



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

CDO Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

October 2024

MANAGER PLANNING AND ASSETS REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2024-2025

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>COMPLETED – SUBJECT TO FINAL ACQUITTAL</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The Shire's Work Schedule was approved as endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p> <p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational with an additional camera being installed at Wave Rock; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023 and completed October 2023; Hyden Swimming Pool Car Park upgrade completed.</p>

				<p>Council resolved at its Ordinary meeting on the 14th February 2024 to not accept the tenders received for the Tennis Club Roof and reallocate the \$150,000 towards a footpath behind the Hyden Swimming Pool to the Youth Base; fencing at the Hyden Tennis Courts and Hockey Field and replacement shade sails at the Hyden and Kondinin Swimming Pool.</p> <p>Amended Works Schedule to remove tennis club roof and replace with shade sails, fencing and footpaths listed above has been approved from Department of Infrastructure, Transport, Regional Development and Communities on the request for variation.</p> <p>Footpaths completed May 2024, shade sails installed 11th (Hyden Pool) & 12th (Kondinin Pool) June 2024 and old fences at Hyden hockey field and Hyden tennis courts removed and new fences completed 28th June 2024.</p> <p><i>All projects have now been completed for this phase of funding and final acquittal information is with auditors before being submitted to Department of Infrastructure Transport, Regional Development and Communications by 31st October 2024 in order to receive final payment and close off grant.</i></p>
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<p>Local Roads and Community Infrastructure Program PHASE 4</p>	<p>Department of Infrastructure, Transport, Regional Development and Communications</p>	<p>\$543,234 (Part A – Community) \$313,349 (Part B – Roads)</p>	<p>\$0</p>	<p>APPROVED & IN PROGRESS</p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>At the Ordinary Meeting of Council held on the 21st June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion.</p> <p>The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been accepted.</p> <p>The Works Schedule has been approved and the Shire has received \$513,950.00 of its allocation.</p>
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				<p>Works allocated to Phase 4 roads component have been completed. Works allocated to Phase 4 community projects component are in progress now that grant received from the DLGSC for the upgrades to the Kondinin Pavilion. Detailed design drawings currently being prepared by architects and consultants engaged for engineering and certification documentation being prepared for works tender package.</p> <p><i>Works progressing in finalising drawings and engineering reports for Community Project component. Currently experiencing delays in the design works due to fire requirements. All documents now not likely to be submitted ready for tender until January 2025. Annual Report is currently with auditors before being submitted to Department of Infrastructure Transport, Regional Development and Communications by 31st October 2024</i></p>
Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus, In-Kind Project Management	<p>APPROVED & IN PROGRESS</p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred</p>

				<p>consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to an Ordinary Meeting of Council to advertise the draft document shortly.</p> <p><i>Officers submitted draft document to consultant and still awaiting feedback so as to present to Council for advertising.</i></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p>

				<p>Final approval and tender exemption approval received.</p> <p>Project is progressing well with approximately 75 per cent of the project completed, with 15km of the 20km road completed and remaining 5km to be completed in 2024.</p> <p>Shire have submitted Reports and received funding for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000) and new split Milestone 3 (Construction of 75 % of works completed - \$1,000,000).</p> <p>Spilt Milestone 3 - \$200,000 to be claimed in December 2024 on completion of works and remaining \$800,000 for final milestone payment scheduled to be received in January 2025 when final acquittal report submitted.</p> <p><i>Remaining works commenced May 2024 to be completed within prescribed timeframe.</i></p>
Community Sports & Recreation Facilities Fund	Department of Local Government, Sport and	\$384,860	\$45,022 (\$534,234 LRCI)	<p>APPROVED</p> <p>Concept plans and costs prepared and endorsed by Council at its Ordinary Meeting on the 21st June 2023. Total cost of project has been estimated at \$1,264,116. Council supported</p>

	Cultural Industries			<p>the allocation of the Phase 4 Local Roads and Community Infrastructure (LRCI) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be supplemented with contribution from the Shire of Kondinin (including the LRCI allocation) and the Kondinin Community Recreation Council. Outcome of grant anticipated by January 2024 with works scheduled to commence by June 2024 and completed by July 2025.</p> <p><i>Full funding requested was approved. Administration now working on detailed drawings and engineering reports for tender package with architects, engineering consultants and Kondinin Community Recreation Council.</i></p>
Memorial Garden Upgrades	Saluting Their Service Grant – Department of Veteran Affairs	\$9000	\$3500	<p>IN PROGRESS</p> <p>This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage is to detail Kondinin’s wartime history through the World Wars and include some personal stories of local residents who served during this period The signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the public toilets is the last stage to be completed in the plans for this area.</p>

				<p>An extension to the grant timeframe in order to complete the project has been approved by the Department Affairs and the text and graphics has now been finalised to print. Thank you to local community members and past residents of Kondinin with connections to World War veterans who have assisted in locating photos and memorabilia to include in the signage.</p> <p><i>Signage has been completed and is currently been fabricated. Expected to be installed by November 2024.</i></p>
<p>Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants</p>	<p>Wheatbelt Development Commission</p>	<p>\$60,000</p>	<p>\$In-kind</p>	<p>SUBMITTED</p> <p>Following a stakeholders meeting held on the 21st May 2024, the Wheatbelt Development Commission (WDC) Board have now provided written confirmation that the \$300,000 implementation funds available through the Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants Program will be split evenly between the 5 Local Government Authorities (\$60,000 each) that participated in the South -West Regional Drought Resilience Plan process. The participating Shires include the Shires of Kondinin, Kulin, Lake Grace, Dumbleyung and Wagin.</p> <p>WDC will enter into small grants agreements with LGAs to enable distribution of the funds. The Shire Officers have submitted their proposal comprising the purchase and installation of two (2) x 270KL tanks at the Bendering Community Water Supply site and the removal of the old fibro tank (keeping the existing 110KL tank) similar to what was undertaken at Lovering Road Community Water Supply site. This will improve the storage capacity at this site. The cost for the supply and installation of tanks has been estimated at</p>

				<p>\$58,479 (incl. GST). To cover costs of site works and plumbing the Shire will be required to make a nominal contribution from the Shire's Rural Water Supply 2024/2025 budget allocation.</p> <p><i>No change. Waiting on approval from WDC and DPIRD to commence works.</i></p>
Regional Airports Development Scheme (RADS)	Department of Transport	\$225,000	\$225,000	<p>SUBMITTED</p> <p>Grant submitted seeking a 50 percent contribution to the seal of a 1.2km section of the Kondinin Airstrip. Shire of Kulin have been contacted to seek a contribution to assist in the 50 percent to be covered by the Shire of Kondinin. If successful, works would be undertaken in the 2025 / 2026 financial year.</p> <p><i>Awaiting outcome of grant application.</i></p>
Western Australia Bike Network (WABN) – Construction	Department of Transport	\$86,489	\$86,480	<p>SUBMITTED</p> <p>Grant submitted seeking a 50 percent contribution for a continuous 2.5km width shared pathway from the Hyden CRC to Radbourne Drive and along Radbourne Drive to Mouritz Street, Hyden.</p> <p>If successful, works would be undertaken in the 2025 / 2026 financial year.</p> <p><i>Awaiting outcome of grant application.</i></p>
Western Australia Bike Network (WABN) –	Department of Transport	\$110,000	\$110,000	<p>SUBMITTED</p> <p>Grant submitted seeking a 50 percent contribution for the design of a shared pathway from the corner of Gordon and Rankin Street, Kondinin to Graham Street, along Graham</p>

