



# SHIRE OF KONDININ AUDIT COMMITTEE

## NOTICE OF MEETING

Councillors: Please be advised that a meeting of the

## AUDIT COMMITTEE

will be held at 12:30PM on Wednesday 20<sup>th</sup> March 2024 at the  
Kondinin Council Chambers

**David Burton**  
**CHIEF EXECUTIVE OFFICER**  
**12<sup>th</sup> March 2024**

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## Order of Business

### 1. DECLARATION OF OPENING

The Presiding Member welcomed those present and declared the meeting open at \_\_\_\_\_ PM.

### 2. RECORD OF ATTENDANCE/APOLOGIES

**PRESENT:** Cr B Gangell, Cr P Green, Cr B Smith, Cr K Mouritz

**STAFF:** D Burton CEO, V Bugna MCS, M Burgess MOW, T Young MPA,  
L Genis ESO

### 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 Minutes of Audit Committee Meeting – 21<sup>st</sup> December 2023

#### **RECOMMENDATION:**

That the minutes of the Audit Committee Meeting held on 21<sup>st</sup> December 2023 be confirmed.

### 4. Compliance Audit Return 2023

**Applicant:** Shire of Kondinin

**Author:** D Burton – Chief Executive Officer

**Date:** 12<sup>th</sup> March 2024

**Disclosure of Interest:** Nil

**Attachments:** Shire of Kondinin- Compliance Audit Return 2023

#### **OFFICER'S RECOMMENDATION:**

That the Audit Committee recommends that Council adopts the Shire of Kondinin Compliance Audit Return for the period 1/1/2023 to 31/12/2023 pursuant to Regulation 14(3A) of the *Local Government (Audit) Regulations 1996*.

#### **SUMMARY**

To consider the Compliance Audit Return for 2023.

#### **BACKGROUND**

Every Year, Local Governments are required to complete the Compliance Audit Return which is a list of various sections of the Local Government Act 1995. This is presented to the Audit Committee and then Council. Returns must be completed and sent to the Department of Local Government by 31<sup>st</sup> March.

#### **COMMENT**

Attached for Councillors' information and review is the Compliance Audit Return (CAR) for the period 1/1/2023 to 31/12/2023, which report is a requirement of the Department of Local Government.

The report has been completed by the CEO and Manager of Corporate Services and is required to be reviewed by Council's Audit Committee and then presented by the Audit Committee to the Council of the Shire of Kondinin, with any recommendations that the Committee may require Council to consider. The Compliance Audit Return (CAR) is to be adopted by the Council and recorded in the minutes of the meeting at which it is adopted. The certified copy of the return together with a relevant copy of the Council Minutes is to be submitted to the Director General of the Department of Local Government through the Smart Hub portal by 31 March.

**STATUTORY REQUIREMENTS**

*Local Government (Audit) Regulations 1996 – Regulation 14 (3A)*

*Local Government Act 1995 – Section 17.3(1)(i)*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil. No further action will be required for the item.

**STRATEGIC IMPLICATIONS**

This action supports the following sections of the Shire's Strategic Community Plan 2022-2032:

*"Goal 4: Civic Leadership*

*We are a compliant and resourced Local Government"*

**5. CLOSURE**

Being no further business, the meeting was closed at \_\_\_\_pm.