



# Information Report

**Manager of Planning and Assets Report**

**Manager of Corporate Services**

**Manager of Works Report**

**CEO Report**

**CDO Report**

**Medical Centre Report**

**Swimming Pool Report**

**Environmental Health Officer Report**

**Ranger's Report**

March 2024

## MPA REPORT

### GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

#### Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p><b>APPROVED &amp; IN PROGRESS</b></p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The Shire's Work Schedule was approved as endorsed by the Council at its Ordinary Meeting held on the 16<sup>th</sup> of February 2022. Projects are now all mostly completed.</p> <p>Projects originally all had to be completed by the 30<sup>th</sup> of June 2023, but a blanket extension has now been received until 30<sup>th</sup> June 2024.</p> <p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational with an additional camera being installed at Wave Rock; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023; Request for Quotations sought for Hyden Tennis Club Re-Roofing and awarded at the Ordinary Meeting of Council on the 14<sup>th</sup> December 2022 subject to variation request to extend the completion of works which has now been approved; Hyden Swimming Pool Car Park upgrade completed.</p> <p>The Hyden Swimming Pool Building has been completed and notice and completion and building certification submitted.  <i>Council resolved at its Ordinary meeting on the 14<sup>th</sup> February 2024 to not accept the tenders received for the Tennis Club Roof and reallocate the \$150,000 towards a footpath behind the Hyden</i></p>

				<i>Swimming Pool to the Youth Base; fencing at the Hyden Tennis Courts and Hockey Field and replacement shade sails at the Hyden and Kondinin Swimming Pool. Currently awaiting confirmation from Department of Infrastructure, Transport, Regional Development and Communities on the request for variation.</i>
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234 (Part A – Community)  \$313,349 (Part B – Roads)	\$0	<p><b>APPROVED</b></p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>At the Ordinary Meeting of Council held on the 21<sup>st</sup> June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion.</p> <p>The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been accepted.</p> <p>The Works Schedule has been approved and the Shire has received \$513,950.00 of its allocation.</p> <p><i>Works allocated to this Phase 4 roads component have commenced. At the time of writing this report, verbal support has been received from Darren West MLC that the grant has been supported.</i></p>
Local Government Heritage	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25	<p><b>APPROVED &amp; IN PROGRESS</b></p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998.</p>

<p>Consultancy Grant Program</p>			<p>Plus, In-Kind Project Management</p>	<p>Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20<sup>th</sup> July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to an Ordinary Meeting of Council to advertise the draft document shortly.</p> <p><i>Officers submitted draft document to consultant and awaiting feedback so as to present to Council for advertising.</i></p>
<p>Remote Roads Upgrade Pilot Program</p>	<p>Department of Infrastructure, Transport, Regional Development and Communications</p>	<p>\$4,000,000</p>	<p>\$1,000,000</p>	<p><b>APPROVED &amp; IN PROGRESS</b></p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16<sup>th</sup> of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p>Final approval and tender exemption approval received.</p>

				<p>Project is progressing well with approximately 75 per cent of the project completed, with 15km of the 20km road completed and remaining 5km to be completed in 2024.</p> <p>Shire have submitted Reports and received funding for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000) and new split Milestone 3 (Construction of 75 % of works completed - \$1,000,000).</p> <p><i>Spilt Milestone 3 - \$200,000 to be claimed in December 2024 on completion of works and remaining \$800,000 for final milestone payment scheduled to be received in January 2025 when final acquittal report submitted. Remaining works scheduled to commence in May 2024.</i></p>
Community Sports & Recreation Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$384,860	\$45,022 (\$534,234 LRCI)	<p><b>SUBMITTED</b></p> <p>Concept plans and costs prepared and endorsed by Council at its Ordinary Meeting on the 21<sup>st</sup> June 2023. Total cost of project has been estimated at \$1,264,116. Council supported the allocation of the Phase 4 Local Roads and Community Infrastructure (LRCI) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be supplemented with contribution from the Shire of Kondinin (including the LRCI allocation) and the Kondinin Community Recreation Council. Outcome of grant anticipated by January 2024 with works scheduled to commence by June 2024 and completed by July 2025.</p> <p><i>At the time of writing this report, verbal support has been received from Darren West MLC that the grant has been supported.</i></p>

