD	11390	4	
134	MOURITZ STREET	590		
154	MULCAHY ROAD	7560		
131	MUNDAY LOOP	550		
49	MURRAY ROAD	8170	5	
77	MURRAY ROCK ROAD	7260	5	
25	NAMBADILLING ROAD	7960	5	
37	NAREMBEEN ROAD SOUTH	18580	5	
125	NAUGHTON STREET	440		
85	NELSON ROAD	6220		
66	NICHOLL ROAD	5470		
6	NOTTING - KARLGARIN ROAD	47820		
24	PEDERAH EAST ROAD	40630	5	
147	PEDERAH ROAD	8320		
137	PEDERAH WEST ROAD	11180	5	
122	PROSPECT STREET	150		
133	RADBOURNE DRIVE	630		
22	RAINE ROAD	13840		
195	RAINE STREET	200		
102	RANKIN STREET	1160		
111	REPACHOLI PARADE	600		
45	RESERVOIR EAST ROAD	26820	5	
53	ROE ROAD	22720		
136	SALMON GUM WAY	80		
58	SCRIVENER ROCK EAST ROAD	4990		
71	SEDGWICK ROAD	3650		

82	SHARPS ROAD	19800	4	
12	SLOAN ROAD	8440	5	
135	SMITH LOOP	510		
9	SPURR ROAD	9750	5	
114	STAFFORD STREET	340		
107	STUBBS STREET	290		
152	SWAN STREET	830		
27	THOMPSON ROAD	8070		
11	TOLLAND ROAD	15750		
145	TREMBATH STREET	10		
119	UNITY STREET	110		
63	WALTON ROAD	5110	5	
148	WANT ROAD	840	5	
30	WAVE ROCK ROAD	2370		
162	WAVE ROCK ROAD (A)	320		
155	WEST COURT	140		
130	WHEAT BIN ACCESS ROAD	240		
78	WHEELER ROCK ROAD	14470		
106	WIGNELL STREET	120		
47	WILLEY ROAD	5740	5	
73	WILLIAMSON ROAD	6920		
95	WILSON ROAD	780		
72	WOOLCUTTY SOAK ROAD	11590		
54	WORLAND ROAD	25650		
112	YOUNG AVENUE	440		
44	YOUNG ROAD	4830	5	

587840







Billericay East Rd

HYDEN MT WALKER RD

Lovering Rd

EAST HYDEN BIN RD

HYDEN

Aylmore Rd

Brookton Hwy

Graham Rock Rd

Lake Carmody Rd

Bushfire Rock Rd

Marble Rocks East Rd

Chalk Hill Rd

Sharps Rd

Lake O'Connor Rd

Chalk Hill West Rd

Kerridan Rd

Brookton Hwy

Brookton Hwy

Modest Rock East Rd

Pederah East Rd

Duck Rock Rd

Holland Track

Holt Rock North Rd

CEO REPORT**Projects Update**

Project	Synopsis	Recent
Proposed Visitor / Discover y Centre – Hyden	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p> <p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p>