Design and Construction				<p>Street and then extending to the Kondinin Lake via the former drive-in site. The grant included the construction only of shared pathway from the corner of Gordon and Rankin Street and then along Graham Street to the Kondinin Lake Road, Kondinin.</p> <p><i>Awaiting outcome of grant application.</i></p>
Safer Local Roads and Infrastructure Program (SLRIP)	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>SUBMITTED</p> <p>Grant is near completed and scheduled to be submitted by mid-September 2024 for the sealing of a 17km section of the Hyden Norseman Road to meet the Forrestania-Marvel Loch cross roads.</p> <p>If successful, works would be undertaken in the 2025 / 2026 and the 2026/2027 financial years.</p> <p><i>Awaiting outcome of grant application.</i></p>
Community Water Supply Program	Department of Water and Environmental Regulation	\$130,206	\$56,405	<p>SUBMITTED</p> <p>Grant submitted seeking a 70 percent contribution for the installation of a new pipeline from the Kondinin Town CBH site to the Kondinin Town Dams and associated infrastructure at the dam directly east of the Kondinin Town CBH northern bulkhead to improve efficiency of water catchment and storage; and the purchase and installation of 50,000 Litre tank to be connected to the new Karlgarin Bowling Club Building.</p> <p>If successful, works would be undertaken in the 2025 / 2026 financial year.</p>

				<i>Awaiting outcome of grant application.</i>
Community Sporting and Recreational Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$427,785	\$685,238	<p>SUBMITTED</p> <p>Grant submitted seeking one third funding for the demolition of existing tennis club building and the construction of a new multi-use building with dual frontage to the Hyden Tennis Courts and the Hyden Hockey and Croquet field. Combined community input \$221,500.</p> <p>If successful, works would be undertaken in the 2026/2027 financial years with all planning completed during the 2025 calendar year.</p> <p><i>Awaiting outcome of grant application.</i></p>
TOTAL		\$11,381,021	\$3,216,275.25	

Town Planning Matters Update

Project/Matters	Status
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	<p>Council at its Ordinary Meeting of Council held on the 15th February 2023 approved to initiate scheme amendment process.</p> <p>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. Consultant engaged to undertake surveys in Spring has been undertaken and reports have been received. Administration worked with the EPA to finalise suitable provisions to be included in the Scheme Amendment to progress matter.</p>

	<p>Matter was re-presented back to Council at its Ordinary Meeting held on the 19th June 2024 with amendments and documentation referred back to EPA for consideration. The Environmental Protection Authority (EPA) carried out some investigations and inquiries before deciding not to assess this scheme. In deciding not to formally assess schemes, the EPA has determined that no further assessment is required by the EPA.</p> <p><i>The proposal has been provided consent to advertise from Department of Planning, Lands and Heritage and advertising has commenced closing on the 16th October 2024. Further information has been required relating to traffic management and bushfire management in which consultants have been engaged to undertake the reports required by Main Roads WA and Department of Fire and Emergency Services respectively.</i></p>
<p>Proposed Wind Farm, King Rocks, Hyden</p>	<p>The Shire’s Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application.</p> <p><i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website: https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/regional%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</i></p> <p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p>

	<p>Synergy provided an update to the Council prior to the Ordinary Meeting on the 20th September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</p> <p>Requirements of Development Application (i.e. Management Plans) have been submitted in stages and are being considered by Shire Administration for endorsement. Shire administration have been in liaison with Synergy in relation to workforce housing options, town planning considerations and water allocations. Shire Administration in contact with the representatives from Synergy to progress project and meeting most recently held on the 19th September 2024.</p> <p>Manager Planning and Assets providing clarification via email to Synergy in relation to conditions of development approval. Synergy visited Hyden and the Council on the 21st to 23rd August 2024 for 'soft-sell' of project, independent of statutory planning process.</p> <p><i>Shire Administration held meeting with Synergy on site to discuss water options and proposed workers accommodation on the 19th September 2024.</i></p>
<p>Proposed Wind Farm, Kondinin</p>	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations.</p> <p>The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023.</p>

	<p>Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p> <p>The Shire’s Administration most recently met with the Wind Farm Investor Representatives on the 24th October 2023 to discuss the update on the project. Preferred Contractors anticipated to be awarded by January 2024. Construction still looking to commence in August 2024.</p> <p>The Community Consultative Committee has been appointed and meet on a quarterly basis. Last meeting was held on the 30th July 2024 where an update was provided on the project.</p> <p>Shire Administration met with Shell representatives on the 10th September 2024 to discuss workers housing accommodation to service the 2.5-year construction period.</p> <p><i>Documents relating to conditions of development approval have been submitted and included as an Agenda Item at the 16th October 2024 Ordinary Meeting of Council.</i></p>
<p>Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)</p>	<p>Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 & 21 Federal Street, Karlgarin. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent.</p> <p>Lost Title Application has been approved and new titles have been issued. Settlement took effect on the 23rd July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club.</p> <p><i>Department of Planning, Lands and Heritage have approved the amalgamation and the Shire’s Administration have submitted documentation to finalise matter. A new Crown Reserve over the three lots has been created (31640) and is vested in the Shire of Kondinin for the purpose of bowling green.</i></p>

<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last two to three years, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration, the Hyden Progress Association and the lease property managers, Burgess and Rawson.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The Shire’s Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.</p> <p>Item presented to the 15th May 2024 Ordinary Meeting of Council to seek approval for further expansion of the leased area L3553 with the PTA to enable the installation of additional historic displays to complement the relocated barracks and goods shed. Council recommendation and associated documentation has been submitted to lease manager, Burgess Rawson who are currently waiting instruction from the PTA. <i>Shire Administration in regular contact with Burgess Rawson to progress amendment to lease area and for approval and other associated works that have been requested by the Hyden Progress Association. An exact date on the outcome of this process has not yet been provided.</i></p> <p>The Shire submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.</p> <p>Meeting on site held on the 4th April 2024 to discuss details of scope. Rear loading dock has been removed by HPA. Shire’s Building Contractor has been in touch with timber provider to source timber for the job.</p>
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	<p><i>Timber has been received and front landing on the Goods Shed has been completed. Stairs and ramp materials have been installed. HPA following up on donated sleepers to upgrade loading dock area.</i></p> <p>RAILWAY BARRACKS; The Shire’s Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7th February 2023.</p> <p>Building and Demolition Permits were issued on the 9th March 2023.</p> <p><i>Works have now been completed. Notice of Completion Forms have been completed. Options for CCTV cameras were provided to HPA by the Shire’s contract CCTV provider and quotes have been included for consideration in 2024/2025 Shire budget. Community Development Officer following up access ramp.</i></p> <p>SITE PLAN & DRAINAGE WORKS Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden.</p> <p><i>Costings included in the 2023/2024 budget and formal quotes and scope of works to be finalised. Concrete crossovers have been installed. Work were carried over to the 2024/2025 financial year and are progressing well.</i></p>
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<p>Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden</p>	<p>Matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the Department of Lands, Planning and Heritage recommending easiest approach being an easement. Separate item tabled presented to the August 2023 Ordinary Meeting of Council, following which Shire’s Administration and Council Members met on site to discuss the proposal.</p> <p><i>Amended plans finalized, surveyor engaged and proposal has been lodged with Landgate to create the easement. Matter reported to August 2024 Ordinary Meeting of Council to seek Common Seal by Order of Council to sign the deed of easement. Following Council meeting documentation has been lodged with Landgate and awaiting outcome.</i></p>
<p>Amalgamation of Lot 187 and Lot 151 on Reserve 33998, Marshall Street, Hyden</p>	<p>Matter was presented to Council at its Ordinary Meeting held on the 17th July 2024. Crown Inquiry Form and supporting documentation has been forwarded to Department of Planning, Lands and Heritage for consideration. Matter being progressed.</p>

Statutory Planning Matters	Status
<p>Written Planning Advice</p>	<p>Written planning advice provided on various different proposals in Hyden and Kondinin town sites and rural locations.</p>