Community Water Supply Program	Department of Water and Environmental Regulation	\$70,899	\$44,513 (cash & in-kind)	<p><b>APPROVED &amp; PROGRESSING</b></p> <p>As endorsed by Council at its Ordinary Meeting held on the 20<sup>th</sup> of September 2023 an application has been submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank and the supply and installation of a submersible pump on a floating pontoon and a generator to power the pump at the Karlgarin Dam; and the supply and installation of a solar pump and the supply and installation of a submersible pump on a floating pontoon and a generator to power the pump at the Hyden CBH site.</p> <p><i>Outcome received in December 2023 confirming requested funds of \$70,899 towards the project approved. Infrastructure and materials currently being arranged for installation scheduled by March 2024. First milestone payment of \$7,790 has been received. To date, the concrete pads, submersible pumps and generator sets have been installed at the Hyden CBH and the Karlgarin Dam. Pad done for the third 275KL tank for Karlgarin Dam which is scheduled to be installed week beginning 15<sup>th</sup> March 2024. Contractors engaged, for solar pump to be installed at Hyden CBH and shelters over the generator set both scheduled to be installed by May 2024 at the latest.</i></p>
<b>TOTAL</b>		<b>\$6,403,440.25</b>	<b>\$1,094,165.25</b>	

### Town Planning Matters Update

<b>Project/Matters</b>	<b>Status</b>
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	<p>Council at its Ordinary Meeting of Council held on the 15<sup>th</sup> February 2023 approved to initiate scheme amendment process.</p> <p>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. <i>Consultant engaged to undertake surveys in Spring has been undertaken. Waiting on final report to progress matter.</i></p>

<p>Proposed Wind Farm, King Rocks, Hyden</p>	<p>The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15<sup>th</sup> of November 2022. Minutes can be viewed at the following link to the DPLH website:</i> <a href="https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/region%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf">https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/region%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</a></p> <p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p> <p>Synergy provided an update to the Council prior to the Ordinary Meeting on the 20<sup>th</sup> September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</p> <p><i>Requirements of Development Application (i.e. Management Plans) have been submitted in stages and are being considered by Shire Administration for endorsement. Shire administration have been in liaison with Synergy in relation to workforce housing options, town planning considerations and water allocations.</i></p>
<p>Proposed Wind Farm, Kondinin</p>	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8<sup>th</sup> November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related</p>

	<p>documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023. Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p> <p>The Shire's Administration most recently met with the Wind Farm Investor Representatives on the 24<sup>th</sup> October 2023 to discuss the update on the project. Preferred Contractors anticipated to be awarded by January 2024. Construction still looking to commence in August 2024.</p> <p>The Community Consultative Committee has been appointed and meet on a quarterly basis. Last meeting was held on the 14<sup>th</sup> November 2023 to finalize the management of the Community Fund. <i>Next meeting Community Consultative Committee scheduled for Tuesday 19<sup>th</sup> March 2024.</i></p> <p><i>Requirements of Development Application (i.e. Management Plans) have been submitted and are being considered by Shire Administration.</i></p>
<p>Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)</p>	<p>Council at its Ordinary Meeting on the 20<sup>th</sup> of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 &amp; 21 Federal Street, Karlgarin. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent.</p> <p>Lost Title Application has been approved and new titles have been issued. Settlement took effect on the 23<sup>rd</sup> July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club.</p> <p><i>Case file has been provided and matter being progressed through the Department of Planning, Lands and Heritage.</i></p>



PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)

Over the last 18 months, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.

LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The Shire's Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20<sup>th</sup> of April 2022.

The Shire has submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.

*No works have commenced to date.*

#### RAILWAY BARRACKS;

The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14<sup>th</sup> December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7<sup>th</sup> February 2023.

Building and Demolition Permits were issued on the 9<sup>th</sup> March 2023 and the HPA are undertaking the works. *Works have commenced on the pad, demolition of barracks undertaken and works being undertaken on the new build. Options for CCTV cameras are being explored.*

	<p><b>SITE PLAN &amp; DRAINAGE WORKS</b>  Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden.</p> <p><i>Costings included in the 2023/2024 budget and formal quotes and scope of works to be finalised.</i></p>
Marshall Street Reserve – Amended Vesting with the Power to Licence / Lease	<p>Following the outcome resolved at the March 2023 Ordinary Meeting of Council on this matter the proposed to amend the vesting of Reserve 33998 to afford the power to lease / license to the Shire of Kondinin, together with the amalgamation of with adjacent Lot 38659 has been submitted as a Crown Enquiry Form to the Department of Lands, Planning and Heritage for consideration.</p> <p><i>This has been approved by the Department of Planning, Lands and Heritage and has taken effect.</i></p>
Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden	<p>Matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the Department of Lands, Planning and Heritage recommending easiest approach being an easement. Separate item tabled presented to the August 2023 Ordinary Meeting of Council, following which Shire’s Administration and Council Members met on site to discuss the proposal. <i>Amended plans finalized, surveyor engaged and proposed has been lodged with Landgate to create the easement.</i></p>

<b>Statutory Planning Matters</b>	<b>Status</b>
Nil this month.	