	<p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p> <p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p>
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	<p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application</p> <p>July 2023 – Meeting organised with Minister for Tourism and Transport Executive Officer</p> <p>August 2023 – Meetings with Planning group to assess building and see if it will cover what is required by various group. Some changes will be required. This will impact the cost of the building and impact the financial requirements. The group are looking to get the Architect up to assess what can be done for changes and how best to fit everything in.</p> <p>September 2023 – Funding opportunities being investigated and building options to ensure we meet the needs of the community</p> <p>October 2023 – Building design is being finalised. This will need a cost analysis and then the business case will need to go to the public.</p> <p>November 2023 – Currently waiting the finalised drawings and response to request with Minister. Funding may possibly open next month for the Expressions of Interest so preparations are being made for an application.</p> <p>December 2023 – Costings being sought for project. Meeting request has been received by Minister and is under consideration.</p> <p>February 2024 – Costing for building has been received along with estimate for costs for architectural drawings. Working</p>
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		<p>group will be meeting on costs next week. Funding will be applied for with regards to cost for plans.</p> <p>March 2024 – application being drafted for funding to stage 2 of growing regions requirements. Business case to be finalised for advertising of project. Funding will also include Project Officer.</p> <p>Apr2024 – Request sent to State Govt for Budget Consideration for \$4m over 2 years. Application for funding from Regional Partnership program for funding for planning and grant documents.</p> <p>May 2024 – waiting for funding results. Trying to finalise business case for advertising. Land Tenure Agreement to be considered before next round of funding.</p> <p>July 2024 – Business Plan out for comment, funding being sought form State Govt,</p> <p>August 2024 – Business plan still out for comment. Seeking meeting with Minister for funding and Business Plan.</p>
Local Law Review	Review of Local Laws	<p>Mar 2024 - Issue with Bush Fire Local Law requiring redrafting of Law.</p> <p>June 2024 – Draft Law referencing Pingelly Local Law has been sent to DFES for comment. Pending the outcomes, should be able to go to Council in July.</p> <p>July 2024 – BFB Local Law presented to Council.</p> <p>August 2024 – BFB Local Law to be advertised.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>February 2024 – Ongoing Reporting and reviewing as required.</p> <p>May 2024 – Standard ongoing reporting and review as required. Item to be removed until next round of reviews.</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st.</p> <p>MOU for services with Kulin needs to be established.</p> <p>July 2023 – Finalising contract with Doctor and establishing Start Date.</p> <p>August 2023 – Start date of 4 September established. Doctor will start moving items up soon.</p> <p>September 2023 – New Doctor has started. There have been some teething issues, but the CEO's are working through this with the Doctor.</p>

		<p>October 2023 – Doctor has request some additional furniture and upgrades to IT equipment and medical equipment for Centres. Currently being investigated for</p> <p>November 2023 – Meeting to happen with Doctor to check on progress and items of concern.</p> <p>December 2023 – We are looking at establishing a Working Group to assist the Doctor with promoting the Centre and getting best value. This will likely include representatives from WACHS, previous Doctor, Rural Health West and the Shires.</p> <p>February 2024 – Working Group to assist Doctor to be established. Shire working groups to meet with Doctor for service delivery to towns.</p> <p>March 2024 – Meeting to be organised between Doctor and Shires for services and also Shire level of assistance going forward.</p> <p>April 2024 – Meeting organised for Doctor and Shires.</p> <p>May 2024 – Meeting with Doctors and CEO for contract and support arrangements.</p> <p>June 2024 – recent Meeting with Doctor and Shires to look at issues and also transition to Doctor of administrative duties. We are also looking at better internet and communications which will improve services/</p>
Tourism Master Plan	Establish working group and prepare a Tourism Master Plan for the Shire of Kondinin	<p>August 2023 – Initiating process for establishing working group</p> <p>October 2023 – Advertising for interest in working group. Seeking consultant to help with plan.</p> <p>December 2023 – Working group to start soon pending holidays. No funding assistance guaranteed from AGO.</p> <p>May 2024 – Organising first session and consultant for plan.</p> <p>July 2024 - Tourism Master Plan workshop completed, draft to be finalised.</p> <p>August 2024 – Draft to be finalised and release for public comment.</p>
Other Items - General		
RoeROC Item	Housing Needs Business Plan with WDC	<p>May 2024 – This will be a RoeROC Project for the 2024/2025 financial year that will require funding of up to \$15,000 from the Shire (and all other RoeROC Shires) to look at a housing needs analysis to be used for leveraging funding for housing in the RoeROC Shires.</p> <p>June 2024 – Agreement has been signed and will be actioned by WDC to look at requirements.</p>

		July 2024 – Survey circulated for feedback. August 2024 – waiting for feedback form survey.
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David

