



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

CDO Report

December 2024

MANAGER PLANNING AND ASSETS REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2024-2025

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>COMPLETED – SUBJECT TO FINAL ACQUITTAL</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The Shire's Work Schedule was approved as endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p> <p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational with an additional camera being installed at Wave Rock; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023 and completed October 2023; Hyden Swimming Pool Car Park upgrade completed.</p> <p>Council resolved at its Ordinary meeting on the 14th February 2024 to not accept the tenders received for the Tennis Club Roof and reallocate the \$150,000 towards a footpath behind the Hyden Swimming Pool to the Youth Base; fencing at the Hyden</p>

				<p>Tennis Courts and Hockey Field and replacement shade sails at the Hyden and Kondinin Swimming Pool.</p> <p>Amended Works Schedule to remove tennis club roof and replace with shade sails, fencing and footpaths listed above has been approved from Department of Infrastructure, Transport, Regional Development and Communities on the request for variation.</p> <p>Footpaths completed May 2024, shade sails installed 11th (Hyden Pool) & 12th (Kondinin Pool) June 2024 and old fences at Hyden hockey field and Hyden tennis courts removed and new fences completed 28th June 2024.</p> <p><i>All projects have now been completed for this phase of funding and final acquittal information is with auditors before being submitted to Department of Infrastructure Transport, Regional Development and Communications which was meant to be by 31st October 2024 in order to receive final payment and close off grant.</i></p>
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234 (Part A – Community) \$313,349 (Part B – Roads)	\$0	<p>APPROVED & IN PROGRESS</p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>At the Ordinary Meeting of Council held on the 21st June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion.</p>

				<p>The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been accepted.</p> <p>The Works Schedule has been approved and the Shire has received \$513,950.00 of its allocation.</p> <p>Works allocated to Phase 4 roads component have been completed. Works allocated to Phase 4 community projects component are in progress now that grant received from the DLGSC for the upgrades to the Kondinin Pavilion. Detailed design drawings currently being prepared by architects and consultants engaged for engineering and certification documentation being prepared for works tender package.</p> <p><i>Works progressing in finalising drawings and engineering reports for Community Project component. Experienced delays in the detailed design due to fire and septic requirements however have been working through these and near completion. Variation request to the scope of works have been supported by the Department of Infrastructure Transport, Regional Development and Communications to meet with grant requirements. All design documents on track to be submitted ready for tender until January 2025. Annual Report is currently with auditors before being submitted to Department of Infrastructure Transport, Regional Development and Communications which was meant to be by 31st October 2024.</i></p>
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<p>Local Government Heritage Consultancy Grant Program</p>	<p>Department of Planning, Lands and Heritage</p>	<p>\$4,630.25</p>	<p>\$4,630.25 Plus, In-Kind Project Management</p>	<p>APPROVED & IN PROGRESS</p> <p>The Shire’s existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI’s). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to an Ordinary Meeting of Council to advertise the draft document shortly.</p> <p><i>Officers have now received the documentation from the consultant. A report will be presented to the February 2025 Ordinary Meeting of Council to progress the matter.</i></p>
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<p>Remote Roads Upgrade Pilot Program</p>	<p>Department of Infrastructure, Transport, Regional Development and Communications</p>	<p>\$4,000,000</p>	<p>\$1,000,000</p>	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p>Final approval and tender exemption approval received.</p> <p>Project is progressing well with approximately 75 per cent of the project completed, with 15km of the 20km road completed and remaining 5km to be completed in 2024.</p> <p>Shire have submitted Reports and received funding for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000) and new split Milestone 3 (Construction of 75 % of works completed - \$1,000,000).</p> <p>Spilt Milestone 3 - \$200,000 to be claimed in December 2024 on completion of works and remaining \$800,000 for final milestone payment scheduled to be received in January 2025 when final acquittal report submitted.</p> <p><i>Remaining works commenced May 2024 to be completed within prescribed timeframe. Next payment reporting period closes end of December 2024 with documentation to be submitted for payment in January 2025.</i></p>
<p>Community Sports & Recreation Facilities Fund</p>	<p>Department of Local Government, Sport and</p>	<p>\$384,860</p>	<p>\$45,022 (\$534,234 LRCI)</p>	<p>APPROVED</p> <p>Concept plans and costs prepared and endorsed by Council at its Ordinary Meeting on the 21st June 2023. Total cost of project has been estimated at \$1,264,116. Council supported the</p>

	Cultural Industries			<p>allocation of the Phase 4 Local Roads and Community Infrastructure (LRCl) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be supplemented with contribution from the Shire of Kondinin (including the LRCl allocation) and the Kondinin Community Recreation Council. Outcome of grant anticipated by January 2024 with works scheduled to commence by June 2024 and completed by July 2025.</p> <p><i>Full funding requested was approved. Detailed design drawings and engineering documentation has been completed and currently with Quantity Surveyors for final costings before going out to tender anticipated in January 2025. Extension has been supported by grant provider to extend project completion to December 2025.</i></p>
Memorial Garden Upgrades	Saluting Their Service Grant – Department of Veteran Affairs	\$9000	\$3500	<p>IN PROGRESS</p> <p>This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage is to detail Kondinin’s wartime history through the World Wars and include some personal stories of local residents who served during this period The signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the public toilets is the last stage to be completed in the plans for this area.</p>

				<p>An extension to the grant timeframe in order to complete the project has been approved by the Department Affairs and the text and graphics has now been finalised to print. Thank you to local community members and past residents of Kondinin with connections to World War veterans who have assisted in locating photos and memorabilia to include in the signage.</p> <p><i>Signage and pedestals have been completed and delivered and look great. Pathway from hall to nurse's mural and public toilets to be completed shortly following which the signs will be installed prior to Anzac Day 2025.</i></p>
Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants	Wheatbelt Development Commission	\$60,000	\$In-kind	<p>SUBMITTED</p> <p>Following a stakeholders meeting held on the 21st May 2024, the Wheatbelt Development Commission (WDC) Board have now provided written confirmation that the \$300,000 implementation funds available through the Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants Program will be split evenly between the 5 Local Government Authorities (\$60,000 each) that participated in the South -West Regional Drought Resilience Plan process. The participating Shires include the Shires of Kondinin, Kulin, Lake Grace, Dumbleyung and Wagin.</p> <p>WDC will enter into small grants agreements with LGAs to enable distribution of the funds. The Shire Officers have submitted their proposal comprising the purchase and installation of two (2) x 270KL tanks at the Bendering Community Water Supply site and the removal of the old fibro tank (keeping the existing 110KL tank) similar to what was undertaken at Lovering Road Community Water Supply site. This will improve the storage capacity at this site.</p>