**Asset Management Update**

<b>Project/Matters</b>	<b>Status</b>
Karlgarin C Tank	DWER approved and funded the new 275KL additional tank that has been installed near the access outlets. <i>Quote has been obtained for new outlets closer to the tank and associated plumbing. Anticipated to be completed by April 2024.</i>

<p>McCann's Rock Water Supplies</p>	<p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The pad and the new 275KL tank have been installed by the Shire and funded by DWER. Further discussions are currently being held with Water Corporation to enable the new tank to be connected to the WC line along McCann's Rock Road as a user pay facility and the community water supply standpipe to remain where it is for community use. This would enable the community water supply standpipe to remain for emergency and local use and a user pay arrangement at the new tank as a backup emergency use and commercial use as required. This will also alleviate the need to install a new pipeline from the new tank to the reservoir. Permission from Water Corporation received. Matter tabled as a separate item at the November Ordinary Meeting of Council and deferred for more information. Matter presented back to the 13<sup>th</sup> December 2023 Ordinary Meeting of Council.</p> <p>Proposal to transfer McCann's Rock Pipeline from the Shire to the Water Corporation was endorsed by Council at its Ordinary Meeting held on the 13<sup>th</sup> December 2023 and Water Corporation have been advised accordingly.</p> <p>Connections to the new swipe car controller and the new tank and the former Water Corporation pipeline has been completed and a new community water supply site 'McCann's Tank' has been created. Water can now be obtained from this site via the Shire's swipe card system.</p> <p><i>Shire working with DWER to amend easement, which was endorsed by Council at its Ordinary Meeting on the 14<sup>th</sup> February 2024.</i></p>
<p>Housing and Accommodation</p>	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meeting held on the 29<sup>th</sup> March 2023, 28<sup>th</sup> June 2023 and 12<sup>th</sup> December 2023. Key matters of discussion included:</p> <ul style="list-style-type: none"> <li>- Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – IN PROGRESS</li> <li>- Replacement and upgrades to existing Shire housing stock – IN PROGRESS</li> <li>- Valuation being undertaken to consider the purchase 3 x 2 dwelling at No. 26 Repacholi Parade, Kondinin and presented to Council for consideration to purchase – COMPLETED. COUNCIL RESOLVED TO NOT PURCHASE PROPERTY.</li> </ul>

	<ul style="list-style-type: none"> <li>- Offer placed with WA Development for the purchase vacant property at No. 43 Radbourne Drive, Hyden – IN PROGRESS</li> <li>- Potential housing development locations – IN PROGRESS</li> <li>- Management of social / aged care housing stock – IN PROGRESS</li> <li>- Review of rents charged to Shire employees – UNDER REVIEW</li> <li>- 10-year Housing Capital Works and Maintenance Program</li> <li>- 10-year Building Capital Works and Maintenance Program</li> <li>- 10-year Housing Replacement Plan</li> <li>- 10 year Building Forward Plan</li> </ul> <p><i>The above matters are being considered and investigated by the Shire's Administration in discussion with the Housing and Building Committee for consideration in the 2023/2024 Budget and beyond.</i></p>
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### Projects Update

<b>Item</b>	<b>Status</b>
Upgrade / Replacement Karlgarin Bowling Club House	<p>Correspondence received from the Karlgarin Bowling Club and the Karlgarin Progress Association via email on the 8<sup>th</sup> November 2023 to seek Council's support and financial contribution to a new modular club room. Correspondence has been circulated to Councillors for consideration.</p> <p>Meeting held with stakeholders (Karlgin Bowling Club, Karlgin Progress Association and Karlgin Country Club) held during the Sports Committee Meeting on the 13<sup>th</sup> December 2023. Shire Administration, Cr's James and Mouritz and members of the Karlgin Bowling Club met with representative from the Department of Local Government, Sport and Cultural Industries to discuss the suitability of the project for the CSRFF grant. General consensus that building be positioned on the north of the bowling green to replace existing structure. Quotes have been sought for retaining wall, demolition of existing structure and reconfigure proposed design.</p> <p>Matter presented as a separate item to the 14<sup>th</sup> February 2024 Ordinary Meeting of Council endorsing part funding of the project in the 2024/2025 financial year. CSRFF grant application currently being completed, due to be submitted on the 28<sup>th</sup> March 2024.</p>
Extension of Hyden Recreation Centre	<i>Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.</i>