Asset Management Update

Project/Matters	Status
<p>McCann’s Rock Water Supplies</p>	<p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p>

	<p>The pad and the new 275KL tank have been installed by the Shire and funded by DWER. Connections to the new swipe car controller and the new tank and the former Water Corporation pipeline has been completed and a new community water supply site ‘McCann’s Tank’ has been created. Water can now be obtained from this site via the Shire’s swipe card system.</p> <p><i>Shire working with DWER to amend easement, which was endorsed by Council at its Ordinary Meeting on the 14th February 2024. Awaiting final outcome.</i></p>
<p>Housing and Accommodation</p>	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meetings are being worked through by Shire Administration.</p> <p>Key matters include:</p> <ul style="list-style-type: none"> - Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – COMPLETED - Replacement and upgrades to existing Shire housing stock – IN PROGRESS. - Potential housing development locations – IN PROGRESS - Management of social / aged care housing stock – IN PROGRESS - Review of rents charged to Shire employees – COMPLETED - 10-year Housing Capital Works and Maintenance Program - 10-year Building Capital Works and Maintenance Program - 10-year Housing Replacement Plan - 10-year Building Forward Plan <p>The above matters are being considered and investigated by the Shire’s Administration in discussion with the Housing and Building Committee for consideration in the 2024 / 2025 Budget and beyond.</p> <p><i>A separate Agenda Item was presented to the 18th September 2024 Ordinary Meeting of Council. Tender documentation is currently being prepared for the construction of a new dwelling at No. 43 Repacholi Parade, Kondinin for Shire staff.</i></p>

Projects Update

Item	Status
Upgrade / Replacement Karlgarin Bowling Club House	<p>Correspondence received from the Karlgarin Bowling Club and the Karlgarin Progress Association via email on the 8th November 2023 to seek Council's support and financial contribution to a new modular club room. Correspondence has been circulated to Councillors for consideration. Meeting held with stakeholders (Karlgin Bowling Club, Karlgin Progress Association and Karlgin Country Club) held during the Sports Committee Meeting on the 13th December 2023. Shire Administration, Cr's James and Mouritz and members of the Karlgarin Bowling Club met with representative from the Department of Local Government, Sport and Cultural Industries to discuss the suitability of the project for the CSRFF grant. General consensus that building be positioned on the north of the bowling green to replace existing structure. Quotes have been sought for retaining wall, demolition of existing structure and reconfigure proposed design.</p> <p>Matter presented as a separate item to the 14th February 2024 Ordinary Meeting of Council endorsing part funding of the project in the 2024/2025 financial year. CSRFF grant application completed and submitted on the 28th March 2024.</p> <p><i>Grant funding unsuccessful. Matter presented back to August 2024 Council Meeting for re-consideration in which Council supported progressing the project. Contract documentation being prepared and final plans being developed. Pre-start meeting held on the 3rd October 2024 with Shire Administration and members of the Karlgarin Bowling Club.</i></p>
Extension of Hyden Recreation Centre	<p>Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.</p> <p>Meeting was held on the 25th July 2024 in which matter was discussed in lieu of proposal for new multi-use tennis club with members of the Hyden Sports Council and representatives from all sporting groups and Council members. Minutes of meeting were circulated on the</p>

	<p>26th July 2024 (and re-sent 13th August 2024 with corrected date) to all attendees and Council Members.</p> <p><i>Matter being considered as a Stage 2 to the proposed new building to replace the Hyden Tennis Club Building.</i></p>
<p>Hyden Golf Club Change Rooms Upgrade</p>	<p>Shire Administration working with Hyden Golf Club Members to undertake upgrades to change rooms. Draftsperson engaged to prepare plans for upgrade and site visit undertaken on the 14th June 2024.</p> <p><i>Plans prepared and finalised in liaison with the Hyden Golf Club and associated costings provided. Project included in the 24/25 budget. Request for Quote to be arranged shortly and then matter to be reported back to Council accordingly to award contractor.</i></p>
<p>Hyden Tennis Club New Build</p>	<p>Matter presented as a separate item to the 14th February 2024 Ordinary Meeting of Council resolving not to go ahead with the re-roofing of the tennis club building. Maintenance works being arranged for leaking sections of roof.</p> <p>Matter presented to 19th June 2024 Ordinary Meeting of Council whereby Council supported seeking RFQ for a design for a new build. RFQ prepared and distributed, and closed on the 26th July 2024. RFQ has been awarded and consultant working on plans and costings to be completed by September 2024. Shire Administration working in close collaboration with the Hyden Tennis Club. Separate item was presented to the 21st August 2024 Ordinary Meeting of Council and item being again presented to the 18th September 2024 Ordinary Meeting of Council.</p> <p><i>Grant submitted to the Department of Local Government Sports and Cultural Industries and currently awaiting outcome. Thank you to the Hyden Tennis Club executive for their assistance in obtaining the supporting documentation for the grant.</i></p>

Review of Shire’s Heritage List / Inventory	<p>With the grant funding now approved, Shire’s Manager of Planning and Assets managing this project. A consultant was engaged and inception Council and Community Meetings were held on the 20th and 21st of July 2022 and well supported by community members from all three town sites. Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting of Council with final Draft presented to an Ordinary Meeting of Council scheduled for February 2024.</p> <p><i>Shire’s Administration have reviewed documentation and still waiting feedback from consultant to progress matter.</i></p>
Works to Bendering Hall	<p>Basic works to ‘make good’ have been completed, with exception to the doors. Contractor aware that works need to be completed. Interpretive signage has been completed and installed.</p>
Old Karlgarin Town Site	<p>Easement completed, interpretative signage installed, grading completed and new directional signage to be installed shortly. Collaborative project between the Shire of Kondinin and the Karlgarin Progress Association. Thank you to the Karlgarin Progress Association for their input into the project.</p>
Upgrades to Kondinin Pavilion	<p>Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031.</p> <p>Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8th February 2023. A community workshop was held with the architect on the 27th February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.</p>

	<p>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.</p> <p>Matter presented to the 21st June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated. Grant Application successful and currently working through plans for tender package. Site meeting held on the 30th April with architects, Shire Administration and Kondinin Community Recreation Council to progress detailed design drawings and engineering reports.</p> <p><i>Shire Administration and Kondinin Community Recreation Council working with architects to finalise detailed design in preparation of tender documentation. Engineering and certification consultants engaged in June 2024. Anticipate that tender documentation will be finalised by January 2025.</i></p>
<p>Cemetery Upgrades</p>	<p>KONDININ – Design and building material for entrance wall has been confirmed through consultation with Kondinin Lions Club and Kondinin Community Recreation Council.</p> <p><i>Wall footings have been installed and wall completed, with new lettering installed in September 2024. Investigations continuing into a toilet block.</i></p> <p>HYDEN – Two meetings have been held on site with Shire Administration, Department of Parks and Wildlife, Shire Councillors and Hyden Lions Club to discuss access, enlarging of site, additional niche wall. The community members advised that would confirm proposed area of site to be enlarged to which the Shire can then follow up with the Department of Parks and Wildlife, being adjacent to a Class A Reserve. Both Shire and Community Members were to look into options for niche walls for consideration and costings. The Lions Club have also</p>