				The cost for the supply and installation of tanks has been estimated at \$58,479 (incl. GST). To cover costs of site works and plumbing the Shire will be required to make a nominal contribution from the Shire's Rural Water Supply 2024/2025 budget allocation. <i>No change. Waiting on approval from WDC and DPIRD to commence works.</i>
Regional Airports Development Scheme (RADS)	Department of Transport	\$225,000	\$225,000	SUBMITTED Grant submitted seeking a 50 percent contribution to the seal of a 1.2km section of the Kondinin Airstrip. Shire of Kulin have been contacted to seek a contribution to assist in the 50 percent to be covered by the Shire of Kondinin. If successful, works would be undertaken in the 2025 / 2026 financial year. <i>Awaiting outcome of grant application.</i> <i>Shire of Kulin have provided support for the project (\$50,000 cash and \$25,000 in-kind), subject to grant approval.</i>
Western Australia Bike Network (WABN) – Construction	Department of Transport	\$86,489	\$86,480	SUBMITTED Grant submitted seeking a 50 percent contribution for a continuous 2.5km width shared pathway from the Hyden CRC to Radbourne Drive and along Radbourne Drive to Mouritz Street, Hyden. If successful, works would be undertaken in the 2025 / 2026 financial year. <i>Awaiting outcome of grant application.</i>
Western Australia Bike Network (WABN) – Design and Construction	Department of Transport	\$110,000	\$110,000	SUBMITTED Grant submitted seeking a 50 percent contribution for the design of a shared pathway from the corner of Gordon and Rankin Street, Kondinin to Graham Street, along Graham Street and then extending to the Kondinin Lake via the former drive-in site. The grant included the construction only of shared pathway from the corner of Gordon and Rankin Street and then along Graham Street to the Kondinin Lake Road, Kondinin. <i>Awaiting outcome of grant application.</i>

Safer Local Roads and Infrastructure Program (SLRIP)	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>SUBMITTED Grant is near completed and scheduled to be submitted by mid-September 2024 for the sealing of a 17km section of the Hyden Norseman Road to meet the Forrestania-Marvel Loch cross roads.</p> <p>If successful, works would be undertaken in the 2025 / 2026 and the 2026/2027 financial years. <i>Awaiting outcome of grant application.</i></p>
Community Water Supply Program	Department of Water and Environmental Regulation	\$130,206	\$56,405	<p>SUBMITTED Grant submitted seeking a 70 percent contribution for the installation of a new pipeline from the Kondinin Town CBH site to the Kondinin Town Dams and associated infrastructure at the dam directly east of the Kondinin Town CBH northern bulkhead to improve efficiency of water catchment and storage; and the purchase and installation of 50,000 Litre tank to be connected to the new Karlgarin Bowling Club Building.</p> <p>If successful, works would be undertaken in the 2025 / 2026 financial year. <i>Awaiting outcome of grant application. Grant split into two components to keep projects under \$100,000.</i></p>
Community Sporting and Recreational Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$427,785	\$685,238	<p>SUBMITTED Grant submitted seeking one third funding for the demolition of existing tennis club building and the construction of a new multi-use building with dual frontage to the Hyden Tennis Courts and the Hyden Hockey and Croquet field. Combined community input \$221,500.</p> <p>If successful, works would be undertaken in the 2026/2027 financial years with all planning completed during the 2025 calendar year.</p>

				<i>Awaiting outcome of grant application.</i>
TOTAL		\$11,321,081	\$3,216,275.25	

Town Planning Matters Update

Project/Matters	Status
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	<p>IN PROGRESS</p> <p>Council at its Ordinary Meeting of Council held on the 15th February 2023 approved to initiate scheme amendment process.</p> <p>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. Consultant engaged to undertake surveys in Spring has been undertaken and reports have been received. Administration worked with the EPA to finalise suitable provisions to be included in the Scheme Amendment to progress matter.</p> <p>Matter was re-presented back to Council at its Ordinary Meeting held on the 19th June 2024 with amendments and documentation referred back to EPA for consideration. The Environmental Protection Authority (EPA) carried out some investigations and inquiries before deciding not to assess this scheme. In deciding not to formally assess schemes, the EPA has determined that no further assessment is required by the EPA. <i>The proposal has been provided consent to advertise from Department of Planning, Lands and Heritage and advertising commenced and closed on the 16th October 2024. Further information has been required relating to traffic management and bushfire management in which consultants have been engaged to undertake the reports required by Main Roads WA and Department of Fire and Emergency Services respectively and reports likely be received by end of November / early December 2024.</i></p>

	<p><i>Matter anticipated to be presented to the February 2025 Ordinary Meeting of Council to progress the amendment, unless the Bush Fire and Traffic Impact Referral documents are returned earlier and a late item can be prepared for the December 2024 Ordinary Meeting of Council.</i></p>
Proposed Wind Farm, King Rocks, Hyden	<p>IN PROGRESS</p> <p>The Shire’s Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, and Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i></p> <p>https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/regional%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</p> <p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p> <p>Synergy provided an update to the Council prior to the Ordinary Meeting on the 20th September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</p> <p>Requirements of Development Application (i.e. Management Plans) have been submitted in stages and are being considered by Shire Administration for endorsement.</p>