Re-Roof Hyden Tennis Club	Plans completed for the re-roofing and of Hyden Tennis Club. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. The matter was presented to the 14 <sup>th</sup> December 2022 Ordinary Meeting of Council subject to extension from grant provider which has now been approved. Builder engaged. Matter discussed at a Building Committee meeting with the Hyden Tennis Club on the 19 <sup>th</sup> July 2023 with the consensus generally to continue with the roof option. Shire, architect and builder are meeting regularly and working closely with the Hyden Tennis Club to progress matter. <i>Costings of final engineering drawings over the tender threshold and therefore project went out for open tender on the 17<sup>th</sup> January 2024 and closed on the 2<sup>nd</sup> February 2024. Matter presented as a separate item to the 14<sup>th</sup> February 2024 Ordinary Meeting of Council.</i>
Review of Shire's Heritage List / Inventory	With the grant funding now approved, Shire's Manager of Planning and Assets managing this project. A consultant was engaged and inception Council and Community Meetings were held on the 20 <sup>th</sup> and 21 <sup>st</sup> of July 2022 and well supported by community members from all three town sites. <i>Pre-Draft heritage survey presented to the 16<sup>th</sup> November 2022 Ordinary Meeting of Council with final Draft presented to an Ordinary Meeting of Council scheduled for February 2024. Shire's Administration have reviewed documentation and awaiting feedback from consultant to progress matter.</i>
Works to Bendering Hall	Basic works to 'make good' have been completed. <i>Interpretive signage for the site has drafted in liaison with local families to be finalised by March 2024.</i>
Upgrades to Kondinin Pavilion	Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations closed on 30 <sup>th</sup> September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16 <sup>th</sup> of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8 <sup>th</sup> February 2023. A community workshop was held with the architect on the 27 <sup>th</sup> February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect. Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17 <sup>th</sup> May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.

	<p>Matter presented to the 21<sup>st</sup> June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated.</p> <p><i>Awaiting Grant Application outcome.</i></p>
<p>Cemetery Upgrades</p>	<p>Quote being obtained for entrance sign at Kondinin Cemetery to be cost shared with Kondinin Lions Club</p> <p>Site meeting held to discuss a new niche wall at Hyden Cemetery. Shire Administration investigating options for consideration by Hyden Lions Club and Council.</p> <p>KONDININ – Design and building material for entrance wall has been confirmed through consultation with Kondinin Lions Club and Kondinin Community Recreation Council. <i>Wall footings have been installed, with wall to be installed by April 2024 followed by signage. to be installed by January</i></p> <p>HYDEN – Two meetings have been held on site with Shire Administration, Department of Parks and Wildlife, Shire Councillors and Hyden Lions Club to discuss access, enlarging of site, additional niche wall. The community members advised that would confirm proposed area of site to be enlarged to which the Shire can then follow up with the Department of Parks and Wildlife, being adjacent to a Class A Reserve. Both Shire and Community Members were to look into options for niche walls for consideration and costings. The Lions Club have also formally written to the Shire’s Chief Executive Officer in which a site visit was arranged and a response letter sent in January 2024. <i>To date no formal feedback on the proposed area to be expanded has been received.</i></p> <p>TOILETS AT BOTH SITES – the Shire’s Administration have sought quotes on this ranging from \$20,000 to \$200,000. Matter to be presented to Council for budget considerations in due course.</p>
<p>3 x Water Fountains in Hyden</p>	<p>Water Fountains have been ordered for Hyden Hockey Field, Hyden Netball Courts and Coronation Park, and locations have been finalised through liaison with local sporting groups. <i>Water connection for Hyden Hockey Field were undertaken as part of upgrades to the reticulation of Hyden Hockey Oval in early December 2023. Plumber engaged and connection lines installed. Water fountains to be installed by April 2024.</i></p>