Burton
Chief Executive Officer

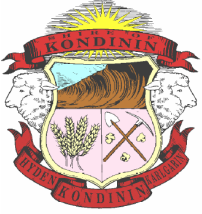
CDO REPORT

Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Memorial Garden Upgrades	Saluting Their Service Grant – Dept of Veteran Affairs	\$9000	\$3500	ONGOING This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage will detail Kondinin's wartime history through the World Wars and include some personal stories of local residents who served during this period. Desiree is currently in the research stage of this project and is working with a historian to ensure accuracy. The signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the public toilets is the last stage to be completed in the plans for this area.
Hyden War Memorial Garden	Saluting Their Service Grant – Dept of Veteran Affairs	\$10,000	\$0	CONFIRMED – Ongoing Grant funding is being used to paint and install an all War forces mural in Hyden CWA Garden.
Hyden Railway Barracks	FRRR Building Stronger Communities	\$5,100	\$60	CONFIRMED – Ongoing Signs are currently being printed and installed.
2025 ANZAC Grant	The Returned & Services League of Australia WA Branch Incorporated	\$1,900	TBC	This grant was applied to assist in delivering ANZAC Day events in Kondinin and Hyden.

Events & Project Summary

Development Projects	Date	Status
Hyden Information Board	December, 2023	ONGOING Information boards near the new car charging station and rest area is in the process of being updated.
Basketball Area, Kondinin Pool	September, 2024	ONGOING A concrete pad, basketball hoop and backboard have been organised for construction at the Kondinin Aquatic Centre next year.
Shire of Kondinin Tourism Brochure	2024	ONGOING The Shire & local CRC's are working closely to develop and produce a Shire of Kondinin tourism brochure that will include information on all 3 towns in the Shire.
Hyden Community Mural	2024	ONGOING Mural artists is in Hyden commencing project.
Community Events	Date	Status
Comedy Gold	20 th August 2024	Comedy Gold will be presenting a stand-up comedian show at Hyden hall on the 20 th of August.
Stand Up With Confidence Comedy Workshop	27 th September 2024	This is a workshop for Children that teaches and helps with building resilience, teamwork and develop more confidence to use in their everyday life.



INFORMATION BULLETIN
ENVIRONMENTAL HEALTH REPORT

April - June 2024

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period April - June 2024

Building Complaints – Health Act

- 28 Rankin Street Kondinin
- 76 Rankin Street Kondinin
- 2 Wignell Street Kondinin
- 21 Jones Street Kondinin
- 16 Rankin Street Kondinin
- 36 Cook Street Kondinin
- 2 Munday Loop Road Hyden

Development Applications Input

- Machinery and Services Shed Lot 802 Hyden- Lake King Road Development
- No. 849 Notting Karlgarin Road, Kondinin
- King Rocks Wind Farm – Accommodation Land Assessment
- Lot 2952 Aylmore Road Hyden – 8 x Transportable Dwellings
- Lot 38 Cook Street Kondinin
- Lot 150 Radbourne Drive, Hyden – Tiny house development enquiry
- 15 Naughton Street, Hyden – Tiny house development enquiry
- Lot 2 and Lot 4 Lovering Road, Hyden
- 37 Smith Loop, Hyden – proposed Holiday House
- Stafford Park, Karlgarin – enquiry dump point installation

Events

- Kondinin Burnouts
- Gourmet in the Garden

Food Safety

Inspected the following Food Businesses for Food Act compliance -

- Kondinin Hotel
- Kondinin IGA
- Kondinin Roadhouse BP
- Dynamic Donuts
- Kondinin Townhall
- Kondinin Country Club
- Aussie Farmer Hens

Food Recall Notices circulated to all food businesses

- Patties Food Group - On The Menu Entree products
- Globe Consultancy Services Pty Ltd - Frisp Oats Products
- Pinnacle Drinks - Oxford Arms London Dry Gin 37% 700ml
- Elixinol Wellness (Byron Bay) Pty Ltd- Mt Elephant Buttermilk Wholefood Pancake Mix 230g
- Patties Food Group - Little Meals Beef Cottage Pie 200g
- Arrotex Pharmaceuticals-28GO Go Bar - Triple Choc Protein 55g
- HenKing Foods - Mr Lees Noodles Henking Coconut Chicken Laksa, 65g
- Salted Grapefruit 540ml by StrangeLove
- ByAsia Food-O'Food Marinade Products 280ml
- Primo Foods Pty Ltd - Primo - Mild Salami 25% Less Salt 80g
- Indya Foods Pty Ltd- Ashoka Palak Paneer 280g
- SBC FOODS PTY LTD- Leslie's Clover Chips Barbecue Corn Snacks Products
- Castleglen Filipino Foods - Leslie's Brand Clover Chips Barbeque Corn Snacks 145g
- McCain Foods (Aust) Pty Ltd - Ham & Pineapple and BBQ Chicken & Pineapple Family Pizzas 500g
- Oz Brands Pty Ltd - Uncle Frog's Mushroom Gummies Cordyceps 36 grams and Uncle Frog's Mushroom Gummies Lions Mane 36 grams
- Josh Isaki Pty Ltd- Leslie's Clover Chips Products