	<p>formally written to the Shire’s Chief Executive Officer in which a site visit was arranged and a response letter sent in January 2024.</p> <p><i>To date no formal feedback on the proposed area to be expanded has been received.</i></p> <p>TOILETS AT BOTH SITES – the Shire’s Administration have sought quotes on this ranging from \$20,000 to \$200,000. Matter to be presented to Council for budget considerations in due course.</p>
<p>Signage, Bollards and Pathway to Hyden Youth Base</p>	<p>Quotes for improved signage, bollards and access to Hyden Youth Base for Toilets and Shower have been obtained and included in the 2024/2025 budget.</p> <p><i>Now that budget has been adopted, quotes will now be obtained and project progressed.</i></p>
<p>Hyden Hall Ladies Toilets</p>	<p>Plumber attended to site on 6th June 2024 to assess sewer situation. Tree roots found to be penetrating drain between septic tanks and toilets causing blockages. Tree roots were cut back and removed. Plumber used camera to view septic tanks which were not overflowing and appeared to be working fine. Plumber could not get camera into leach drains. To completely assess situation will be a big job to remove pavers to access the tanks and the leach drains. As a way forward, the Shire Administration is investigating options to upgrade ladies toilets and include disability access. Scope and plans to be prepared first. Initial meeting with draftsperson has been held on site. Varying opinions from Council and Community Members ranging from upgrades to existing toilets to the construction of a new toilet block linked to the hall. Administration awaiting further direction from Council to pursue this further.</p> <p><i>Matter was presented to Housing and Building Committee Meeting on the 24th July 2024. Put on hold until more direction provided.</i></p>
<p>Stafford Park, Karlgarin</p>	<p>Shire Administration liaising with Karlgarin Progress Association to arrange upgrades to Stafford Park, including a dump site, signage, area for RV parking and a display shed for old farm machinery. Works included in the 2024/2025 budget.</p>

	<i>Now that 2024/2025 budget has been adopted matter will be progressed.</i>
Gym Proposal	<p>Surveys were distributed across the Shire seeking interest in the consideration of a gym/s.</p> <p><i>Results have been collated indicating overwhelming support from the 124 respondents. Matter was discussed at the Housing and Building Committee Meeting on the 24th July 2024. No new information to report.</i></p>
Kondinin Caravan Park	<p>New signage has been installed with now all bays for powered and non-powered sites numbered. Room Manager Booking System to be amended for all bookings to be made online or through the Shire office. Kondinin Roadhouse and Kondinin Hotel to be removed as places to book for Kondinin Caravan Park and respective business owners will be advised accordingly once new system is established.</p>
WACHS Housing – No. 51 Rankin Street, Kondinin	<p>15-year Rental Agreement with WACHS has been received and approved by signatory parties. WA Treasury Loan has been supported and received. Building contractor has been engaged. Anticipate works to be completed by March 2025.</p> <p><i>Contract signed and pre-start meeting held on the 8th August 2024. Working through project with the building contractor.</i></p>

Building Maintenance Report

Status as of 9th October 2024
<ul style="list-style-type: none"> • Septics upgraded at the Hyden Swimming Pool • Diving Pool Blocks installed at the Hyden Swimming Pool • Chlorine pulsar and associated works at Hyden Swimming Pool completed • Hot water reinstated at the Kondinin Shire Office Tea Room

- New curtains measured and ordered for two (2) Shire houses
- Fence lowered at Hyden Netball Courts for Pickle Ball
- Various building maintenance matters attended to at Kondinin Caravan Park Ablution Block, Shire Admin and Chalets
- Engineering drawing for upgrades to 3m Diving Board at Hyden Pool to make compliant have been completed and awaiting on quotes to undertake work
- Routine housing inspections undertaken in April 2024 with various maintenance issues currently being followed up by maintenance contractor.

Ranger Report

Status as 9th October 2024

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Non-displaying of tickets at Wave Rock Car Park ongoing issue. Matter being followed up to align with Shire's Public Places and Property Law.
- Attended to various dog issues in Kondinin
- Officers provided template to investigate multiple pet ownership exemptions
- To follow up adherence to fire breaks in the three (3) Town Sites

MANAGER CORPORATE SERVICES REPORT

Nil

MANAGER OF WORKS REPORT

General Update

Construction

The Hyden Norseman Road is near completion including seal. On completion we will have achieved an extra 2.5km road sealing in addition to the original 20km scope of works, a total of 22.5kms.

Mixing will start on Lovering Road from 9th October and sealing is expected to be complete by around 21st October.

After this is completed we will carry out gravel sheeting works of King Rocks West Road, Billericay Road and Roe Road through to Christmas. The schedule for this work has been brought forward from the previous year as we already have the materials on hand.

Once harvest is finished, we will be looking to rectify the bus routes around the Karlgarin area.

As Council may have seen we have set out carpark and lane ways in Hyden. The design was completed prior to the Barracks being shifted, which now sit on the drainage line. However, this is not an issue as we can tweak the design to suit this and the pathway that was installed for the solar lights.

Plant Hours

Please see the attached report.

Maintenance Grading

Please see the attached report.

Parks and Gardens

We have now completed spraying of broad leaf weeds and black beetle. Also completed were coring, sprinkler adjustments and replacement, and fertilizing of all ovals in Kondinin and Hyden.

Routine Maintenance is being undertaken.