Signage for Hyden Youth Base	Currently seeking quotes for improved signage and access to Hyden Youth Base for Toilets and Showers.
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### **Building Maintenance Report**

#### **Status as of 13<sup>th</sup> March 2024**

- Various plumbing matters attended to at public toilets, public buildings and Shire staff housing across the Shire
- Various electrical and plumbing matters attended to a Hyden Swimming Pool
- Quotes received on shade sail removed for quote / replacement at the Hyden and Kondinin Swimming Pools and awaiting LRCI grant to go ahead
- Various electrical matters attended to at public conveniences, Kondinin Golf Club and Shire houses
- Routine housing inspections undertaken in April and August 2023 with various maintenance issues currently being followed up by maintenance officer and electrician / plumber

### **Ranger Report**

#### **Status as of 13<sup>th</sup> March 2024**

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Non-displaying of tickets at Wave Rock Car Park ongoing issue. Matter being followed up to align with Shire's Public Places and Property Law.
- Various dog and cat matters being addressed.

### **MCS REPORT**

NIL

## **MOW REPORT**

### **Construction**

We have now completed the following roads with Gravel sheeting works:

Tolland Road – Funding R2R

Higgins Road - Funding RCC

Roe Road - Funding RCC

We will now start work on Worland Road which is R2R funding.

### **Plant Hours**

Please see attached

### **Maintenance Grading**

Summer grading is ongoing.

### **Parks and Gardens**

General maintenance has been ongoing. This has been difficult given the water issues over the summer.



## PLANT HOURS - February 2024

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
OKN	0	2023	Toyota - Prado	CEO	26291	30191
KNO	0	2023	Toyota - Prado	MOW	38925	43408
KN	4	2023	Subaru Outback Petrol	MOF	14215	16349
KN	49	2020	Toyota Hilux Petrol		40387	41426
KN	51	2021	Toyota Hilux	Kondinin	56343	60974
KN	52	2023	Subaru Outback Petrol	MPD	12298	15066
KN	54	2023	Subaru Outback Petrol	Doctor	4021	6857
KN	55	2022	Toyota Hilux	Brian Lucas	31339	33257
KN	56	2021	Toyota Hilux	P&G Kondinin	29251	30702
KN	57	2015	Isuzu - Tray Top - Mtce Truck		222376	223747
KN	58	2016	Prime Mover	Paul Chambers	375258	377521
KN	59	2016	Water Truck		173097	173345
KN	60	2016	Isuzu - Tray Top - Dual Cab		180945	181326
KN	61	2022	Toyota Hilux		26584	28673
KN	62	2023	Prime Mover	Bob Lockyer	54760	58795
KN	63	2017	Fuso Canter	David Symcox	86378	87747
KN	64	2016	John Deere 670G - Grader	Justin Bennell	8289	8358
KN	65	2019	John Deere 620G - Grader	Brian Lucas	4255	4312
KN	66	2020	John Deere 620G - Grader	Geoff Hann	3424	3467
KN	67	2021	John Deere Loader		2061	2100
KN	68	2019	SDLG - Loader		1288	1294
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4093	4095
KN	72	2015	Bomag - Road Roller - P126	Construction	3944	3965
KN	73	2011	Isuzu - Tray Top	Kondinin	210838	210908
KN	77	2023	Prime Mover	Eric Krakouer	49394	54382
KN	78	2021	Dynapac Steel Drum Roller		1727	1744
KN	3241	2008	Toyota - Community Bus		167930	167930
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	6426	6445
KN	89	2016	Isuzu - Tray Top - Dual Cab		215692	217505
KN	123	2014	JCB Backhoe	Kondinin	3430	3494
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	730	733
KN	801	2021	Toro - Groundmaster 3300 4WD		238	238
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	809	812
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	242	252
2017	HY	2017	Toyota - Community Bus	Hyden	61167	61788
KN	3237	2023	John Deere Skid Steer Loader		32	62