	<p>Shire administration have been in liaison with Synergy in relation to workforce housing options, town planning considerations and water allocations. Shire Administration in contact with the representatives from Synergy to progress project and meeting most recently held on the 19th September 2024.</p> <p>Manager Planning and Assets providing clarification via email to Synergy in relation to conditions of development approval. Synergy visited Hyden and the Council on the 21st to 23rd August 2024 for ‘soft-sell’ of project, independent of statutory planning process.</p> <p>Shire Administration held meeting with Synergy on site to discuss water options and proposed workers accommodation on the 19th September 2024. <i>Shire Administration currently in meetings and discussions with Synergy to finalise water agreements for Lovering Road Community Standpipe and Aylmore Road Community Standpipe which are tabled at the December 2024 Ordinary Meeting of Council for consideration.</i></p>
<p>Proposed Wind Farm, Kondinin</p>	<p>IN PROGRESS</p> <p>Development Approval with conditions was issued as a DAP application in 2018. The Shire’s Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023. Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p>

	<p>The Shire’s Administration most recently met with the Wind Farm Investor Representatives on the 24th October 2023 to discuss the update on the project. Preferred Contractors anticipated to be awarded by January 2024. Construction still looking to commence in August 2024.</p> <p>The Community Consultative Committee has been appointed and meet on a quarterly basis. Last meeting was held on the 30th July 2024 where an update was provided on the project.</p> <p>Requirements of Development Application (i.e. Management Plans) have been submitted and are being considered by Shire Administration under a staged process.</p> <p>Shire Administration met with Shell representatives on the 10th September 2024 to discuss workers housing accommodation to service the 2.5 year construction period.</p> <p>Documents relating to construction management and traffic management have been submitted and included as an Agenda Item at the 16th October 2024 Ordinary Meeting of Council.</p> <p><i>Council feedback on bush fire management and water has been sent to the Applicants who are amending the documentation. Shire Administration met with Shell on the 12th November 2024 for update on project. Working through options on workers accommodation, DWER clearing permits, water requirements, planning requirements in relation to timeline to commence works and aviation requirements, in particular if aviation lighting required on the turbines. EMI report presented as a separate item to the December 2024 Ordinary Meeting of Council.</i></p>
<p>Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)</p>	<p>IN PROGRESS</p> <p>Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 & 21 Federal Street, Karlgarin. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent.</p>

	<p>Lost Title Application has been approved and new titles have been issued. Settlement took effect on the 23rd July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club.</p> <p><i>Department of Planning, Lands and Heritage have approved the amalgamation and the Shire's Administration have submitted documentation to finalise matter. A new Crown Reserve over the three lots has been created (31640) and is vested in the Shire of Kondinin for the purpose of bowling green.</i></p>
<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>IN PROGRESS</p> <p>Over the last two to three years, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration, the Hyden Progress Association and the lease property managers, Burgess and Rawson.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The Shire's Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.</p> <p>Item presented to the 15th May 2024 Ordinary Meeting of Council to seek approval for further expansion of the leased area L3553 with the PTA to enable the installation of additional historic displays to complement the relocated barracks and goods shed. Council recommendation and associated documentation has been submitted to lease manager, Burgess Rawson who are currently waiting instruction from the PTA.</p>

	<p><i>Shire Administration in regular contact with Burgess Rawson to progress amendment to lease area and for approval and other associated works that have been requested by the Hyden Progress Association. An exact date on the outcome of this process has not yet been provided, but the Shire's Administration have provided all the information that has been asked.</i></p> <p>The Shire submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.</p> <p>Meeting on site held on the 4th April 2024 to discuss details of scope. Rear loading dock has been removed by HPA. Shire's Building Contractor has been in touch with timber provider to source timber for the job.</p> <p><i>Timber has been received and front landing on the Goods Shed has been completed. Stairs and ramp materials have been installed. HPA following up on donated sleepers to upgrade loading dock area.</i></p> <p>RAILWAY BARRACKS; The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7th February 2023.</p> <p>Building and Demolition Permits were issued on the 9th March 2023.</p> <p><i>Works have now been completed. Notice of Completion Forms have been completed.</i></p>
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	<p><i>Options for CCTV cameras were provided to HPA by the Shire’s contract CCTV provider and quotes have been included for consideration in 2024/2025 Shire budget. Community Development Officer following up access ramp.</i></p> <p>SITE PLAN & DRAINAGE WORKS Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden.</p> <p><i>Costings included in the 2023/2024 budget and formal quotes and scope of works to be finalised. Concrete crossovers have been installed. Work were carried over to the 2024/2025 financial year and are progressing well.</i></p>
Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden	<p>IN PROGRESS Matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the Department of Lands, Planning and Heritage recommending easiest approach being an easement. Separate item tabled presented to the August 2023 Ordinary Meeting of Council, following which Shire’s Administration and Council Members met on site to discuss the proposal.</p> <p><i>Amended plans finalized, surveyor engaged and proposal has been lodged with Landgate to create the easement. Matter reported to August 2024 Ordinary Meeting of Council to seek Common Seal by Order of Council to sign the deed of easement. Following Council meeting documentation has been lodged with Landgate and awaiting outcome.</i></p>
Amalgamation of Lot 187 and Lot 151 on Reserve 33998, Marshall Street, Hyden	<p>IN PROGRESS Matter was presented to Council at its Ordinary Meeting held on the 17th July 2024. Crown Inquiry Form and supporting documentation has been forwarded to Department of Planning, Lands and Heritage for consideration. <i>Matter being progressed and near completion.</i></p>

Statutory Planning Matters	Status
Written Planning Advice	Written planning advice provided on various different proposals in Hyden, Karlgarin and Kondinin town sites and rural locations.
Rural Home Business – Lot 7 East Hyden Bin Road, Hyden	Conditionally approved under delegation from Council.
Proposed Sea Container – No. 7 Rankin Street, Kondinin	Conditionally approved under delegation from Council.
Proposed Single House – No. 849 Notting-Karlgarin Road, Kondinin	Conditionally approved under delegation from Council.
Proposed Single House – No. 8 Raine Place, Hyden	Conditionally approved under delegation from Council.
Proposed Grouped Dwelling – No. 53 Rankin Street, Kondinin	Conditionally approved under delegation from Council.
Proposed Grouped Dwelling – No. 51 Rankin Street, Kondinin	Conditionally approved under delegation from Council.
Proposed Workforce Accommodation Facility – Lot 192 Hyden-Mt Walker Road	Development receipted and currently being advertised for public comment and referral to relevant agencies. Matter to be presented to the February 2025 Ordinary Meeting of Council for determination.
Hyden CBH Additional Bulk Head	Approved as Temporary Works