PLANT HOURS - Sept 2024

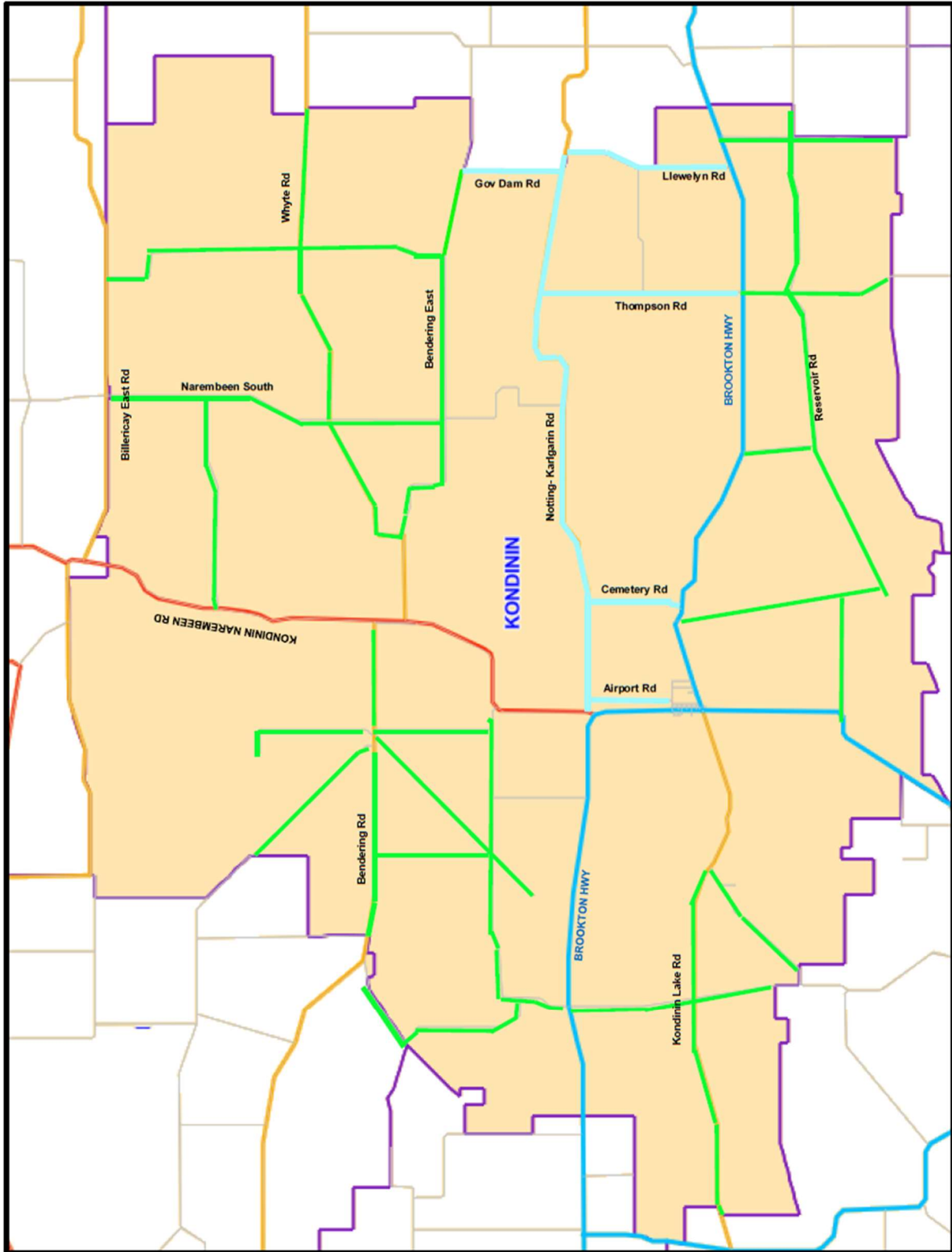
	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
0KN	0	2023	Toyota - Prado	CEO	51080	5676
KN0	0	2023	Toyota - Prado	MOW	75691	81761
KN	4	2023	Subaru Outback Petrol	MOF	30844	32636
KN	49	2020	Toyota Hilux Petrol		45882	47010
KN	51	2021	Toyota Hilux	Kondinin	73451	77592
KN	52	2023	Subaru Outback Petrol	MPD	32025	33562
KN	54	2023	Subaru Outback Petrol	Doctor	29025	35025
KN	55	2022	Toyota Hilux	Brian Lucas	54274	57028
KN	56	2021	Toyota Hilux	P&G Kondinin	40722	41963
KN	57	2015	Isuzu - Tray Top - Mtce Truck		236081	240806
KN	58	2016	Prime Mover	Paul Chambers	37741	41438
KN	59	2016	Water Truck		178675	178680
KN	60	2016	Isuzu - Tray Top - Dual Cab		18134	21662
KN	61	2022	Toyota Hilux		43169	44709
KN	62	2023	Prime Mover		104131	107295
KN	63	2017	Fuso Canter	David Symcox	93032	93791
KN	64	2016	John Deere 670G - Grader	Justin Bennell	8858	8977
KN	65	2019	John Deere 620G - Grader	Brian Lucas	4943	5053
KN	66	2020	John Deere 620G - Grader	Geoff Hann	4219	4333
KN	67	2021	John Deere Loader		2670	2760
KN	68	2019	SDLG - Loader		1409	1431
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4156	4159
KN	72	2015	Bomag - Road Roller - P126	Construction	4351	446
KN	73	2011	Isuzu - Tray Top	Kondinin	212584	212796
KN	77	2023	Prime Mover	Eric Krakouer	98237	100217
KN	78	2021	Dynapac Steel Drum Roller		2150	2250
KN	3241	2008	Toyota - Community Bus		170804	171692
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	7203	7356
KN	89	2016	Isuzu - Tray Top - Dual Cab		238229	239860
KN	123	2014	JCB Backhoe	Kondinin	3734	3737
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	799	801
KN	801	2021	Toro - Groundmaster 3300 4WD		242	261
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	862	865
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	343	352
2017	HY	2017	Toyota – Community Bus	Hyden	68810	66991
KN	3237	2023	John Deere Skid Steer Loader		140	155