## CEO REPORT

### Projects Update

Project	Synopsis	Recent
<p>Proposed Visitor / Discovery Centre – Hyden</p>	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p><b>COMMENCED</b></p> <p><b>February 2019</b> – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p><b>March 2019</b> – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p><b>April 2019</b> – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p><b>May 2019</b> – No update from HPA has been received</p> <p><b>June 2019</b> – HPA will meet to discuss the draft contract/MOU</p> <p><b>July 2019</b> – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p><b>August 2019</b> – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p><b>October 2019</b> – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p><b>November 2019</b> – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p><b>January 2020</b> – MOU executed. Working group to have a meeting</p> <p><b>April 2020</b> – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p><b>May 2020</b> – Nothing has been undertaken due to COVID-19 pandemic</p> <p><b>June 2020</b> - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p><b>August 2020</b> – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p><b>December 2020</b> – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p><b>January 2021</b> - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p><b>March 2021</b> – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p><b>April 2021</b> – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p><b>May 2021</b> – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p><b>Jun-Jul 2021</b> – Information session held with public and Architects, plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p><b>Aug 2021</b> – Advice has been received that funding may not be announced until end of September 2021</p> <p><b>Oct 2021</b> – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p><b>Nov 2021</b> – Feedback will be received on 17<sup>th</sup> November 2021</p> <p><b>Dec 2021</b> – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p>

Project	Synopsis	Recent
		<p><b>FEB 2022</b> – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p><b>Mar 2022</b> – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p><b>April 2022</b> – gathering information from other Tourist Centres</p> <p><b>June 2022</b> – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p><b>July 2022</b> – Business case being prepared – Advice on BBEF Sought.</p> <p><b>Aug 2022</b> – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p><b>Sep-Oct 2022</b> – Trail cam has been installed with photos being taken for visitor numbers.</p> <p><b>Nov 2022</b> – Looking at installation of better camera to count visitors.</p> <p><b>Dec 2022</b> – Item to Council for RFI. Counts for visitors being finalised.</p> <p><b>Feb 2023</b> – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p><b>Mar 2023</b> – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p><b>April 2023</b> – Working with working group towards funding and application</p> <p><b>July 2023</b> – Meeting organised with Minister for Tourism and Transport Executive Officer</p> <p><b>August 2023</b> – Meetings with Planning group to assess building and see if it will cover what is required by various group. Some changes will be required. This will impact the cost of the building and impact the financial requirements. The group are looking to get the Architect up to assess what can be done for changes and how best to fit everything in.</p> <p><b>September 2023</b> – Funding opportunities being investigated and building options to ensure we meet the needs of the community</p> <p><b>October 2023</b> – Building design is being finalised. This will need a cost analysis and then the business case will need to go to the public.</p> <p><b>November 2023</b> – Currently waiting the finalised drawings and response to request with Minister. Funding may possibly open next month for the Expressions of Interest so preparations are being made for an application.</p>

Project	Synopsis	Recent
		<p><b>December 2023</b> – Costings being sought for project. Meeting request has been received by Minister and is under consideration.</p> <p><b>February 2024</b> – Costing for building has been received along with estimate for costs for architectural drawings. Working group will be meeting on costs next week. Funding will be applied for with regards to cost for plans.</p> <p><b>March 2024</b> – application being drafted for funding to stage 2 of growing regions requirements. Business case to be finalised for advertising of project. Funding will also include Project Officer.</p>
Local Law Review	Review of Local Laws	<b>Mar 2024</b> - Issue with Bush Fire Local Law requiring redrafting of Law.
Strategic Community Plan	Review of Strategic Community Plan	<p><b>Sep 2021</b> – Quotes have been received and should be confirmed for the Council Meeting</p> <p><b>Oct 2021</b> – We are trying to organise session for the community, but with harvest looming, it may only be an initial session.</p> <p><b>Nov 2021</b> – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p><b>Dec 2021</b> – Information form Strategic Session being pieced together.</p> <p><b>FEB2022</b> – Workshop with Council final workshop with community by end of March.</p> <p><b>Apr 2022</b> – Draft Strategic Community Plan presented to Council</p> <p><b>June 2022</b> – Completed – other documents to follow.</p> <p><b>Oct 2022</b> – Asset Management Plan workshop completed.</p> <p><b>Dec 2022</b> – Draft Corporate Business Plan to Council for consideration.</p> <p><b>Mar 2023</b> – Long Term Financial Plan being worked on.</p> <p><b>July 2023</b> – Corporate Business Plan Presented to Council</p> <p><b>September 2023</b> – Workforce Plan was due to be submitted to Council this month, however we altered the staff survey to include some questions about housing which will give some information to the Housing and Building Committee. Information is being collated now. The Workforce Plan will be brought up in November, it has included positions for Tourism Officer and possible Project Manager</p> <p><b>November 2023</b> – Workforce Plan being completed this month.</p> <p><b>December 2023</b> – Reviews and Reporting will be ongoing as part of Strategic Planning process however current review of Strategic Planning is completed.</p>