Asset Management Update

Project/Matters	Status
McCann's Rock Water Supplies	<p>IN PROGRESS</p> <p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The pad and the new 275KL tank have been installed by the Shire and funded by DWER.</p>

	<p>Connections to the new swipe car controller and the new tank and the former Water Corporation pipeline has been completed and a new community water supply site ‘McCann’s Tank’ has been created. Water can now be obtained from this site via the Shire’s swipe card system.</p> <p><i>Shire working with DWER to amend easement, which was endorsed by Council at its Ordinary Meeting on the 14th February 2024. Awaiting final outcome.</i></p>
<p>Housing and Accommodation</p>	<p>IN PROGRESS</p> <p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meetings are being worked through by Shire Administration.</p> <p>Key matters include:</p> <ul style="list-style-type: none"> - Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – COMPLETED - Replacement and upgrades to existing Shire housing stock – IN PROGRESS. - Potential housing development locations – IN PROGRESS - Management of social / aged care housing stock – IN PROGRESS - Review of rents charged to Shire employees – COMPLETED - 10 year Housing Capital Works and Maintenance Program - 10 year Building Capital Works and Maintenance Program - 10 year Housing Replacement Plan - 10 year Building Forward Plan <p>The above matters are being considered and investigated by the Shire’s Administration in discussion with the Housing and Building Committee for consideration in the 2024 / 2025 Budget and beyond.</p> <p><i>A separate Agenda Item was presented to the 18th September 2024 Ordinary Meeting of Council. Tender advertised for construction of dwelling at No. 39 Repacholi Parade, Kondinin and closed on the 9th December 2024. Matter being presented to Council on the 18th December Ordinary Meeting.</i></p>

Projects Update

Item	Status
Upgrade / Replacement Karlgarin Bowling Club House	<p>IN PROGRESS</p> <p>Correspondence received from the Karlgarin Bowling Club and the Karlgarin Progress Association via email on the 8th November 2023 to seek Council’s support and financial contribution to a new modular club room. Correspondence has been circulated to Councillors for consideration. Meeting held with stakeholders (Karlgarin Bowling Club, Karlgarin Progress Association and Karlgarin Country Club) held during the Sports Committee Meeting on the 13th December 2023. Shire Administration, Cr’s James and Mouritz and members of the Karlgarin Bowling Club met with representative from the Department of Local Government, Sport and Cultural Industries to discuss the suitability of the project for the CSRFF grant. General consensus that building be positioned on the north of the bowling green to replace existing structure. Quotes have been sought for retaining wall, demolition of existing structure and reconfigure proposed design.</p> <p>Matter presented as a separate item to the 14th February 2024 Ordinary Meeting of Council endorsing part funding of the project in the 2024/2025 financial year. CSRFF grant application completed and submitted on the 28th March 2024. Grant funding unsuccessful. Matter presented back to August 2024 Council Meeting for re-consideration in which Council supported progressing the project. Contract documentation being prepared and final plans being developed. Pre-start meeting held on the 3rd October 2024 with Shire Administration and members of the Karlgarin Bowling Club.</p> <p><i>Matter presented as a separate Agenda Item to the 20th November Ordinary Meeting of Council. Contract and design near completion and anticipated to be signed by end of December 2024.</i></p>
Extension of Hyden Recreation Centre	<p>IN PROGRESS</p> <p>Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.</p>

	<p>Meeting was held on the 25th July 2024 in which matter was discussed in lieu of proposal for new multi-use tennis club with members of the Hyden Sports Council and representatives from all sporting groups and Council members. Minutes of meeting were circulated on the 26th July 2024 (and re-sent 13th August 2024 with corrected date) to all attendees and Council Members. <i>Matter being considered as a Stage 2 to the proposed new building to replace the Hyden Tennis Club Building.</i></p>
Hyden Golf Club Change Rooms Upgrade	<p>IN PROGRESS</p> <p>Shire Administration working with Hyden Golf Club Members to undertake upgrades to change rooms. Draftsperson engaged to prepare plans for upgrade and site visit undertaken on the 14th June 2024.</p> <p>Plans prepared and finalised in liaison with the Hyden Golf Club and associated costings provided. Project included in the 24/25 budget. <i>Request for Quote advertised and closed on the 4th December 2024. Matter presented to the 18th December 2024 Ordinary Meeting of Council.</i></p>
Hyden Tennis Club New Build	<p>IN PROGRESS</p> <p>Matter presented as a separate item to the 14th February 2024 Ordinary Meeting of Council resolving not to go ahead with the re-roofing of the tennis club building. Maintenance works being arranged for leaking sections of roof.</p> <p>Matter presented to 19th June 2024 Ordinary Meeting of Council whereby Council supported seeking RFQ for a design for a new build. RFQ prepared and distributed, and closed on the 26th July 2024. RFQ has been awarded and consultant working on plans and costings to be completed by September 2024. Shire Administration working in close collaboration with the Hyden Tennis Club. Separate item was presented to the 21st August 2024 Ordinary Meeting of Council and item being again presented to the 18th September 2024 Ordinary Meeting of Council.</p> <p><i>Grant submitted to the Department of Local Government Sports and Cultural Industries and currently awaiting outcome. Thank you to the Hyden Tennis Club executive for their assistance in obtaining the supporting documentation for the grant.</i></p>