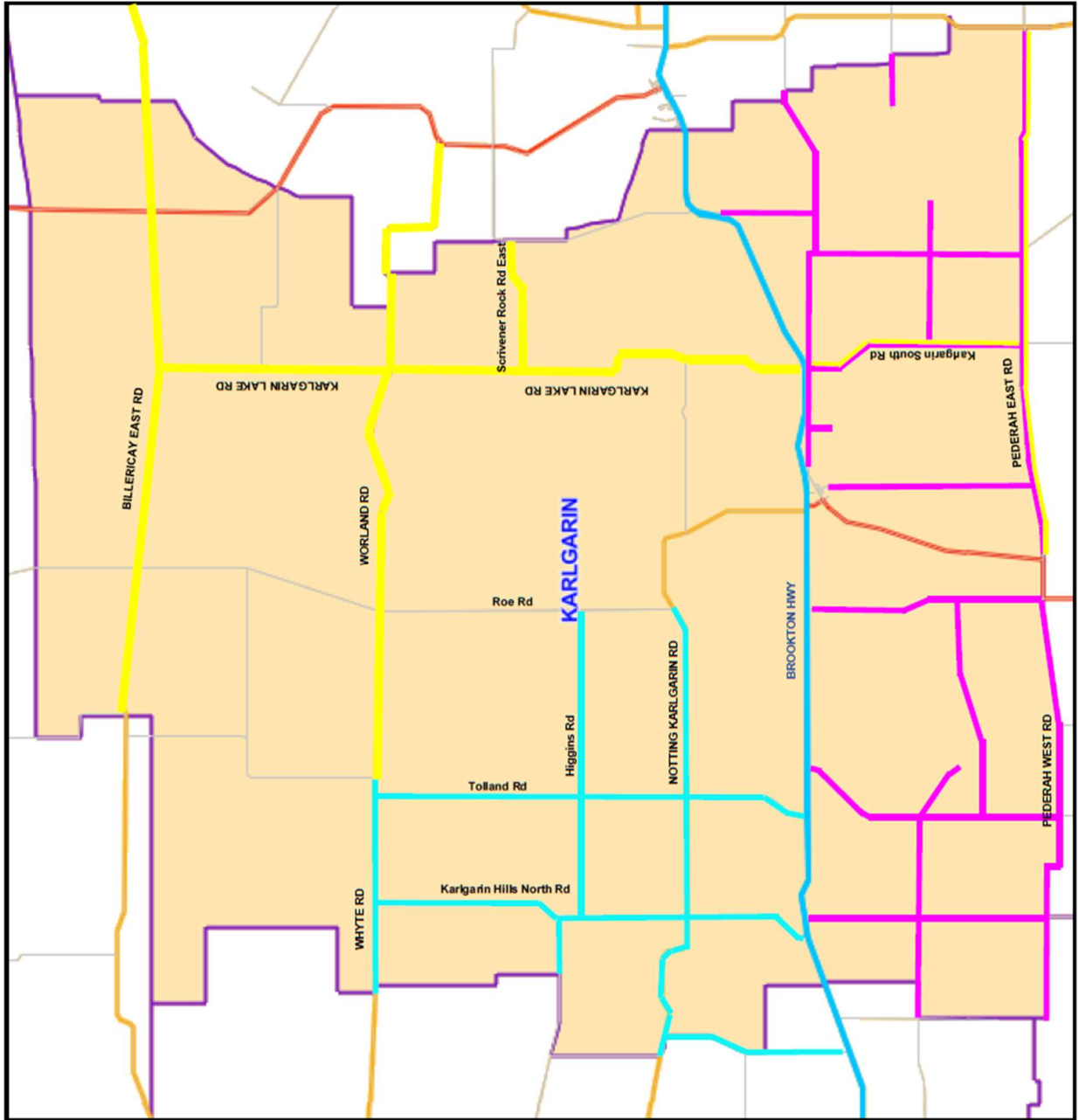
ROAD MAINTENANCE MAP - Sept 2024

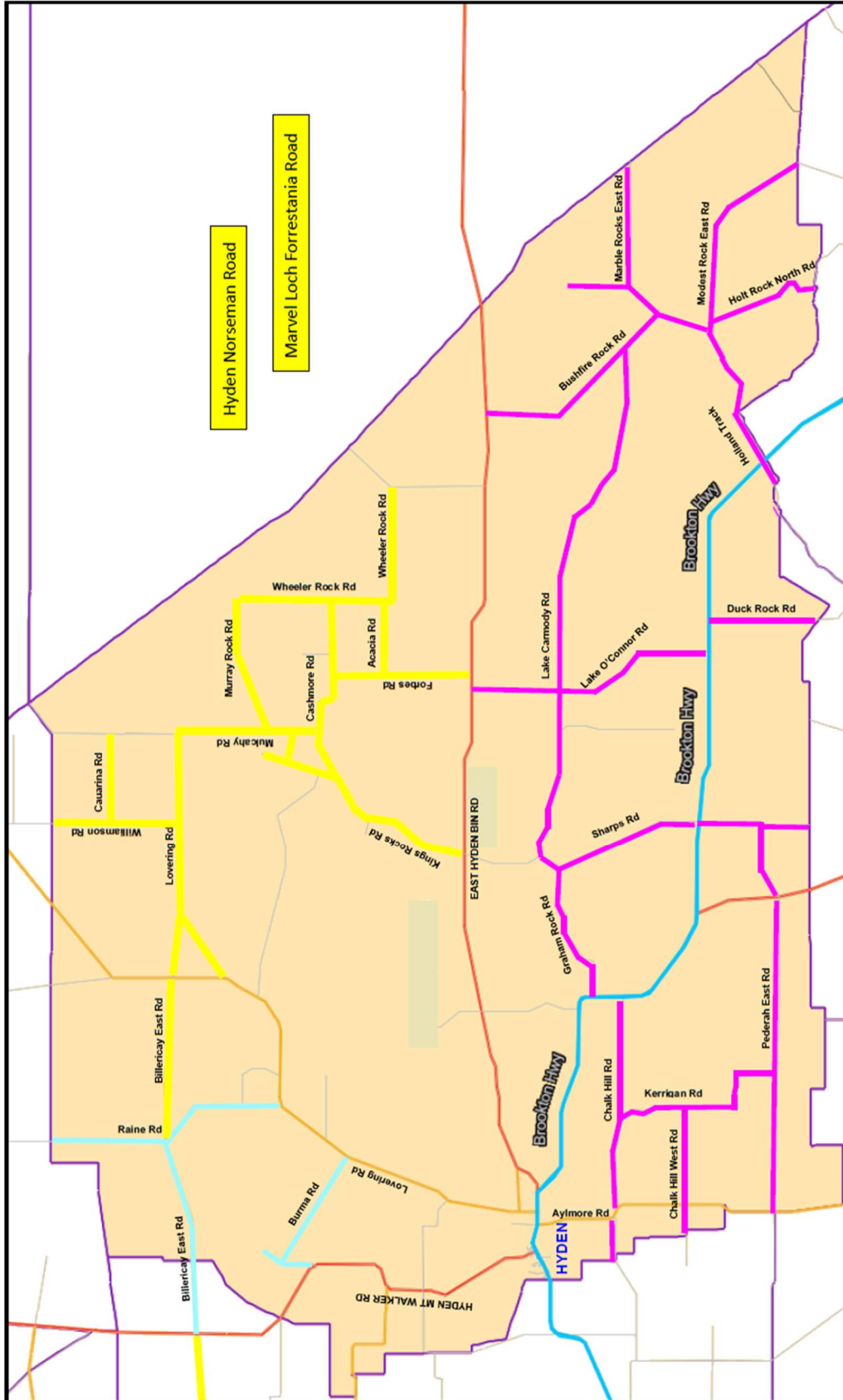
No	NAME	LENGTH (m)	Sept/O	OMC (0-5)	Other
129	ACACIA ROAD	4100		0	
51	AGGISS ROAD	8540		5	
8	AIRPORT ROAD	3380		5	
5	ALLEN ROCKS ROAD	6300			
7	AYLMORE ROAD	13400			
81	BALD ROCK ROAD	8270			
68	BATES ROAD	3900			
14	BENDERING EAST ROAD	24500		5	
33	BENDERING HALL NORTH ROAD	5630		5	
94	BENDERING HALL ROAD	9040		5	
35	BENDERING RESERVE ROAD (Whyte)	25920		5	
10	BENDERING ROAD	12600		5	
40	BENDERING SIDING ROAD	1770			
31	BENDERING WEST ROAD (Biglin)	4710		5	
20	BILLERICAY EAST ROAD	41690		0	
90	BONDS ROAD	5870		5	
158	BROOKTON HIGHWAY SERVICE ROAD	270			
59	BURMA ROAD	8640		5	
86	BUSHFIRE ROCK ROAD	9330		5	
60	CAMEL PEAKS EAST ROAD	1220		5	
67	CAMEL PEAKS WEST ROAD	7080			
46	CARLSON ROAD	2900		5	
141	CARSTAIRS ROAD	8700			
80	CASHMORE ROAD	10600		0	
99	CASUARINA ROAD	5000		0	
41	CEMETERY ROAD	3860		5	
23	CHALK HILL ROAD	11610		5	
64	CHALK HILL WEST ROAD	8750		5	
17	CHURCH ROAD	7400		5	
43	DAVEY ROAD	4990			
149	DE GRUCHY ROAD	4750		5	
75	DOUTHIE ROAD	1870			
96	DUCK ROCK ROAD	5850		3	
140	EAST HYDEN BIN ROAD	28560			
21	FORBES ROAD	7520		0	
127	FORREST ROAD	6210			
19	FOTHERINGHAME ROAD	6120		5	
36	GIBSON ROAD	8650		5	
39	GOVERNMENT DAM ROAD	3990		5	
70	GRAHAM ROCK ROAD	7890		5	
97	GRAVEL PIT NORTH ROAD	4100			
38	GREAY ROAD	14500			
157	GROWDEN ROAD	1850		5	
28	HENDERER ROAD	8610		5	
92	HIGGINS ROAD	11000		1	
161	HIPPO'S YAWN ACCESS	190			
89	HOLLAND TRACK	18270		5	
128	HOLT ROCK NORTH ROAD	6550		5	
69	HUMPS SOUTH ROAD	3540			
2	HYDEN - MOUNT WALKER ROAD	25910			
32	HYDEN - NORSEMAN ROAD	48000		0	
160	HYDEN REFUSE ROAD	1450			
101	HYDEN SOUTH ROAD	640			

- June July
- July Aug
- Aug Sep
- Sep Oct

26	JAMES ROAD	5510	5
61	KARLGARIN EAST ROAD	16430	3
52	KARLGARIN HILLS NORTH ROAD	16170	5
56	KARLGARIN LAKE ROAD	23850	0
55	KARLGARIN LAKE WEST ROAD	6370	
29	KARLGARIN SOUTH ROAD	8020	0
65	KERRIGAN ROAD	10170	5
74	KING ROCKS NORTH ROAD	8970	
18	KING ROCKS ROAD	13200	0
100	KING ROCKS WEST ROAD	13600	
146	KONDININ - NAREMBEEN ROAD	23540	
34	KONDININ LAKE NORTH ROAD	3760	
3	KONDININ LAKE ROAD	20400	5
91	KONDININ LAKE SOUTH ROAD	800	
13	KOORIKIN ROAD	14450	
16	KULIN ROCK ROAD	9240	
138	LAHOAR ROAD	3500	
84	LAKE CARMODY ROAD	31740	4
142	LAKE O'CONNOR ROAD	13800	2
93	LINTO ROAD	3750	5
42	LLEWELLYN ROAD	6780	5
4	LOVERING ROAD	38430	
87	MARBLE ROCKS EAST ROAD	6730	4
98	MARVEL LOCH - FORRESTANIA ROAD	65390	
48	MC CANN ROCK	2290	5
150	MC DONALD ROAD	10270	
57	MCLENNAN ROAD	16630	
62	MEDCALF ROCK ROAD	7320	3
88	MODESTY ROCK EAST ROAD	11390	4
154	MULCAHY ROAD	7560	
49	MURRAY ROAD	8170	5
77	MURRAY ROCK ROAD	7260	5
25	NAMBADILLING ROAD	7960	5
37	NAREMBEEN ROAD SOUTH	18580	5
85	NELSON ROAD	6220	
66	NICHOLL ROAD	5470	
6	NOTTING - KARLGARIN ROAD	47820	5
24	PEDERAH EAST ROAD	40630	5
147	PEDERAH ROAD	8320	
137	PEDERAH WEST ROAD	11180	5
22	RAINE ROAD	13840	5
45	RESERVOIR EAST ROAD	26820	5
53	ROE ROAD	22720	0
58	SCRIVENER ROCK EAST ROAD	4990	0
71	SEDGWICK ROAD	3650	0
82	SHARPS ROAD	19800	4
12	SLOAN ROAD	8440	5
9	SPURR ROAD	9750	5
27	THOMPSON ROAD	8070	5
11	TOLLAND ROAD	15750	3
63	WALTON ROAD	5110	5
148	WANT ROAD	840	5
130	WHEAT BIN ACCESS ROAD	240	
78	WHEELER ROCK ROAD	14470	0
47	WILLEY ROAD	5740	
73	WILLIAMSON ROAD	6920	0
95	WILSON ROAD	780	
72	WOOLOCUTTY SOAK ROAD	11590	
54	WORLAND ROAD	25650	0
44	YOUNG ROAD	4830	5