Project	Synopsis	Recent
Additional Entrance to Coronation Park - Hyden	Consider entrance between Hyden Hall and FESA Shed	<p><b>February 2024</b> – Ongoing Reporting and reviewing as required.</p> <p><b>August 2022</b> – Feedback sought from the public.</p> <p><b>September 2022</b> – Meeting Synergy onsite for a possible location of EV recharge station.</p> <p><b>November 2022</b> – The information from Synergy is that this may yet need to be used for Charging station. Options being sought as this will have an impact.</p> <p><b>Dec 2022</b> – Item for EV Station to Council</p> <p><b>April 2023</b> – consideration for 2023/2024 Budget</p> <p><b>August 2023</b> – Item included in 2023/2024 Budget. Land process for establishing access being investigated.</p> <p><b>October 2023</b> – Final placement of easement being finalised. Access to be included in 2024/25 Budget if funds cannot be allocated in current year. Some works may be able to be started.</p> <p><b>November 2023</b> – Diagram finalised for easement to be done.</p> <p><b>February 2024</b> – To be included in budget for 2024-25</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p><b>April 2023</b> – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1<sup>st</sup>. MOU for services with Kulin needs to be established.</p> <p><b>July 2023</b> – Finalising contract with Doctor and establishing Start Date.</p> <p><b>August 2023</b> – Start date of 4 September established. Doctor will start moving items up soon.</p> <p><b>September 2023</b> – New Doctor has started. There have been some teething issues, but the CEO's are working through this with the Doctor.</p> <p><b>October 2023</b> – Doctor has requested some additional furniture and upgrades to IT equipment and medical equipment for Centres. Currently being investigated for</p> <p><b>November 2023</b> – Meeting to happen with Doctor to check on progress and items of concern.</p> <p><b>December 2023</b> – We are looking at establishing a Working Group to assist the Doctor with promoting the Centre and getting best value. This will likely include representatives from WACHS, previous Doctor, Rural Health West and the Shires.</p> <p><b>February 2024</b> – Working Group to assist Doctor to be established. Shire working groups to meet with Doctor for service delivery to towns.</p>

Project	Synopsis	Recent
		<b>March 2024</b> – Meeting to be organised between Doctor and Shires for services and also Shire level of assistance going forward.
Tourism Master Plan	Establish working group and prepare a Tourism Master Plan for the Shire of Kondinin	<p><b>August 2023</b> – Initiating process for establishing working group</p> <p><b>October 2023</b> – Advertising for interest in working group. Seeking consultant to help with plan.</p> <p><b>December 2023</b> – Working group to start soon pending holidays. No funding assistance guaranteed from AGO.</p> <p><b>March 2024</b> – Organising first session and consultant for plan.</p>
Other Items - General	Doctors Residence Rental	Dr Mackie has requested a rental agreement for his current residence. This will be discussed with Housing Committee – Completed.

## CDO REPORT

### Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Memorial Garden Upgrades	Saluting Their Service Grant – Dept of Veteran Affairs	\$9000	\$3500	<b>ONGOING</b> This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage will detail Kondinin’s wartime history through the World Wars and include some personal stories of local residents who served during this period. Hannah is currently in the research stage of this project and is working with a historian to ensure accuracy. The signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the public toilets is the last stage to be completed in the plans for this area.
Gourmet in the Garden	ING Corporate Giving Bendigo Bank Sponsorship	\$7000 \$2500	\$2000	<b>ONGOING</b> This year the cost of the catering has increased due to Sophie being unable to attend this year. We have sought sponsorship from IGO and Bendigo Bank. An application was submitted in June 2023 to ING for funding for the Gourmet in the Garden. A \$7000 contribution has been confirmed. Bendigo Bank have sponsored our event for \$2500. Both companies will receive logo placement on all event advertising.
Hyden War Memorial Garden	Saluting Their Service Grant – Dept of Veteran Affairs	\$100,000	TBC	<b>UNCONFIRMED -</b> Grant applied in January 2024 to promote appreciation and understanding of the experiences of service men and women from the Hyden area and install a dedicated ANZAC war memorial garden in Hyden
Hyden Railway Barracks	FRRR Building Stronger Communities	\$7,000	TBC	<b>UNCONFIRMED</b> Grant applied in January 2024 to assist with the re-vamp of Hyden Railway Barracks to install interpretive signage.