Review of Shire's Heritage List / Inventory	<p>IN PROGRESS</p> <p>With the grant funding now approved, Shire's Manager of Planning and Assets managing this project. A consultant was engaged and inception Council and Community Meetings were held on the 20th and 21st of July 2022 and well supported by community members from all three town sites. Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting of Council with final Draft presented to an Ordinary Meeting of Council scheduled for February 2024. <i>Shire's Administration have reviewed documentation and have now received documentation from consultant. Matter to be presented to the December 2024 Ordinary Meeting of Council.</i></p>
Works to Bendering Hall	<p>IN PROGRESS</p> <p>Basic works to 'make good' have been completed, with exception to the doors. Contractor aware that works need to be completed. Interpretive signage has been completed and installed.</p>
Old Karlgarin Town Site	<p>COMPLETED</p> <p>Easement completed, interpretative signage installed, grading completed and new directional signage has been installed.</p>
Upgrades to Kondinin Pavilion	<p>IN PROGRESS</p> <p>Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8th February 2023. A community workshop was held with the architect on the 27th February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.</p> <p>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.</p>

	<p>Matter presented to the 21st June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated.</p> <p>Grant Application successful and currently working through plans for tender package. Site meeting held on the 30th April with architects, Shire Administration and Kondinin Community Recreation Council to progress detailed design drawings and engineering reports.</p> <p><i>Shire Administration and Kondinin Community Recreation Council working with architects and have now finalised the detailed design in preparation of tender documentation. Engineering and certification consultants engaged in June 2024. Anticipate that tender documentation will be finalised by January 2025.</i></p>
<p>Cemetery Upgrades</p>	<p>IN PROGRESS</p> <p>KONDININ – Design and building material for entrance wall has been confirmed through consultation with Kondinin Lions Club and Kondinin Community Recreation Council.</p> <p><i>Wall footings have been installed and wall completed, with new lettering installed in September 2024. Investigations continuing into a toilet block. New plantings undertaken in December 2024 to entrance to cemetery and new tank installed.</i></p> <p>HYDEN – Two meetings have been held on site with Shire Administration, Department of Parks and Wildlife, Shire Councillors and Hyden Lions Club to discuss access, enlarging of site, additional niche wall. The community members advised that would confirm proposed area of site to be enlarged to which the Shire can then follow up with the Department of Parks and Wildlife, being adjacent to a Class A Reserve. Both Shire and Community Members were to look into options for niche walls for consideration and costings. The Lions Club have also formally written to the Shire’s Chief Executive Officer in which a site visit was arranged and a response letter sent in January 2024. <i>Meeting held on the 4th November with members of the Hyden Lions Club, Council Members and Shire Administration. Matters discussed included: access, expansion of site, niche wall, shelter structure and toilet.</i></p>

	<p><i>Shire Administration have received plans which show new layout of cemetery and will progress matter in liaison with the Hyden Lions Club in early 2025.</i></p> <p>TOILETS AT BOTH SITES – the Shire’s Administration have sought quotes on this ranging from \$20,000 to \$200,000. Matter to be presented to Council for budget considerations in due course.</p>
Signage, Bollards and Pathway to Hyden Youth Base	<p>IN PROGRESS <i>Bollards delivered and job awarded to complete footpath. Signs to be completed once path completed.</i></p>
Hyden Hall Ladies Toilets	<p>IN PROGRESS Plumber attended to site on 6th June 2024 to assess sewer situation. Tree roots found to be penetrating drain between septic tanks and toilets causing blockages. Tree roots were cut back and removed. Plumber used camera to view septic tanks which were not overflowing and appeared to be working fine. Plumber could not get camera into leach drains. To completely assess situation will be a big job to remove pavers to access the tanks and the leach drains. As a way forward, the Shire Administration is investigating options to upgrade ladies toilets and include disability access. Scope and plans to be prepared first. Initial meeting with draftsperson has been held on site. Varying opinions from Council and Community Members ranging from upgrades to existing toilets to the construction of a new toilet block linked to the hall. Administration awaiting further direction from Council to pursue this further.</p> <p><i>Matter was presented to Housing and Building Committee Meeting on the 24th July 2024 and 20th November 2024. Plans and costings have been received for a kit style standalone new toilet block which will be tabled for discussion at the next Housing and Building Committee Meeting in 2025.</i></p>
Stafford Park, Karlgarin	<p>IN PROGRESS Shire Administration liaising with Karlgarin Progress Association to arrange upgrades to Stafford Park, including a dump site, signage, area for RV parking and a display shed for old farm machinery. Works included in the 2024/2025 budget.</p> <p><i>Shire Administration met on-site with Karlgarin Progress Association on the 1st November 2024. Contractor awarded for signage and currently finalising second quotation for dump site.</i></p>

Gym Proposal	<p>IN PROGRESS</p> <p>Surveys were distributed across the Shire seeking interest in the consideration of a gym/s. Results have been collated indicating overwhelming support from the 124 respondents. Matter was discussed at the Housing and Building Committee Meeting on the 24th July 2024. <i>No new information to report.</i></p>
Kondinin Caravan Park	<p>IN PROGRESS</p> <p>New signage has been installed with now all bays for powered and non-powered sites numbered. Room Manager Booking System to be amended for all bookings to be made online or through the Shire office. Kondinin Roadhouse and Kondinin Hotel to be removed as places to book for Kondinin Caravan Park and respective business owners will be advised accordingly once new system is established.</p> <p><i>Additional taps have been installed and new signage for each powered site has been made and currently waiting on poles to install. Once installed new system can take place.</i></p>
WACHS Housing – No. 51 Rankin Street, Kondinin	<p>IN PROGRESS</p> <p>15-year Rental Agreement with WACHS has been received and approved by signatory parties. WA Treasury Loan has been supported and received. Building contractor has been engaged. Anticipate works to be completed by March 2025. <i>Contract signed and pre-start meeting held on the 8th August 2024. Working through project with the building contractor.</i></p>
Entry Signage – Kondinin	<p>IN PROGRESS</p> <p>Preferred design has been finalised in liaison with Kondinin Community Recreation Council and contractors have been awarded.</p>

Building Maintenance Report

Status as of 11th December 2024
<ul style="list-style-type: none"> • Various building maintenance matters attended to at Kondinin Caravan Park Ablution Block, Shire Admin, Hyden Tennis Club, Kondinin Recreation Centre and Chalets • Hand soap dispensers installed at Hyden Youth Base • Height of Hand Dryer at Recreation Centre in Hyden reported to electrician to review and lower if possible. Advised that was installed at standard height. • Engineering drawing for upgrades to 3m Diving Board at Hyden Pool to make compliant have been completed and awaiting on quotes to undertake work

- Routine housing inspections undertaken in April 2024 with various maintenance issues currently being followed up by maintenance contractor.
- Air Con Service Checks undertaken for all residential and public buildings in December 2024

Ranger Report

Status as 11th December 2024

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Non-displaying of tickets at Wave Rock Car Park ongoing issue. Matter to be followed up to align with Shire's Public Places and Property Law.
- Various dog issues in Kondinin and Karlgarin
- Following up incident of illegal littering at Wave Rock
- Following up adherence to fire breaks in the three (3) Town Sites. Non-compliance in Kondinin and Karlgarin with follow up letters sent.