New Food Standard 3.2.2A notification circulated to all Food Premises, this requires some food premises to have the following from December 2023:

- Food safety supervisors: Food Premises will need to appoint a food safety supervisor for their business.
- Food safety training: All food handlers will need to show they have had food safety training.
- Key food safety controls: Food Premises will need to keep records of important food safety controls or be able to demonstrate safe food handling practices.

Environmental Health Report

Lodging Houses & Caravan Parks

- Kondinin Roadhouse Motel
Kondinin Caravan Park

Onsite Septic Systems Applications

- 2952 Aylmore Road Hyden
- Lot 74 Rankin Street Kondinin
- Lot 152 Radbourne Drive Hyden
- Follow up unapproved septic Wave Rock Caravan Park, Wave Rock Resort, Hyden Hotel.
- Hyden Effluent Pond – Talis Report. Monitoring and contingency plan quote from Talis

Orders & Requisitions Enquiries

- A812 - 43 Radbourne Drive Hyden
- A60 - PARCELS: 106/DP147035
- A136 - 49 Rankin Street Kondinin
- A2215 & 2162 - 541 Cashmore Road Hyden
- A2216 - 127 Mulcahy Road Hyden
- A2214 - 356 Murray Rock Road, Hyden
- A56 - 1 Young Ave Kondinin

Pool Water Sampling

- Kondinin Pool – closed for offseason
- Hyden Pool – closed for offseason
- Wave Rock Caravan Park Pool – closed for offseason
- Hyden Hotel Pool – closed for offseason

Pool Fence/Barrier Compliance Inspections

- Nil this reporting period

Public Buildings

- Nil this reporting period

RoeROC

- Attended RoeROC meeting in June 2024
- Next RoeROC meeting September 2024

Environmental Health Report

- Bending Tip Working Group meeting

Stallholder / Street Trading Permits

- Dynamic Donuts

Waste Management

- Ongoing inspections of waste facilities
- Various enquiries and permits issued for disposal of asbestos to Bending Tip
- Attended DWER E-waste to landfill ban webinar
- E waste landfill ban, tracking of whitegoods through Kulin Transfer Station
- Annual Licence fees
- Annual Audit Compliance report due 31st July 2024

Other

- Complaint – alleged person living in shed at 1057 Hyden-Mt Walker Rd, Hyden
- Complaint – alleged person living at 2 Munday Loop Rd Hyden using unauthorized septic system
- Complaint – Waveline tyres alleged oil contamination
- Kondinin Pavillion Kitchen refit discussions with architect
- 100 Year celebration event at Kondinin Golf Club
- Offensive trade enquiry (laundromat) – Lot 25 McPherson Street Hyden
- Offensive Trade Local Law review
- Animal, Environmental and Nuisance Local Law review
- Short Term Rental Accommodation webinar
- Implementation of the Public Health Act Stage 5
- Public Health Plan meetings with Development Officer staff and CRC
- Local Government Health and Wellbeing Network meeting
- Environmental Health Webinars
- Level 3 Building Surveyor registration completed with DMIRS Building Commission
- Building Surveyor delegation
- Annual Performance Review



Principal Environmental Health Officer

CEO Note: the EHO and CEO have met with the owner of the businesses at Wave Rock to initiate discussion over the issues with the Ponds. We will be looking at solutions and keeping the owner and Council advised of progress on this matter.

RANGER'S REPORT

Included in the Manager of Planning and Assets' Information Report.

CLEAN UP ROSTER

August 2024

CEO and Cr Gangell