CEO REPORT

Projects Update

Project	Synopsis	Recent
Proposed Visitor / Discovery Centre – Hyden	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding.</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID-19 restrictions have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun - Jul 2021 – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021.</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021.</p>

Project	Synopsis	Recent
		<p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p>Feb 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – Gathering information from other Tourist Centres.</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application.</p> <p>July 2023 – Meeting organised with Minister for Tourism and Transport Executive Officer.</p> <p>August 2023 – Meetings with Planning group to assess building and see if it will cover what is required by various group. Some changes will be required. This will impact the cost of the building and impact the financial requirements. The group are looking to get the Architect up to assess what can be done for changes and how best to fit everything in.</p> <p>September 2023 – Funding opportunities being investigated and building options to ensure we meet the needs of the community.</p>

Project	Synopsis	Recent
		<p>October 2023 – Building design is being finalised. This will need a cost analysis and then the business case will need to go to the public.</p> <p>November 2023 – Currently waiting the finalised drawings and response to request with Minister. Funding may possibly open next month for the Expressions of Interest so preparations are being made for an application.</p> <p>December 2023 – Costings being sought for project. Meeting request has been received by Minister and is under consideration.</p> <p>February 2024 – Costing for building has been received along with estimate for costs for architectural drawings. Working group will be meeting on costs next week. Funding will be applied for with regards to cost for plans.</p> <p>March 2024 – application being drafted for funding to stage 2 of growing regions requirements. Business case to be finalised for advertising of project. Funding will also include Project Officer.</p> <p>Apr2024 – Request sent to State Govt for Budget Consideration for \$4m over 2 years. Application for funding from Regional Partnership program for funding for planning and grant documents.</p> <p>May 2024 – waiting for funding results. Trying to finalise business case for advertising. Land Tenure Agreement to be considered before next round of funding.</p> <p>July 2024 – Business Plan out for comment, funding being sought form State Govt,</p> <p>August 2024 – Business plan still out for comment. Seeking meeting with Minister for funding and Business Plan.</p> <p>September 2024 – Business plan responses presented to Council, funding applications open for Growing Regions, funding application being developed.</p> <p>October 2024 – Growing Regions Fund not applied due to inability to meet criteria. Precinct Plan being drafted, RFI for cost and time for documentation being sought.</p>
Local Law Review	Review of Local Laws	Mar 2024 - Issue with Bush Fire Local Law requiring redrafting of Law.

Project	Synopsis	Recent
		<p>June 2024 – Draft Law referencing Pingelly Local Law has been sent to DFES for comment. Pending the outcomes, should be able to go to Council in July.</p> <p>July 2024 – BFB Local Law presented to Council.</p> <p>August 2024 – BFB Local Law to be advertised.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>February 2024 – Ongoing Reporting and reviewing as required.</p> <p>May 2024 – Standard ongoing reporting and review as required. Item to be removed until next round of reviews.</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st. MOU for services with Kulin needs to be established.</p> <p>July 2023 – Finalising contract with Doctor and establishing Start Date.</p> <p>August 2023 – Start date of 4 September established. Doctor will start moving items up soon.</p> <p>September 2023 – New Doctor has started. There have been some teething issues, but the CEO's are working through this with the Doctor.</p> <p>October 2023 – Doctor has request some additional furniture and upgrades to IT equipment and medical equipment for Centres. Currently being investigated for</p> <p>November 2023 – Meeting to happen with Doctor to check on progress and items of concern.</p> <p>December 2023 – We are looking at establishing a Working Group to assist the Doctor with promoting the Centre and getting best value. This will likely include representatives from WACHS, previous Doctor, Rural Health West and the Shires.</p> <p>February 2024 – Working Group to assist Doctor to be established. Shire working groups to meet with Doctor for service delivery to towns.</p> <p>March 2024 – Meeting to be organised between Doctor and Shires for services and also Shire level of assistance going forward.</p> <p>April 2024 – Meeting organised for Doctor and Shires.</p> <p>May 2024 – Meeting with Doctors and CEO for contract and support arrangements.</p>

Project	Synopsis	Recent
		<p>June 2024 – recent Meeting with Doctor and Shires to look at issues and also transition to Doctor of administrative duties. We are also looking at better internet and communications which will improve services/ September 2024 – Meeting with Doctor to discuss ongoing requirements</p>
Tourism Master Plan	Establish working group and prepare a Tourism Master Plan for the Shire of Kondinin	<p>August 2023 – Initiating process for establishing working group October 2023 – Advertising for interest in working group. Seeking consultant to help with plan. December 2023 – Working group to start soon pending holidays. No funding assistance guaranteed from AGO. May 2024 – Organising first session and consultant for plan. July 2024 - Tourism Master Plan workshop completed, draft to be finalised. August 2024 – Draft to be finalised and release for public comment. September 2024 – Plan presented to Council, recommend ongoing as live document. October 2024 – Staff to start improvements based on report.</p>
Other Items - General		
RoeROC Item	Housing Needs Business Plan with WDC	<p>May 2024 – This will be a RoeROC Project for the 2024/2025 financial year that will require funding of up to \$15,000 from the Shire (and all other RoeROC Shires) to look at a housing needs analysis to be used for leveraging funding for housing in the RoeROC Shires. June 2024 – Agreement has been signed and will be actioned by WDC to look at requirements. July 2024 – Survey circulated for feedback. August 2024 – waiting for feedback from survey. September 2024 – State Govt released possible funding for housing to September 2025. October 2024 – Draft report created, to be corrected in several areas.</p>

David Burton
Chief Executive Officer

CDO REPORT

Grants Summary 2023-2024

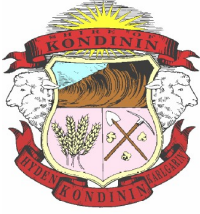
Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Hyden War Memorial Garden	Saluting Their Service Grant – Dept of Veteran Affairs	\$10,000	\$0	CONFIRMED – Ongoing Grant funding is being used to paint and install an all War forces mural in Hyden CWA Garden.
2025 ANZAC Grant	The Returned & Services League of Australia WA Branch Incorporated	\$1,900	TBC	This grant was applied to assist in delivering ANZAC Day events in Kondinin and Hyden.
Hyden War Memorial Garden	FRRR Building Stronger Communities	\$10,000	TCB	Grant funding is being used for the development of Hyden War Memorial Garden in Hyden CWA Garden
Hyden War Memorial Garden	CBH Grass roots	\$5,000	NA	CONFIRMED – The Shire collaborated with the Hyden Lions Club to apply grant funding that will be used for the development of Hyden War Memorial Garden in Hyden CWA Garden
Children Week Halloween Disco	Meerilinga Children Week	\$1100	In-kind venue hire	CONFIRMED – This grant has been applied to host a Blue light Halloween disco with The WA police force, Blue light disco unit and Hyden CRC.