MANAGER CORPORATE SERVICES REPORT

NIL

MANAGER OF WORKS REPORT

Construction

We have now completed the emergency works on Pederah East Road and Karlgarin South Road as per email sent to the Councillors earlier in the year.

The funding for this RCC.

We will now move to Billericay where we will continue gravel sheeting up until the Xmas break.

Plant Hours

Please see attached

We have now taken possession of the new John Deere Grader, and are expecting a new Multi Tyred Roller prior to Xmas.

Maintenance Grading

Have not supplied maps at this point in time as we are only patch grading areas whilst continuing with batters and off shoot works.

Some blowouts have been repaired on Pederah East, Raine Road and Billericay.

Once again if anyone has any issues in relation to roads please have them passed onto myself or Deb so I can arrange a prompt response.

Parks and Gardens

Routine Maintenance is being undertaken in Kondinin, Hyden and Karlgarin, with emphasis put on slashing and whipper snipping areas that run fire risks.

Staff

Outside staff will be breaking for Xmas COB Wednesday the 18th of December.

PLANT HOURS -NOV 2024

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
0KN	0	2023	Toyota - Prado	CEO	57706	64371
KN0	0	2023	Toyota - Prado	MOW	87310	95530
KN	4	2023	Subaru Outback Petrol	MOF	35021	37856
KN	49	2020	Toyota Hilux Petrol		49029	49949
KN	51	2021	Toyota Hilux	Kondinin	80456	82608
KN	52	2023	Subaru Outback Petrol	MPD	37468	38694
KN	54	2023	Subaru Outback Petrol	Doctor	35951	40025
KN	55	2022	Toyota Hilux	Brian Lucas	59700	60747
KN	56	2021	Toyota Hilux	P&G Kondinin	43579	44619
KN	57	2015	Isuzu - Tray Top - Mtce Truck		242969	246989
KN	58	2016	Prime Mover	Paul Chambers	43140	47181
KN	59	2016	Water Truck		181871	183031
KN	60	2016	Isuzu - Tray Top - Dual Cab		25773	27642
KN	61	2022	Toyota Hilux		47600	49762
KN	62	2023	Prime Mover		110907	114958
KN	63	2017	Fuso Canter	David Symcox	94886	95748
KN	64	2016	John Deere 670G - Grader	Justin Bennell	9087	9190
KN	65	2019	John Deere 620G - Grader	Brian Lucas	5153	5236
KN	66	2020	John Deere 620G - Grader	Geoff Hann	4458	4547
KN	67	2021	John Deere Loader		2804	3230
KN	68	2019	SDLG - Loader		1443	1479
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4160	4162
KN	72	2015	Bomag - Road Roller - P126	Construction	4484	4484
KN	73	2011	Isuzu - Tray Top	Kondinin	213278	2133
KN	77	2023	Prime Mover	Eric Krakouer	103521	108099
KN	78	2021	Dynapac Steel Drum Roller		2391	2465
KN	3241	2008	Toyota - Community Bus		172287	172346
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	7503	7569
KN	89	2016	Isuzu - Tray Top - Dual Cab		243216	245375
KN	123	2014	JCB Backhoe	Kondinin	3778	3788
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	811	821
KN	801	2021	Toro - Groundmaster 3300 4WD		290	305
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	872	877
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	368	378
2017	HY	2017	Toyota – Community Bus	Hyden	67763	68837
KN	3237	2023	John Deere Skid Steer Loader		158	160

CEO REPORT

Projects Update

Project	Synopsis	Recent
<p>Proposed Visitor / Discovery Centre – Hyden</p>	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, Plans for building have been on public display.</p> <p>We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p>

Project	Synopsis	Recent
		<p>Nov 2021 – Feedback will be received on 17th November 2021</p> <p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application</p> <p>July 2023 – Meeting organised with Minister for Tourism and Transport Executive Officer</p> <p>August 2023 – Meetings with Planning group to assess building and see if it will cover what is required by various group. Some changes will be required. This will impact the cost of the building and impact the financial requirements. The group are looking to get the Architect up</p>

Project	Synopsis	Recent
		<p>to assess what can be done for changes and how best to fit everything in.</p> <p>September 2023 – Funding opportunities being investigated and building options to ensure we meet the needs of the community</p> <p>October 2023 – Building design is being finalised. This will need a cost analysis and then the business case will need to go to the public.</p> <p>November 2023 – Currently waiting the finalised drawings and response to request with Minister. Funding may possibly open next month for the Expressions of Interest so preparations are being made for an application.</p> <p>December 2023 – Costings being sought for project. Meeting request has been received by Minister and is under consideration.</p> <p>February 2024 – Costing for building has been received along with estimate for costs for architectural drawings. Working group will be meeting on costs next week. Funding will be applied for with regards to cost for plans.</p> <p>March 2024 – application being drafted for funding to stage 2 of growing regions requirements. Business case to be finalised for advertising of project. Funding will also include Project Officer.</p> <p>Apr2024 – Request sent to State Govt for Budget Consideration for \$4m over 2 years. Application for funding from Regional Partnership program for funding for planning and grant documents.</p> <p>May 2024 – waiting for funding results. Trying to finalise business case for advertising. Land Tenure Agreement to be considered before next round of funding.</p> <p>July 2024 – Business Plan out for comment, funding being sought form State Govt,</p> <p>August 2024 – Business plan still out for comment. Seeking meeting with Minister for funding and Business Plan.</p> <p>September 2024 – Business plan responses presented to Council, funding applications open for Growing Regions, funding application being developed.</p>