## Events & Project Summary

<b>Event / Project</b>	<b>Date</b>	<b>Status</b>
Hyden Information Board	December, 2023	<b>ONGOING</b> Information boards near the new car charging station and rest area is in the process of being updated.
Wave Rock Bike Barriers	December, 2023	<b>ONGOING</b> Bike safety barriers are to be installed on the cycling path towards Wave Rock on the Lovering road, this is to slow down cyclists for safety on this intersection.
Hippos Yawn – Picnic table	March, 2024	New picnic table installed at Hippos yawn for the tourist season.
Wave Rock - Bollards	March, 2024	Black bollards will be installed to replace all the current pine wood barriers on the walk path up to Wave Rock, solar bollards will also be installed along this walk path for tourists visiting at night.
Bendering Hall Signage	January, 2024	The information for the Bendering Hall Information signage has been finalised. CDO just waiting on some images to accompany the sign before sending to print.
Basketball Area, Kondinin Pool	April, 2024	A concrete pad, basketball hoop and backboard have been organised for construction at the Kondinin Aquatic Centre next year.
Shire of Kondinin tourism brochure	2024	The Shire & local CRC's are working closely to develop and produce a Shire of Kondinin tourism brochure that will include information on all 3 towns in the Shire.
<b>2024</b>		
Kondinin Triathlon	24 <sup>th</sup> February, 2024	The Kondinin Triathlon was a successful day event with a wide range of competitors involved gave the competitors competition.
Gourmet in the Garden	15 <sup>th</sup> March, 2024	Catering, bar and musician all organised. Regular meetings with the Gourmet in the Garden volunteers have been held, everything is under way for a successful event.
Curtain Uni Medical Students Rural Immersion Week	12 <sup>th</sup> -15 <sup>th</sup> March, 2024	The Shire have is hosting the medical students again this year. They are mid-way through their week with us. Everything is going well and the medical students have enjoyed their visit so far.
Monster Music Truck & Hyden Twilights Markets with Benny Mayhem	7th April, 2024	The Shire & Hyden CRC has collaborated with Benny Mayhem to bring the Music Monster truck to Hyden. This service will provide all age music workshops throughout the day and end with a family friendly community concert. On this day, we will also host Hyden's annual markets. We have received many applications for stallholders and in addition to stalls, we have food vendors, kid's activities and local community fundraising stalls.

## MEDICAL CENTRE REPORT

NIL

## SWIMMING POOLS

# Kondinin Swimming Pool

Water tests: Good

Water meter: 25590kl

Attendance: 923

Overall attendance for February was excellent.

Interim swim lessons went ahead as planned from 31st January - 9th February. The instructors gave some great feedback and were very impressed with our facilities. They said they will be applying for interim instructors' positions here next season.

Last minute change due to some hot weather saw Thank a Volunteer held at the Kondinin Aquatic Centre on 2nd February with approximately 30 people in attendance.

Triathlon was another big hit with 55 competitors for the event. We scored some great cool weather with the rain holding off just enough to finish the presentations. A huge thank you to everyone who volunteered for the event!!! Congratulations to everyone who competed!!! Plans and improvements are already underway for next year to make the 2025 Kondinin Triathlon even better.

The Kondinin Aquatic Centre's final adjusted safety score after requested works were completed, came to 100%.

The planned date for the Hyden Kondinin school carnival has changed due to requirements for a number of qualified lifeguards / current bronze medallion holders, and is now planned for 22<sup>nd</sup> March. The Kondinin pool is planned to close so the carnival can proceed at the Hyden facility.

I had the honour of looking after the Hyden pool between 20th February and 1<sup>st</sup> March while Wayne took some personal time off. The Kondinin pool was left in the capable hands of Ann.

Swim Club is scheduled to conclude on 26<sup>th</sup> March.

Early Morning Breakfast is planned for 27<sup>th</sup> March (to be confirmed).

Movie Night planned for 31<sup>st</sup> March.

Final day of the season is planned for 31<sup>st</sup> March depending on weather and attendance.

# Hyden Swimming Pool

NIL

## **EHO REPORT**

NIL

## **RANGER'S REPORT**

Included in the Manager of Planning and Assets Report.

## **CLEAN UP ROSTER**

2 Councillors to volunteer each month.