Events & Project Summary

Development Projects	Date	Status
Hyden Information Board	December, 2023	ONGOING Information boards near the new car charging station and rest area is in the process of being updated.
Basketball Area, Kondinin Pool	September, 2024	ONGOING A concrete pad, basketball hoop and backboard have been organised for construction at the Kondinin Aquatic Centre next year.
Shire of Kondinin Tourism Brochure	2024	ONGOING The Shire & local CRC's are working closely to develop and produce a Shire of Kondinin tourism brochure that will include information on all 3 towns in the Shire.
Hyden Community Mural	2024	ONGOING Mural artists is in Hyden commencing project.
Community Events	Date	Status
Stand Up With Confidence Comedy Workshop	27 th September 2024	This is a workshop for Children that teaches and helps with building resilience, teamwork and develop more confidence to use in their everyday life. This was a successful workshop with 14 kids participating
Department of transport training	10 th – 13 th September	Steevi-Lee attended the Department of Transport training in Perth and can do licensing as a back-up for the Hyden office.
Positive Pathways Conference	17 th Sep – 20 th Sep 2024	Steevi-Lee & Desiree attended the Positive Pathway Conference in Pickering Brook. Over 50 small town's members attended. This conference provided an amazing range of presenters and workshop facilitators, all keen to share their experiences and stimulate conversations with others who care about small town futures.
Hyden Croquet Tournament	12 th October	Hyden CRC, Hyden Lions Club and the Shire have all collaborated to provide the community with a croquet tournament. The aim is for people to try something new and make new connections in the community.
Hyden Halloween Disco	31 st Oct	The Hyden CRC, WA Police, Blue light unit & Shire are hosting a Halloween disco this year.
Hyden Fun Ride Event	19 th Oct	Hyden CRC, West Cycle & Shire are working to provide the community with the annual fun ride to Wave Rock.

Kondinin Twilight Markets	12 th December 2024	Kondinin Christmas Twilight Markets will be held on the 12 th of December at the Kondinin Community Garden.
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EHO REPORT



INFORMATION BULLETIN ENVIRONMENTAL HEALTH REPORT

July - September 2024

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period July – September 2024

Building Complaints – Health Act

- 28 Rankin Street Kondinin
- 76 Rankin Street Kondinin
- 2 Wignell Street Kondinin
- 21 Jones Street Kondinin
- 16 Rankin Street Kondinin
- 36 Cook Street Kondinin
- 2 Munday Loop Road Hyden

Development Applications Input

- Lot 19719 Notting-Karlgarin Road, Kondinin
- 22 Raine Place, Hyden
- 36 Cook Street, Kondinin
- 890 Tolland Road, Karlgarin
- Kondinin Wind Farm Workforce Accommodation
- Pucker Farm Animal Sanctuary
- Lot 27584(#1018) Tolland Road, Karlgarin

Events

- Wave Rock Weekender Event 2024

Food Safety

Inspected the following Food Businesses for *Food Act* compliance -

- Hyden Travel Shop
- Wildflower Café
- Hyden Hotel
- Hyden Pavillion
- Bushmans Bakehouse
- Hyden Trading Post
- Aussie Farmer Hens
- Hyden CRC
- Dynamic Donuts
- Wave Rock Weekender Event

Food Recall Notices circulated to all food businesses

- Josh Isaki Pty Ltd- Leslie's Clover Chips Products
- AB World Foods - Al'Fez Natural Tahini Paste 160g
- Jun Pacific Corporation Pty Ltd -Morinaga Manna Bolo 34g
- ALDI Stores - Stonemill Sesame Seeds 60g
- Brand New Vintage-Journeyman Shiraz 2021
- ALDI Stores- Farmwood Chicken Breast T-Rex Bites 1kg
- Auxico (Perth) Pty Ltd - Baixiang Bowl Noodle Pork Bone Flavour and Chicken Flavour
- Parsram Pty Ltd - McCain Imported Frozen Products
- Pernod Ricard Winemakers Pty Ltd - Screwball Peanut Butter Whiskey Flavoured Liqueur 750ml and 50ml
- Byford Flour Mill - various Bakers' Range Flours 1kg and 2kg

- The Food Trade - Papa Jax Shepherds Pie Mashed Potato 500g
- Ausfresh Pty Ltd - Epic Oddisee Santorini Marinated Pitted Olive Mix 920g
- McCain Foods - Pickers Nacho Cheese Triangles 230g

New Food Standard 3.2.2A notification circulated to all Food Premises, this requires some food premises to have the following from December 2023:

- Food safety supervisors: Food Premises will need to appoint a food safety supervisor for their business.
- Food safety training: All food handlers will need to show they have had food safety training.
- Key food safety controls: Food Premises will need to keep records of important food safety controls or be able to demonstrate safe food handling practices.

Lodging Houses & Caravan Parks

- Wave Rock Caravan Park
- Kondinin Caravan Park

Onsite Septic Systems Applications

- Lot 802 Hyden – Lake King Road, Hyden
- 36 Cook Street, Kondinin
- Environmental Health Report
- Lot 74 Rankin Street, Kondinin
- Lot 152 Radbourne Drive, Hyden
- Lot 406 Graham Street, Kondinin

Orders & Requisitions Enquiries

- A812 – 43 Radbourne Drive Hyden
- A52 – 36 Cook Street Kondinin
- A706 – 29 McPherson Street Hyden

- A180 – 79 Jones Street Kondinin
- A60 – Parcels 106/DP147035
- A136 – Parcels 122/DP147549
- A2215 – 541 Cashmore Road Hyden
- A2216 – 127 Mulcahy Road Hyden
- A2214 – 356 Murray Rock Road Hyden
- A56 – 1 Young Ave Kondinin

Pool Water Sampling

- All pools closed for off-season

Pool Fence/Barrier Compliance Inspections

- 7 Smith Loop Road, Hyden
- 38 Clayton Street, Hyden

Public Buildings

- Kondinin Hall
- Hyden Hall

RoeROC

- Public Health Plan Working Group meeting
- Bending Tip Working Group
- Bending Tip Compliance Audit Report
- Bending Landfill Management Plan and Tracking Sheet – Talis Consultants
- Bending Tip Operational Management Plan – Avon Waste

Stallholder / Street Trading Permits

- Wheatbelt Coffee Time
- Dynamic Donuts

Waste Management

- Ongoing inspections of waste facilities
- Various enquiries and permits issued for disposal of asbestos to Bendering Tip
- WARR Annual Waste Report

Other

- Waverock Wastewater Pond Monitoring Programme
- Contaminated Sites correspondence from DWER – 11 Notting-Karlgarin Rd, Kondinin
- *Department of Health 2023-2024 Food Act 2008 (WA) and Public Health Act 2016 Report*
- *Local Government Act 1995 (WA) - Annual Return*
- Building Regulations 2012 - Extending the Private Swimming Pool Safety Barrier Requirements to Excluded Areas
- Building Amendment Regulations – Private Swimming Pools
- DMIRS Private Swimming Pool Safety Barrier Inspection Program Report
- Shire of Kondinin office kitchen fit out review
- DWER - Waste Avoidance and Resource (e-waste) Regulations 2024
- Caravan Parks and Camping Regulations - Simplified temporary accommodation approvals
- Department of Health – *Public Health Act Handbook*

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Principal Environmental Health Officer

RANGER'S REPORT

Included in the Manager of Planning and Assets' Information Report.

CLEAN UP ROSTER

October 2024

Cr Browning and Cr Pool.