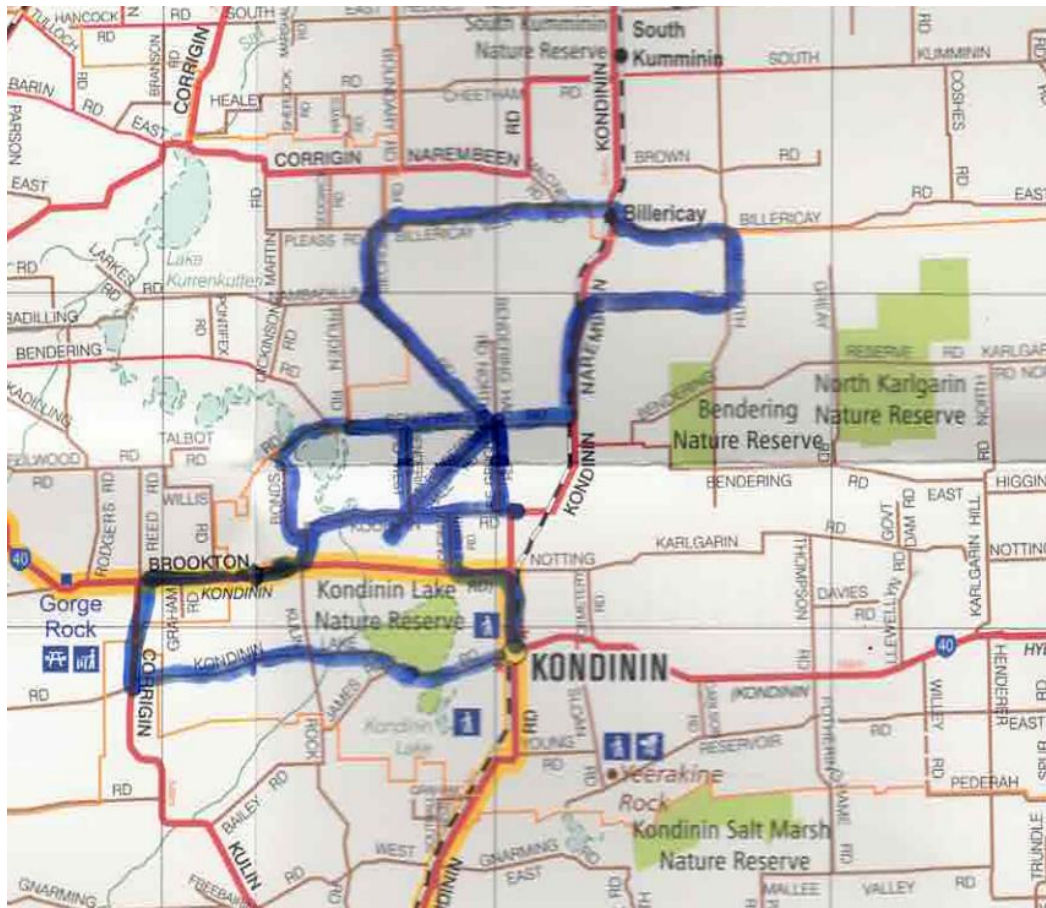
Project	Synopsis	Recent
		<p>October 2024 – Growing Regions Fund not applied due to inability to meet criteria. Precinct Plan being drafted, RFI for cost and time for documentation being sought.</p> <p>November 2024 – Seeking quote for Precinct Plan, WDC can assist with funding. Waiting on RPPP funding for documentation, preparing tender for documentation, preparing submissions for consider for Rick Wilson.</p> <p>December 2024 - Waiting on funding from RPPP, preparation of funding application to start for further RPPP funding.</p>
Local Law Review	Review of Local Laws	<p>Mar 2024 - Issue with Bush Fire Local Law requiring redrafting of Law.</p> <p>June 2024 – Draft Law referencing Pingelly Local Law has been sent to DFES for comment. Pending the outcomes, should be able to go to Council in July.</p> <p>July 2024 – BFB Local Law presented to Council.</p> <p>August 2024 – BFB Local Law to be advertised.</p> <p>November 2024 – Amended BFB Local Law presented to Council, seeking costs for Parking Local Law.</p> <p>December 2024 – Amended BFB Local Law presented to Council</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>February 2024 – Ongoing Reporting and reviewing as required.</p> <p>May 2024 – Standard ongoing reporting and review as required. Item to be removed until next round of reviews.</p> <p>November 2024 – Qtr Report to Council.</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st.</p> <p>MOU for services with Kulin needs to be established.</p> <p>July 2023 – Finalising contract with Doctor and establishing Start Date.</p> <p>August 2023 – Start date of 4 September established. Doctor will start moving items up soon.</p> <p>September 2023 – New Doctor has started. There have been some teething issues, but the CEO's are working through this with the Doctor.</p>

Project	Synopsis	Recent
		<p>October 2023 – Doctor has request some additional furniture and upgrades to IT equipment and medical equipment for Centres. Currently being investigated for</p> <p>November 2023 – Meeting to happen with Doctor to check on progress and items of concern.</p> <p>December 2023 – We are looking at establishing a Working Group to assist the Doctor with promoting the Centre and getting best value. This will likely include representatives from WACHS, previous Doctor, Rural Health West and the Shires.</p> <p>February 2024 – Working Group to assist Doctor to be established. Shire working groups to meet with Doctor for service delivery to towns.</p> <p>March 2024 – Meeting to be organised between Doctor and Shires for services and also Shire level of assistance going forward.</p> <p>April 2024 – Meeting organised for Doctor and Shires.</p> <p>May 2024 – Meeting with Doctors and CEO for contract and support arrangements.</p> <p>June 2024 – recent Meeting with Doctor and Shires to look at issues and also transition to Doctor of administrative duties. We are also looking at better internet and communications which will improve services/</p> <p>September 2024 – Meeting with Doctor to discuss ongoing requirements</p> <p>November 2024 – Internet upgrades complete to cable service, looking at cost for telephone change so all medical services on one system/number</p>
Tourism Master Plan	Establish working group and prepare a Tourism Master Plan for the Shire of Kondinin	<p>August 2023 – Initiating process for establishing working group</p> <p>October 2023 – Advertising for interest in working group. Seeking consultant to help with plan.</p> <p>December 2023 – Working group to start soon pending holidays. No funding assistance guaranteed from AGO.</p> <p>May 2024 – Organising first session and consultant for plan.</p>

Project	Synopsis	Recent
		<p>July 2024 - Tourism Master Plan workshop completed, draft to be finalised.</p> <p>August 2024 – Draft to be finalised and release for public comment.</p> <p>September 2024 – Plan presented to Council, recommend ongoing as live document.</p> <p>October 2024 – Staff to start improvements based on report.</p>
Other Items - General		
RoeROC Item	Housing Needs Business Plan with WDC	<p>May 2024 – This will be a RoeROC Project for the 2024/2025 financial year that will require funding of up to \$15,000 from the Shire (and all other RoeROC Shires) to look at a housing needs analysis to be used for leveraging funding for housing in the RoeROC Shires.</p> <p>June 2024 – Agreement has been signed and will be actioned by WDC to look at requirements.</p> <p>July 2024 – Survey circulated for feedback.</p> <p>August 2024 – waiting for feedback from survey.</p> <p>September 2024 – State Govt released possible funding for housing to September 2025</p> <p>October 2024 – Draft report created, to be corrected in several areas.</p> <p>November 2024 – Report to RoeROC</p> <p>December 2024 – Preliminary reports with RoeROC.</p>

Road Familiarisation

Trips taken 23rd November 2024



SWIMMING POOL REPORT

KONDININ SWIMMING POOL

Water meter: 27347kl
November Attendance: 610
Water Tests: all clear

The Kondinin Aquatic Centre opened for the 2024-2025 season on 5th November. There were no notable issues in regards to the plant room operations. However, there are a couple of valves that will need replacing in the coming weeks.

A fault was found with the solar panels on the building, about half the panels were not working due to a faulty isolator switch on the east side of the building. The switch was replaced on the 7th November by NRG.

Numbers have been good, however, it has been another cool start to the season keeping the November numbers down from previous years.

Great to see the Caravan Park has been busy, with many vans and camper vans parked up.

Events / Programs

Early Morning Swim commenced on Wednesday 6th November with good numbers despite some of the cool mornings so far.

Swim Club commenced on Tuesday 12th November with excellent attendance. The club is scheduled to run until 3rd December, then restart on Tuesday 11th February. Another huge thanks to everyone who comes down and pitches in!!!

End of School event is booked in for the schools last day of the year on 12th December.

Early morning breakfast is locked in for Friday 13th December.

Vac Swim is due to commence on 16th December and run through to 22nd December.

Movie Night is locked in for 21st December.

It's great to be back here again in Kondinin for another exciting season, hope to see everyone pool side!!!

HYDEN SWIMMING POOL

MONTH: November 24

ATTENDANCE: 383

WATER SAMPLES: yes all ok

EQUIPMENT ISSUES This Month/nil

PROPERTY ISSUES Area behind ladies change room needs turf to stop dust entering babies pool

ACTIVITIES AT POOL; swim club, end of school party

ACTIVITIES AT POOL FOR NEXT MONTH: vac swim, swim club

In General: The pool filtration system has had major upgrade during the off season and all systems are working well and hopefully we can have a trouble free season.

EHO REPORT

Nil

RANGER'S REPORT

Included in the Manager of Planning and Assets' Information Report.

CDO REPORT

Grants Summary 2024-2025

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
2025 ANZAC Grant	The Returned & Services League of Australia WA Branch Incorporated	\$1,900	TBC	This grant was applied to assist in delivering ANZAC Day events in Kondinin and Hyden.
Hyden War Memorial Garden	CBH Grass roots	\$5,000	NA	CONFIRMED – The Shire collaborated with the Hyden Lions Club to apply grant funding that will be used for the development of Hyden War Memorial Garden in Hyden CWA Garden

Events & Project Summary

Development Projects	Date	Status
Hyden Information Board	December, 2023	ONGOING Information boards near the new car charging station and rest area are in the process of being updated.
Basketball Area, Kondinin Pool	September, 2024	ONGOING A concrete pad, basketball hoop and backboard have been organised for construction at the Kondinin Aquatic Centre next year.
Shire of Kondinin Tourism Brochure	2024	ONGOING The Shire & local CRC's are working closely to develop and produce a Shire of Kondinin tourism brochure that will include information on all 3 towns in the Shire.
Hyden War Memorial Garden	2025	Shire and various community organisations have come together to collaborate on enhancing and developing a community War Memorial Garden. We have secured \$20,000 in grant funding and community contributions to date, and we aim to further improve the area to ensure it looks beautiful before the ANZAC Day service in 2025.
Community Events	Date	Status
Thank a volunteer breakfast	4 th December	Hyden CRC and the Shire organised a free mid-harvest breakfast on December 4 th , made possible through grant funding. This event was a great success, and the local community truly valued the acknowledgment.
Hyden Kids Club – Christmas	4 th December 2024	The Shire and CRC joined forces to establish an after-school kids club focused on creating family-friendly Christmas gifts, funded by a Children's Week grant.
Kondinin Twilight Markets	12 th December 2024	Kondinin Christmas Twilight Markets will be held on the 12 th of December at the Kondinin Memorial Garden/ Hall.
Hyden Christmas Light Competition	16 th December	To celebrate the festive season this year, we are hosting a Christmas light competition for the community, farm gate entrances, and local businesses to spread some holiday cheer.
Hyden Australia Day event	26 th January 2025	The Shire hosts the annual Australia Day event, featuring complimentary pool entry and a free sausage sizzle to celebrate Australia Day.

CLEAN UP ROSTER

December 2024
Cr Smith & CEO